

**SUMMER INSTITUTE APPLICATION**  
**Instructional Technology Services**  
**University of Southern Indiana**  
**Summer 2011**

**Application deadline: March 4, 2011**  
**(entire application must be filled out to be considered)**

**NAME**

**DEPARTMENT**

**OFFICE PHONE**

**OFFICE EMAIL**

**DEPARTMENT CHAIR/SUPERVISOR**

**CHAIR PHONE**

**CHAIR EMAIL**

**COURSE TO BE CONVERTED:**

**PROGRAM COURSE IS PART OF:**

**IS IT A DEGREE PROGRAM?      YES      NO**

**EXPERIENCE IN DEVELOPING ONLINE COURSES**

**EXPERIENCE IN TEACHING ONLINE COURSES**

**WHY DID YOU CHOOSE THIS COURSE? WHAT DO YOU WANT TO GAIN FROM THIS INSTITUTE?**  
**(100 words or less)**

**Significant Dates:**

Application Deadline: March 4, 2011 by 4:30 pm

Summer Institute Session: May 23 - June 17, 2011 (meeting times are online at <http://www.usi.edu/distance/Institute>)

**Applicant Statement**

I support the proposed course conversion that I am developing in the 2011 Distance Education Summer Institute. I will attend of all Institute sessions. I will complete a distance education course application packet prior to the beginning of the summer institute. I understand that at anytime I can approach Instructional Technology Services for assistance with the development of the proposed course.

I have read, understand, and agree to the compensation terms listed at <http://www.usi.edu/distance/Institute>

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

**Chair Support Statement (or appropriate first supervisor)**

I support the proposed course conversion that the applicant has developed for the 2011 Distance Education Summer Institute. I will support the faculty member in the attendance of all Institute sessions, in the submission process for the proposal of the distance education course, and in the implementation of the proposed distance education course.

I have read, understand, and agree to the compensation terms listed at <http://www.usi.edu/distance/Institute>

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature