

Susie Q. Taylor

629 Woods Ave.
Evansville, IN 47720

(812) 422-6081
sqtaylor@usieagles.org

OBJECTIVE: Public Relations internship or co-op position

EDUCATION: **UNIVERSITY OF SOUTHERN INDIANA**, Evansville, IN
Bachelor of Science in Public Relations and Advertising
Advertising Emphasis, Anticipated graduation May 2009
GPA: 3.5/4.0

**HONORS &
ACTIVITIES:** Advertising Club
PRSSA
Golden Key Honor Society
Scholastic Excellence Award
Dean's List

**RELEVANT
COURSES:** Intro to Advertising Writing and Design
Special Events and Promotions Media Planning
Graphic Design Strategic Writing

**RELEVANT
EXPERIENCE:** **GENERAL ELECTRIC PLASTICS**, Mt. Vernon, IN
Public Relations Assistant, May 2007-August 2008

- Coordinated public relations for factory
- Submitted press releases
- Designed programs and flyers
- Assisted with special events and planning

**ADDITIONAL
EXPERIENCE:** **BARNES AND NOBLE**, Evansville, IN
Cashier, Summer 2008

- Performed customer service
- Stocked and inventoried books
- Entered textbook information into database

**COMPUTER
SKILLS:** Microsoft Access, Excel, PowerPoint, and Word
Quark
Publisher

**COMMUNITY
SERVICE:** Vanderburgh County Humane Society, 2006-present
Habitat for Humanity, 2007