



# Application for Admission to Graduate Studies

8600 University Boulevard • Evansville, Indiana 47712

We are pleased that you are interested in admission to graduate studies. This packet contains the materials and information you will need to complete your application for admission. Please return the application and all supporting documents to: OFFICE OF GRADUATE STUDIES, UNIVERSITY OF SOUTHERN INDIANA, 8600 UNIVERSITY BOULEVARD, EVANSVILLE, INDIANA 47712.

**Please read all the information below and then complete the entire application.**

## COMPLETING APPLICATION

Please type or print with a ballpoint pen. All items should be completed. If they do not apply, indicate N/A in the appropriate space.

## SOCIAL SECURITY NUMBER

You must indicate a valid (USA) social security number. If you do not already have a social security number, please make application immediately. Your local post office has the necessary forms.

## TERM

Please check the term you intend to enroll and indicate the year.

## CITIZENSHIP

If you are not already a citizen of the USA, indicate the country of your citizenship. Indicate type of visa. If you are a permanent resident immigrant in the USA, you **MUST** give your Alien Registration Number. If you do not have an Alien Registration Number, we must consider you as a foreign student.

## ETHNIC INFORMATION

The U.S. Department of Education requires all universities to furnish statistical data concerning the ethnicity of applicants for admission. Your optional response will not affect consideration of your application. Please check all categories that apply to your racial/ethnic background.

## COLLEGE AND UNIVERSITIES ATTENDED

List in order all colleges and universities you have attended. Please list all undergraduate and all graduate work. **Please write to the registrar at each college or university you have attended and request that an OFFICIAL transcript be mailed directly from each college or university you have attended to the OFFICE OF GRADUATE STUDIES.**

## UNDERGRADUATE MAJOR AND MINOR

Please identify your undergraduate major and minor areas of study.

## GRADUATE DEGREE NOW SOUGHT

Please indicate your intended degree program. Programs offered at USI are as follows: Master of Arts in Liberal Studies (MALS); Master of Business Administration (MBA); Master of Health

Administration (MHA); Master of Public Administration (MPA); Master of Science in Accountancy (MSA); Master of Science in Education: Elementary (MEED), Secondary (MSED), Transition to Teaching-Elementary (TTTE), and Transition to Teaching-Secondary (TTTS); Master of Science in Industrial Management (MSIM); Master of Science in Nursing: Acute Care Nurse Practitioner (ACNP), Clinical Nurse Specialist (CNS), Family Nurse Practitioner (FNP), Nursing Education (NE), and Nursing Management and Leadership (NML); Master of Science in Occupational Therapy (MSOT); and Master of Social Work (MSW). Do not indicate degree programs not offered at USI.

## REQUIRED TESTS FOR ADMISSION

Official graduate admissions examination scores are required for some graduate degree programs. Please contact the appropriate program director concerning this requirement.

All applicants whose native language is NOT English must provide official scores on the Test of English as a Foreign Language (TOEFL); these scores must be less than two years old.

Further information about the above tests may be obtained through the Office of Graduate Studies.

## NAMES OF REFERENCES

Please list three persons who have been your instructors or employers or have known you professionally. Include their mailing addresses.

## REQUIRED FEE

Applications must be accompanied by a \$25 non-refundable application fee. Checks or money orders should be made payable to "UNIVERSITY OF SOUTHERN INDIANA." Do not send cash. To ensure proper credit for the fee, write your **social security number** and the words "graduate application fee" on your check.

## SIGNING THE APPLICATION

Carefully check that you have answered all the items. SIGN the application and forward it to the Office of Graduate Studies, University of Southern Indiana, 8600 University Boulevard, Evansville, IN 47712-3596.

It is the policy of the University of Southern Indiana to be in full compliance with all federal and state non-discrimination and Equal Opportunity laws, orders, and regulations relating to race, sex, religion, disability, age, national origin, sexual orientation, or status as a disabled veteran or veteran of the Vietnam era. Questions or concerns should be directed to the Affirmative Action Officer, USI Human Resources Department, University of Southern Indiana, 8600 University Boulevard, Evansville, Indiana 47712.

The Disabled Student Services program is provided to help students overcome or compensate for obstacles related to a physical, emotional, or learning disability. Resources include a reader/taping service, test accommodations service, tutors, sign language interpreter services, notetaker supplies, literature, and personal assistance. Program staff work with all offices to ensure that reasonable and appropriate accommodations are provided to students with disabilities. A detailed brochure is available from the Counseling Center. Students requesting services must register with the Disabled Student Services program in the Counseling Center at least 60 days prior to date needed.

# University of Southern Indiana

## Application for Graduate Admission

Type or use ballpoint pen

SOCIAL SECURITY NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

TERM FOR WHICH YOU ARE APPLYING:

YEAR \_\_\_\_\_  FALL  SPRING  SUMMER I  SUMMER II  SUMMER III

LEGAL NAME \_\_\_\_\_  
LAST FIRST MIDDLE MAIDEN

MAILING ADDRESS \_\_\_\_\_  
STREET COUNTY  
CITY STATE (COUNTRY) ZIP CODE

PERMANENT ADDRESS \_\_\_\_\_  
STREET COUNTY  
CITY STATE (COUNTRY) ZIP CODE

HOME TELEPHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_  
(AREA CODE) NUMBER

SEX:  MALE  FEMALE MARITAL STATUS:  MARRIED  SINGLE/OTHER DATE OF BIRTH \_\_\_\_\_  
MONTH DAY YEAR

PLACE OF BIRTH \_\_\_\_\_  
CITY STATE (COUNTRY)

ARE YOU A RESIDENT OF INDIANA?  YES IF YES, SINCE WHAT DATE? \_\_\_\_\_  
 NO IF NO, WHAT COUNTY AND STATE? \_\_\_\_\_

ARE YOU A VETERAN OF THE U.S. ARMED FORCES?  YES  NO

CITIZENSHIP (CHECK ONE):  U.S. CITIZEN  RESIDENT ALIEN  NON-RESIDENT ALIEN  
If not a U.S. citizen, provide the following information:

COUNTRY OF CITIZENSHIP \_\_\_\_\_

SPECIFY VISA TYPE OR ALIEN REGISTRATION NUMBER \_\_\_\_\_

WHAT IS YOUR NATIVE LANGUAGE? \_\_\_\_\_  
(If not English, please attach copy of official TOEFL scores)

To monitor compliance with civil rights legislation, federal and state agencies require universities to describe their racial/ethnic population. Your response to the following will not affect your admission. Please check all the categories that apply to describe your racial/ethnic background.

- AMERICAN INDIAN OR ALASKAN NATIVE  NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER  
 HISPANIC  BLACK OR AFRICAN AMERICAN  WHITE  ASIAN



## EMERGENCY CONTACT

NAME \_\_\_\_\_  
LAST FIRST MIDDLE

PARENT  SPOUSE  SIBLING  OTHER TELEPHONE NUMBER \_\_\_\_\_  
(AREA CODE) NUMBER

PLEASE LIST ANY HEALTH FACTORS (PHYSICAL OR EMOTIONAL) OF WHICH THE UNIVERSITY SHOULD BE AWARE.

\_\_\_\_\_

## CERTIFICATION

**TO BE COMPLETE, THIS FORM MUST BE SIGNED BELOW BY THE APPLICANT  
AND ACCOMPANIED BY THE \$25 APPLICATION FEE.**

I understand that failure to submit all required materials, withholding information requested on this form, or giving false information may make me ineligible for admission to the university or subject to dismissal. I certify that the statements I have made on this form are correct and complete.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

## GRADUATE APPLICATION FOLLOW-UP RECORD

### DO NOT WRITE IN THIS SPACE

APPLICATION FEE PAID  YES  NO Ck. No. \_\_\_\_\_ Sem. Prev. Pd. \_\_\_\_\_

UGR. GPA from bacc.-granting institution \_\_\_\_\_ GR. HRS. \_\_\_\_\_ GR. GPA \_\_\_\_\_

OFFICIAL TRANSCRIPTS (ONE FROM EACH INSTITUTION ATTENDED)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DECISION  ELIGIBLE TO BEGIN GRADUATE STUDIES  NOT ELIGIBLE TO BEGIN GRADUATE STUDIES

CONDITIONAL ELIGIBILITY \_\_\_\_\_

\_\_\_\_\_  
DATE \_\_\_\_\_

DIRECTOR, GRADUATE STUDIES

GMAT \_\_\_\_\_ GRE: VERBAL \_\_\_\_\_ QUANT \_\_\_\_\_ ANALY \_\_\_\_\_ ADVANCED GRE IN \_\_\_\_\_

TOEFL \_\_\_\_\_ NTE SCORE RESULTS RECEIVED  Yes  No PPST SCORE RESULTS RECEIVED  Yes  No