

University of Southern Indiana  
Faculty Senate Minutes  
Session: 4  
Room: UC 206  
Date: October 7, 2005

**Members Present:** B. Boostrom, P. Cashel-Cordo, M. Dixon, P. Doss, R. Hoebeke, B. Hooper, L. Howard, C. Lai, L. Nunn, I. Phillips, K. Rodgers (for M. Krahling) M. Shaw, B. Wilding, L. Bennett, ex-officio

**Members Absent:** M. Krahling

**Guests:**

**1. Call to order at 7:30 a.m.**

**2. Announcements from the Chair:**

- October 17, 2005 the Student Evaluation of Teaching (SET) Committee will meet
- Iris Phillips will serve as the chair of the SET committee
- Peter Cashel-Cordo has met with seven of eight standing committees
- The Economic Benefit Committee will elect a new chair next week
- A representative from the October 5, 2005 Master Plan Meeting will meet with the senate

**3. Report from the Provost and V.P. of Academic Affairs, Dr. Linda Bennett**

- Faculty concerns regarding textbook availability at the beginning of each semester was brought to the attention of Mark Rozewski, Vice-President for Business Affairs
- Mr. Rozewski does not anticipate any future problems with textbook delays
- The International Baccalaureate program is fully articulated
  - Courses in this program will be accepted as college credit
- Apollo High School in Owensboro is currently engaged in the program
- Bosse and Signature High Schools are looking into the program
- Dr. Bennett is gathering information from Purdue regarding the student evaluation instrument
- University administration is exploring avenues to hire an ADA Compliance Officer for training and support for faculty and students

**4. Minutes**

- September 2, 2005 minutes approved

**5. Old Business**

- The Promotion and Tenure committee was given an additional charge to develop a broad-based “how-to document teaching” guide for faculty members
- This guide will promote consistency and assist faculty members developing promotion and tenure materials
- Motion to accept this additional charge (Wilding/Nunn)

Prioritization of charges

- The charge to examine distance education courses from other institutions which do not exist on the transfer grid, however receive a USI course designation, will be given to the Faculty Affairs committee to make recommendations and then sent on to the Curriculum committee
- In order to prioritize charges, a potential charge can be deleted from the charge list by motion, second, and majority vote.
- Delete the charge for investigation of designated faculty parking (Howard/Boostrom)
- Remove the charge of academic dishonesty until further senate discussion and information (Nunn/Boostrom)

Draft of Emergency Policy

- A lively discussion ensued regarding “Draft VII” of the USI Mental and Physical Health Emergency Policy
- Concerns were raised about specific behaviors which require notifying the Office of Security
- Dr. Bennett will work with the committee and bring future drafts before the faculty senate

**6. New Business**

Advisory Committee Elections

- Student Academic Grievance Committee
  - Gary Black
  - Student Representative – Jennifer Miller
- Student Publications
  - Julie McCullough
  - Dave Black

Move the remaining agenda items to Friday, October 21, 2005 at 7:30 a.m. UC 206 (Doss/Hoebeke)

**7. The meeting adjourned 8:55 a.m.**

*Respectfully submitted by iris Phillips, Senate Secretary*