

NATHAN F. WALTERS

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Evansville, Indiana 47712

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OBJECTIVE: Senior staff accounting position

SKILLS Excellent customer service, leadership and organizational skills
PROFILE: Five years experience with automated accounting systems, including installation and training
Computer proficiency with Windows, Microsoft Word, Excel, Lotus Notes, PowerPoint and financial software
Proficient in written and oral German

EDUCATION: **UNIVERSITY OF SOUTHERN INDIANA**, Evansville, IN
Bachelor of Arts in Accounting and Professional Services, December 2008
AACSB Accredited College of Business
GPA: 3.66/4.00
Financed 70% of college education

Professional Honors & Activities: Accounting Club, National Association of Accountants, Alpha Kappa Psi Professional Business Fraternity, Toastmasters International, Golden Key National Honor Society, Presidential Scholar, Dean's List

RELEVANT **McARTHUR ACCOUNTING SERVICES:** Henryville, IN
EXPERIENCE: **Accounting System Administrator**, July 2007-present

- Develop basic accounting procedures
- Install accounting software
- Integrate modules within software to facilitate ease of operations
- Instruct personnel to operate systems
- Prepare financial statements

ACME WIDGET: Blairsville, IN

Cost Accounting Intern, December 2006-July 2007

- Prepared and analyzed manufacturing information
- Audited production system
- Analyzed usage and spending variances
- Organized, performed, and reconciled inventories
- Wrote programs to extract data on inventory, sales, and production systems
- Assisted in monthly and yearly closings
- Updated General Ledger, Base/Variable, and Expense Summary Systems
- Operated on-line systems

COMMUNITY Big Brothers and Big Sisters, 2006-present
SERVICE: Evansville Freedom Festival Volunteer, 2007
St. Vincent de Paul School Volunteer Computer Tutor, 2006-2007
Operation City Beautiful Student Fundraising Team Captain, 2007