



University of
Southern Indiana

Preservation and Archives Workshops coming to USI

The Division of Outreach and Engagement and History Department at the University of Southern Indiana will offer two workshops on preservation and archives. USI undergraduate students who complete both workshops may earn one hour of HIST 490 credit.

Each workshop will take place at USI. Registration is \$125, or \$200 when registering for both, and includes lunch. To register, visit <https://www.usi.edu/extserv/ssl/regform.asp> or call 812/464-1989.

PRESERVATION WORKSHOP COURSE NO. CON120

Historical Preservation basics: Starting a historical preservation project. Includes an overview of best practices, nomenclature, software, and other nuts and bolts issues.

Artifacts: Preserve historical materials and objects, including care and handling, storage, and conservation.

Interpretation: Sharing the project with others, including an overview of digital applications, loaning materials, and public use issues.

Instructed by Shirley Ray, USI instructor in history/museum studies, this workshop will meet on three Saturdays, February 18-March 3 from 9 a.m. to 1 p.m.

ARCHIVES WORKSHOP COURSE NO. CON121

Best practices: Creating document archives, including policies, theory, and general applications

Applications: Managing archives, including the creation of finding aids and developing digital management techniques

Learning from Industry Standards: An in-depth examination of the practices at leading institutions

Instructed by Jennifer Greene, USI reference and archives librarian, this workshop will meet on three Saturdays, March 17-31 from 9 a.m. to 1 p.m.

** These workshops are partially funded by a grant from the Institute of Library and Museum Services.*

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The image shows a large, low-profile brick sign for the University of Southern Indiana. The sign is set against a background of a fountain with multiple water jets spraying upwards. The sign itself is made of light-colored bricks and has the university's name in large, dark, serif letters. In the foreground, there are flower beds with red and white flowers. The sky is blue with some clouds.