



CO-OP/INTERNSHIP ASSIGNMENT REPORT STUDENT MIDTERM SELF-EVALUATION

Name _____ Date _____
 Company Name _____ Faculty Advisor _____
 Department to Which Assigned _____ Phone _____
 Immediate Supervisor _____ Title _____
 Days and Times you work _____
 General responsibilities for department _____

Describe the major duties of your position _____

PERFORMANCE SELF-RATING

The following section is designed to let you evaluate yourself on your current practice assignment. This will help you to identify those aspects of your performance which can be considered assets to your professional growth, as well as those work habits that are in need of improvement. Using a scale of 1 - 5, please rank the following where 1 is strongly disagree and 5 is strongly agree.

CATEGORY	strongly disagree	strongly agree	COMMENTS
Produce a good volume of work	1 2 3 4 5		
Produce quality work	1 2 3 4 5		
Exhibit effective oral communications	1 2 3 4 5		
Exhibit effective written communications	1 2 3 4 5		
Have ability to apply academic training to job	1 2 3 4 5		
Prepare and organize work effectively	1 2 3 4 5		
Take the initiative; a self-starter	1 2 3 4 5		
Adjust to organization's procedures and policies	1 2 3 4 5		

ADDITIONAL COMMENTS:

