Career Services
8600 University Boulevard
Evansville, Indiana 47712
812-464-1865

EMPLOYER EVALUATION
CO-OP/INTERNSHIP STUDENT
MIDTERM EVALUATION

Student Name _____ Date _____

Company Name _____ Phone _____

Student's Supervisor _____
Name Title Email

EVALUATION INSTRUCTIONS

This form should be completed by the individual in the best position to evaluate the student's training. Using a scale of 1 - 5, please rank the following where 1 is strongly disagree and 5 is strongly agree.

A. POSITION PERFORMANCE: Circle the number which best describes the student's performance on this assignment.

CATEGORY	strongly disagree				strongly agree	COMMENTS
Produces a good volume of work	1	2	3	4	5	
Produces quality work	1	2	3	4	5	
Exhibits effective oral communications	1	2	3	4	5	
Exhibits effective written communications	1	2	3	4	5	
Has ability to apply academic training to job	1	2	3	4	5	
Has ability to learn	1	2	3	4	5	
Displays analytical ability	1	2	3	4	5	
Has good problem solving ability	1	2	3	4	5	
Demonstrates accuracy and thoroughness	1	2	3	4	5	
Has ability to work under pressure	1	2	3	4	5	
Demonstrates original and creative thinking	1	2	3	4	5	

B. WORK HABITS: Circle the number which best describes the student's individual work habits.

CATEGORY	strongly disagree				strongly agree	COMMENTS
Prepares and organizes work effectively	1	2	3	4	5	
Takes the initiative; a self-starter	1	2	3	4	5	
Adjust to organization's procedures and policies	1	2	3	4	5	
Has ability to adjust to nonroutine assignments	1	2	3	4	5	
Keeps constructively busy and mentally alert	1	2	3	4	5	
Has healthy attitude toward organization	1	2	3	4	5	
Is cooperative in working relationships with others	1	2	3	4	5	
Exhibits diligence and perseverance	1	2	3	4	5	
Performs tasks with industry and drive	1	2	3	4	5	
Demonstrates a willingness to accept responsibility	1	2	3	4	5	

C. This report has been discussed with the student. Yes___ No___

May we share this information with the student? Yes___ No___

White Copy: Career Services
Yellow Copy: Employer Copy

_____
Supervisor's Signature