

IFC CONSTITUTION & BYLAWS

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CHAPTER I: INTRODUCTION

Article 1: Preface

This document, a proposed IFC Constitution and set of Bylaws, shall be submitted to Interfraternity Council on 11/15/11. Chapter delegates of Interfraternity Council shall vote on the document on 11/29/11, and if the document receives a 66% vote, shall be binding to chapters thereafter. This set of bylaws shall consist of ten chapters which are consisted of the following: Introduction, Executive Board, Membership, Legislation, Scholastic Policy, Recruitment Policy, Social Policy, Judicial Policy, Chapter Standing, and Financial Policy.

Article 2: Preamble

In order to generate and promote the overall character of all fraternities, it is necessary to generate an environment that allows for the development of brotherhood, cooperation, service, leadership, and academic achievement of all the members. To attain these goals, the Interfraternity Council of the University of Southern Indiana constructs and follows this Constitution and set of Bylaws.

Article 3: Code of Ethics

We, the undergraduate men of the Interfraternity Council, seek to build membership in our organizations based upon our Pillars of Excellence. While acknowledging the diversity within the individual chapters, we all work towards a common goal which can only be achieved through mutual respect of each other and all fraternities.

To enrich our Greek community, we seek to recruit men who will strengthen our Fraternal system. To reach this goal we welcome men of all ages, races, religions, and nationalities, furthering the diversity within the fraternities. A successful recruitment requires cooperation and respect between individuals and organizations at all times. Only through positive attitudes and actions will we recruit potential new members who will ignite a stronger Greek community. All Recruitment Rules and Procedures of the University of Southern Indiana shall be adhered to and the chapters are responsible for being educated, aware and respectful of these rules. We will strive to uphold all amendments, principles and values set forth by the National Interfraternity Council.

We will promote Greek unity by supporting philanthropic, academic and professional-development programming set forth by the Interfraternity Executive Council and individual chapters. Good sportsmanship shall be encouraged by each chapter to instill a sense of community, ensure cooperation and promote positive attitudes and behaviors. We believe it is the responsibility and duty of fraternal men to abstain from participating in or condoning negative discussions involving any IFC chapter and do their utmost to keep peace.

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We, the undergraduate men of the Interfraternity Council will strive to uphold the Code of Ethics by excelling in scholarship, leadership, brotherhood, philanthropy and service, and growth.

Article 4: Name

The governing body of the men's social fraternities of the University of Southern Indiana shall hereafter be named the Interfraternity Council or IFC.

Article 5: Objectives

We do affirm to these objectives as the overall guides of our Interfraternity Council:

1. Fraternities should promote and encourage constructive interfraternal relationships.
2. It is the duty of the fraternity to foster an atmosphere conducive to the development of the individual, while achieving integration with the whole fraternity system.
3. Fraternity activities must be in accordance with the National Fraternity, North-American Interfraternity Council (NIC – www.nicindy.org) and University of Southern Indiana Fraternity and Sorority Policies and Guidelines.
4. Fraternity members, active and new members awaiting initiation, must be in accordance with the rules and regulations of the University of Southern Indiana.
5. Fraternities should promote and encourage good study habits and promote strong academic standing among its members.

Article 6: Mission Statement

The men of the Interfraternity Council of the University of Southern Indiana strive to uphold the ideals of men today in Greek societies with the genuine commitment to our college and community. By encouraging the highest excellence in academics, community involvement, leadership, and standards we take the utmost pride in the betterment of others as well as ourselves. The men of Interfraternity Council will devote time and efforts toward the development of every chapter.

Article 7: Adoption

1. This constitution and set of bylaws shall become effective and shall supersede any previous
 2. Constitution and Bylaws of the Interfraternity Council when ratified by a two-thirds majority vote of the members of the Interfraternity Council.
 3. As of this writing, the Interfraternity Council of the University of Southern Indiana represents the following members:
 - Alpha Sigma Phi
 - Kappa Alpha Order
 - Lambda Chi Alpha
 - Sigma Pi
 - Sigma Tau Gamma
 - Phi Delta Theta
 - Tau Kappa Epsilon
- Revised: September 13, 2011

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CHAPTER II: EXECUTIVE BOARD

Article 1: Creation of Executive Board

In order to govern and enforce the bylaws of IFC, an Executive Board shall be created.

Article 2: Composition of Executive Board

The Executive Board shall consist of the following offices, in the following rank:

1. President
2. Executive Vice President
3. Vice President of Expansion and Recruitment
4. Vice President of Programming and Philanthropy
5. Vice President of Academics and Education
6. Vice President of Records and Finance
7. Vice President Public Relations and Community Service

Article 3: Duties of the Executive Board

- A. Meet regularly to discuss officer and council issues
 - a. All of the Executive Board will attend these meetings unless written notice is given 24 hours in advance to the President, Fraternity and Sorority Life Advisor
- B. Recommend amendments to the council
- C. Hold at least two scheduled office hours per week
- D. Work in conjunction with Panhellenic counterparts
- E. Create positive publicity for the Greek community
- F. Complete AFLV awards assigned by the President and Executive Vice President by the end of fall semester

Article 4: Powers of the Executive Board

- A. Decide upon and enforce resolutions
 - a. All resolutions can be passed by a majority vote of the Executive Board
 - b. Council delegates can overturn a resolution by a 2/3 vote
- B. Serve as appellate board to the judicial board
- C. Try any case under judicial board jurisdiction
- D. In the event that the JBR for a given semester is not in place, the IFC Executive Board shall oversee any judicial hearings until the JBR is operational
- E. May impose sanctions on chapters, but sanctions should be consistent with judicial board policy
- F. May recommend to the University that a chapter be expelled from University of Southern Indiana

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Article 5: Limitations of the Executive Board

- A. May not impose sanctions on individuals, only chapter organizations
- B. May not impose sanctions on a chapter unless infractions of IFC bylaws or any applicable law has occurred
- C. May not impose sanctions without approval of at least 51% of Executive Board. This includes Executive Board members who may be absent from a particular executive board meeting but excludes members of the chapter that is charged with an infraction(s).
- D. May not implement a sanction longer than 1 year in duration.
- E. May not fine a chapter a dollar amount in excess of \$750.00
- F. May not fine a chapter a dollar amount in excess of \$50.00 per member
- G. May not implement a resolution which has been voted down by the council
- H. May not overturn judicial board decision unless the chapter appeals to Executive Board
- I. May not serve as their chapter delegate or vote on behalf of their chapter

Article 6: Officer Duties

1. President

- a. Serve as the Chief Executive Officer of the Council
- b. Identify and report on the goals of the Council; and carry out the wishes of the Council, in so far as they are consistent with the Constitution and bylaws of the Council, the laws of the state, local, and federal governments, and the University.
- c. Call and preside over all IFC meetings
- d. Meet with the Fraternity and Sorority Life Advisor on a weekly basis
- e. Chair the Executive Board
- f. Act as the chief spokesman for the council
- g. Preside over weekly council meeting
- h. Call and preside weekly Executive Board meetings
- i. Preside over all presidents' roundtables.
- j. Meet with the VP of Finance and Fundraising two weeks prior to the close of each fall semester to assist in the preparation of a budget for the next semester.
- k. Must be disassociated from their respected chapter during Formal Recruitment both fall and spring.
- l. Maintain a complete and up to date President's file which will include a copy of:
 - 1. The constitution
 - 2. Bylaws
 - 3. Council budget
 - 4. Meeting's Minutes
 - 5. Recruitment Information
 - 6. All other pertinent material
- m. Perform all other duties pertaining to this office as needed in order to fulfill the responsibilities of this office.

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2. Executive Vice President

- a. Perform all duties of the President in his absence
- b. Oversee the completion of any AFLV awards for which the Council is eligible
- c. Must be disassociated from their respected chapter during Formal Recruitment both fall and spring.
- d. Serve as the delegate to the Panhellenic council
- e. Maintain copies of the Constitution, bylaws, and policies.
- f. Keep bylaws and policies current by immediately inserting all approved amendments and changes.
- g. Coordinate the fall and spring Executive Board retreat in conjunction with the Panhellenic EVP.
- h. Serve as parliamentarian during meetings.
- i. Chair the Judicial Board.
- j. Oversee the Judicial board training, which must be held by the 4th week of every semester
- k. Must coordinate with the office of student development programs to hold an officer risk management training by the 4th week of each semester
- l. Ensure that all chapter events and functions are compliant with the risk management rules, regulations and laws set by the Interfraternity Council, NIC, the Greek Life Handbook, the University of Southern Indiana, as well as Local, State and Federal Laws.
- m. Meet with the Fraternity and Sorority Life Advisor on a monthly basis or when needed and perform all other duties pertaining to this office as needed in order to fulfill the responsibilities of this office.

3. Vice President of Expansion and Recruitment:

- a. Assume the duties of the President in times when the President and Executive Vice President are absent.
- b. Coordinate all plans for formal fraternity recruitment in conjunction with the Fraternity and Sorority Advisor, and the University of Southern Indiana.
- c. Must be disassociated from their respected chapter during Formal Recruitment both fall and spring.
- d. Distribute material essential for an effective recruitment (i.e. schedules, rules, new programs being used, etc.)
- e. Supervise functions and facilities pertaining to recruitment activities.
- f. Monitor the effectiveness of the publications and presentations for the recruitment process
- g. Develop and implement an appropriate and effective program to attract new members to the fraternity community, submitting the program in writing to the Council for approval at the end of each term
- h. Be the primary contact between IFC and all colonies/ associate member chapters
- i. Advise all colony/ associate members on expansion efforts

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- j. Hold Recruitment Chair roundtables as needed to keep chapters informed of policies and structure.
- k. Review Recruitment rules regularly and have any changes for the upcoming fall formal recruitment passed prior to the end of the spring semester.
- l. Meet with the Fraternity and Sorority Life Advisor on a weekly basis starting in the fall semester until formal recruitment and a monthly basis thereafter, and perform all other duties pertaining to this office as needed in order to fulfill the responsibilities of this office.

4. Vice President of Programming and Philanthropy

- a. Work collaboratively with the IFC Vice President of Programming and Philanthropy
- b. Plan and supervise community wide programming events i.e. Greek Week, All-Fraternity Brotherhood, etc.
- c. Work with the Vice President of Public Relations and Service and the Fraternity and Sorority Life Advisor to promote all programming activities within the University and the community
- d. Review for approval chapter social events within 48 hours of being submitted
- e. Keep accurate records of philanthropic dollars raised by chapters and report them in the annual report
- f. Hold a programming roundtable to discuss chapter events within the first four weeks of the semester.
- g. Secure all sponsors for special events of IFC.
- h. Organize all philanthropy and service functions held by the Interfraternity Council
- i. Plan one philanthropy event that must be put on by IFC each year.
- j. Meet with the Fraternity and Sorority Life Advisor once a month and perform all other duties pertaining to this office as needed in order to fulfill the responsibilities of this office.

5. Vice President of Scholarship and Member Education:

- a. Advise and work with the scholastic chairs of each chapter to provide resources and ensure academic achievement.
- b. Advise and work with the New Member Educator/ Membership Development Educators of each chapter to provide resources and ensure education and retention of members.
- c. Ensure that all IFC chapters New Member Education processes are compliant with the anti-hazing regulations and laws
- d. Organize IFC scholarship(s) and academic awards
- e. Coordinate all educational programs sponsored by IFC.
- f. Hold a Scholarship meeting within 2 weeks after mid-terms deficiencies reports are released
- g. Meet with any chapters falling below academic standards to develop a plan to improve the chapter's academic performance
- h. Plan and coordinate scholarship incentives for chapters

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- i. Meet with the Fraternity and Sorority Life Advisor on a need to basis and perform all other duties pertaining to this office as needed in order to fulfill the responsibilities of this office.
- j. Work with both Greek and non-Greek academic, professional and honorary societies and encourage Greek membership in such organizations

6. Vice President of Records and Finance

- a. Keep accurate and specific records of all business discussed at regular Council meetings and meetings of the Executive Board
- b. Keep all files in IFC office in proper and functional order including and updated budget, past and current minutes, and copy of W9.
- c. Keep accurate records, and notify the President of any chapter that has lost voting rights due to missed meetings and/or financial standing prior to the meeting.
- d. Submit a financial budget for the upcoming academic year by the 15th of April
- e. Report of the previous year's fiscal report by the second week of the fall semester to the council
- f. Keep all financial records of IFC that pertain to accounting (e.g. bills, purchasing, and budgeting)
- g. Invoice the collection of all money owed to the Council
 - i. Invoice affiliate and associate member fraternity at the second IFC meeting of each semester
 - ii. Collect chapter dues at the third IFC meeting of each semester
 - iii. Collect all new member dues at the IFC meeting immediately following recruitment
- h. Distribute minutes within 24 hours after council meeting
- i. Hold a minimum of one fundraiser per semester
- j. Distribute the agenda for the IFC Council meetings 24 hours prior to all meetings
- k. Serve as secretary during all Judicial Board hearings
- l. Meet with the Fraternity and Sorority Life Advisor on a monthly basis and perform all other duties pertaining to this office as needed in order to fulfill the responsibilities of this office

7. Vice President of Public Relations and Community Service:

- a. Prepare all publications and advertisements for any office, event or function of the Interfraternity Council
- b. Work with the VP of Expansion and Recruitment to prepare appropriate materials for Recruitment
- c. Work with the Panhellenic Council VP of Public Relations and prepare all Fraternity and Sorority Life Publications
- d. Prepare and update all Fraternity and Sorority Life publications each semester with the help of the Panhellenic Council Vice President of Public Relations and Service
- e. Manage and coordinate the IFC website in accordance with the recommendations of the Association of Fraternal Leadership and Values as well as University of Southern Indiana web policies.

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- f. Meet with the Greek Advisor on a need to basis and perform all other duties pertaining to this office as needed in order to fulfill the responsibilities of this office

Article 7: Officer Qualification Standards, Requirements and Disciplinary Actions

- a) Must be an initiated member of an affiliate member chapter.
- b) Have and maintain a cumulative GPA of 2.7
- c) Chapter Presidents cannot hold Executive Board position during his term in office.
- d) Be available for full term of office.
- e) All officers must attend all meetings of the Executive Council and the Interfraternity Council
- f) The President with the approval of the Executive Council can appoint any officer vacancies.
- g) Executive Board Members must have a written excuse of any absence from a meeting submitted to the President, Secretary and Fraternity and Sorority Life Advisor 24 hours in advance or their absence will be considered unexcused
- h) Executive Board Members who accumulate two unexcused absences during their term will be removed from office.
- i) All IFC Executive Board Officers must be enrolled in 12 credit hours of classes at the University of Southern Indiana
- j) Executive Board Members must complete two (2) office hours per week in the Fraternity and Sorority Life Office.
- k) Failure to complete the weekly office hours will result in the following:
 - 1st Offense: Warning
 - 2nd and 3rd Offense: The officer must make up the missed office hour the following week
 - 4th or More Offense: The officer will be brought up for Impeachment

Article 8: Chapter Representation

Each chapter may be represented with no more than two IFC Executive Board positions within the Interfraternity Council.

Article 9: Elections

- a. The annual elections for the IFC executive board will be held on the Tuesday of the third full week in November.
- b. Candidates running for office must complete and submit their intent for office application by Noon on the Tuesday of the second full week in November.
 - i. Intent for Office Applications will be made available two weeks (14 Days) prior to the deadline for submission.
 - ii. Candidates may not run from the floor on the day of election.
 - iii. If an Intent for Office application is not received for an executive office by the deadline, the floor shall be open for nomination on the day of election for a respective executive office.

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- iv. The nominated candidate will then present speech for the office nominated for on the day of election.
- c. All candidates must meet all the qualifications in Chapter II, Article 7.
- d. All candidates must be present at the election meeting in order to be voted upon.
 - a. However, by a two-thirds vote of all present affiliate chapters or the unanimous consent of the IFC Executive Board the candidate may have their absence deemed excused and be eligible for election.
 - b. If consent is given by all present affiliate chapters or the unanimous consent of the IFC Executive Board the candidate(s) speech will then be the answers filled out in the Officer Intent for Application form.
- e. The election process of each officer will proceed in the following order:
 - 1. President
 - 2. Executive Vice President
 - 3. Vice President of Expansion and Recruitment
 - 4. Vice President of Programming and Philanthropy
 - 5. Vice President of Scholarship and Membership Education
 - 6. Vice President of Records and Finance
 - 7. Vice President of Public Relations and Community Service
- f. Each candidate will be given the opportunity to present a speech not to exceed three (3) minutes. Following each speech up to two (2) separate members of the University of Southern Indiana's fraternity system may speak on behalf of the candidate. Speeches of support may not exceed two (2) minutes total. No negative comments will be permitted. Immediately following there will up to three (3) minutes permitted for questions from the IFC Executive Council and Affiliate Chapter Senior Delegates.
- g. Speeches and questions will be delivered at IFC Election Meeting.
- h. After all candidates for a singular office have completed their entire presentation the council will discuss all the candidates individually.
- i. Following the discussion of each office's candidates the IFC will vote on said office by written ballot. A majority must be reached in order for a candidate to be elected into office. If majority is not met by any candidate then discussion on only the top two candidates will be reopened, and a second vote must occur.
- j. The Acting President will conduct the election process overseen by the Fraternity and Sorority Life Advisor. In the event that the President is running for re-election, the Fraternity and Sorority Life Advisor will appoint another Election Chairman to oversee only the election of President.
- k. Only affiliate chapters will be given the right to vote during elections
- l. In the event of a tie the President or Election Chairman will cast the deciding vote
- m. The vote tally count shall never be read or communicated
- n. The IFC Executive Board will take office on December 1st
- o. The IFC Executive Board will be sworn in by the former President by using the NIC Model Officer Instillation Ceremony

Article 10: Impeachments

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- a. Impeachment proceedings may be initiated against any Executive Board member for the following reasons:
 - i. The officer breaches their duty to maintain the responsibilities of their office.
 - ii. The officer fails to comply with the IFC Constitution and Bylaws, the USI Social Responsibility Guidelines for Fraternities and Sororities, the USI Code of Conduct, and/or State and Federal Law.
 - iii. Conduct detrimental to interfraternalism at the University of Southern Indiana
- b. An executive board member can be brought up for impeachment by any chapter delegate, the Fraternity and Sorority Life Advisor, or any other executive board member.
- c. The Interfraternity Council will hear all impeachment cases and will have the ability to impeach the officer with a 66% vote of all chapters in good standing.

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CHAPTER III: MEMBERSHIP

Article 1: Composition of Membership

Section A: Executive Board

Each Executive Board member shall be a non-voting member in IFC

Section B: Interfraternity Council Composition

- a. All undergraduate chapters of men's social fraternities.
- b. Charter chapters in good standing with the University of Southern Indiana and the Interfraternity Council will be given the status of affiliate member.
- c. Charter chapters NOT in good standing with the University of Southern Indiana will NOT be recognized by the Interfraternity Council.
 - a. Upon the university granting them good standing, said chapters will be given the status of associate membership until said group petitions the council for affiliate membership.
- d. Colony groups approved will be given the status of an associate membership chapter once they have successfully met guidelines outlined in the Procedures and Requirements for the Establishment of Social Fraternities and Sororities.
 - a. Also requirements to IFC and the University of Southern Indiana.
- e. All social fraternities will hold membership (affiliate or associate) in the Interfraternity Council in order to be recognized as a social fraternity at the University of Southern Indiana.

Section C: Affiliate Membership Chapters

- a. Affiliate Membership Chapters are chartered chapters in good standing with the University of Southern Indiana and the IFC.
- b. Affiliate members must continue to meet all IFC requirements and be in good standing with the University of Southern Indiana and IFC to maintain good standing with IFC
- c. Any fraternity that fails to comply to said standards of this Constitution and By-Laws and/or other related documents can result in suspension from IFC and/or lose of affiliate membership in IFC as determined by the judicial board process.
- d. All Affiliate Members in good standing will be granted the right to vote on all IFC matters and the right to have its members run for an executive office.

Section D: Associate Membership Chapters

- a. Associate Membership Chapters are University approved unchartered colonies, and chartered chapters returning from a suspension or returning to good standing with the University of Southern Indiana and the IFC.
- b. Must meet all IFC requirements and be in good standing with the University of Southern Indiana in order to petition for Affiliate Membership status in IFC.
- c. Will not have the right to vote on any IFC matters

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- d. Will have the ability to discuss all matters of the IFC with the exception of Officer Elections, any Legislation, Regulations and Policies.
- e. Will be eligible to participate in all IFC functions.

Section E: Expansion

An organization wishing to obtain associate membership on the Interfraternity Council must fulfill the following requirements:

- a. The organization must have followed the guidelines set by Procedures and Requirements for the Establishment of Social Fraternities and Sororities.
- b. Registered with the University of Southern Indiana's Office of Student Development Programs and the Greek Life Office.
- c. The organization must officially be recognized colony/chapter of a National Interfraternity Conference or National Pan-Hellenic Conference fraternity or a colony/ chapter of a (Inter) National Fraternal Organization.
- d. The organization must have a written local and (inter)national Constitution and Bylaws.
- e. The organization must have duly appointed officers and regularly scheduled business meetings.
- f. The organization must follow the IFC academic standards for recruitment and chapter operation.
- g. The organization must engage in philanthropic endeavors as well as follow all risk management rules, regulations and laws set by the Interfraternity Council, NIC, the Greek Life Handbook, the University of Southern Indiana, as well as Local, State and Federal Laws.

Section F: Advancement to Affiliate Membership

An Associate Membership Chapters wishing to obtain affiliate membership status in IFC must file a petition with the Interfraternity Council at the University of Southern Indiana.

- a. The petition must contain the name, address, phone number and Student ID number of each member.
- b. All Members must have completed the Greek Grade Release form.
- c. All Members of the organization must sign the petition.
- d. The Organization must meet all requirements in the Greek Life Handbook and as well as in the IFC constitution and bylaws.
- e. The petition must be accompanied by a copy of the following documents:
 - Letter of Support from the (Inter)National Organization
 - (Inter)National Bylaws and or Constitution
 - Local Constitution and Bylaws
 - Chapter Academic Plan
 - Chapter New Member Education Plan
 - Chapter Recruitment Plan
 - Copy of the Chapter Budget and Finance Report

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- f. Upon receiving of the complete petition, the documents shall be reviewed to ensure that they are compliant with all NIC and IFC laws and regulations. The council then shall slate the organization for a petition review presentation.
 - i. Petition Review Presentation shall be slated to occur within fourteen (14) days of receiving the completed petition.
 - ii. The Petition Review Presentation will be held separate from the regularly scheduled weekly IFC meetings
 - iii. The Petition Review Presentation shall cover the materials in the petition and shall not exceed thirty (30) minutes with an additional thirty (30) minutes for questions from the review board.
 - iv. The review board shall consist of the IFC Executive Board, Affiliate Membership Chapter's President and Senior Delegate. Only members of the review board, university administration, and representatives from the petition chapter can attend the Petition Review Presentation.
- g. A two-thirds vote of the review board is necessary to approve the petition. Affiliate Membership Chapter and the IFC Executive Board each cast one (1) vote to represent their respective entity.
 - i. An IFC Executive Board member cannot cast a vote for their respected chapter if their chapter is not present at the Petition Review Presentation.
- h. If the council approves the petition the associate membership chapter will be granted affiliate membership on IFC at the immediate time of approval.
- i. If the council rejects the petition it must submit to the rejected organization in writing, a complete list of reasons for the rejection, and any suggestion for changes.
 - i. The rejected organization must resubmit the petition after two weeks (14 days) of the denial, provided that the organization has made all necessary changes.
- j. If the associate chapter's petition for affiliate membership status is rejected twice, and the denied chapter deems that the IFC Review board unfairly ruled or did not support reasoning for denial, the denied associate chapter then may petition to the Fraternity and Sorority Life Advisor for affiliate membership.

Section G: Chapter Delegates Qualifications (Senior and Junior)

- a. Must be an active member of his chapter
- b. In the case of a fraternity colony, a delegate must regularly be present at council meetings
- c. May not hold an IFC Executive Board Office
- d. Must be in good standing with his chapter, IFC, and USI
- e. Must have a cumulative GPA of a 2.6. This includes Senior and Junior Delegates
- f. Chapters must submit Senior and Junior Delegate's names and contact information at the first IFC meeting of each semester to the President, Executive Vice President and Vice President of Records and Finance.

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- g. Any member fraternity shall have the power to recall their delegate for misconduct or neglect of duty. The fraternity shall provide a replacement immediately.

Article 2: Duties of Membership (Senior and Junior Delegate)

- a. Attend weekly meetings of IFC Council.
- b. Remain informed on IFC issues
- c. **Senior** Delegates shall vote on IFC resolutions and amendments
- d. Bring suggestions to IFC concerning its government and activities
- e. Represent the interests of the fraternities at USI
- f. Delegates shall represent the interests of his chapter
- g. Delegates shall act a liaison between IFC and his chapter.
- h. Must be dressed in business casual attire as specified in Article 3, Point E.
- i. Senior Delegate must also send chapter report to the Vice President of Records and Finance by NOON on the Monday the day before the IFC weekly meeting.

Article 3: Meetings

The Interfraternity Council shall meet regularly during the academic year at a time designated by the President and the Executive Board.

- a. To be considered present at a meeting of the IFC, a member fraternity must have Senior and Junior delegate members present. An IFC executive board member does not constitute a delegate for the member fraternity.
- b. Voting shall be on the basis of one vote per member fraternity in good standing casted by the Senior Delegate. In event of a tie, the President shall have the deciding vote.
 - a. If Senior Delegate is running for Executive Board position the Junior delegate will then cast the vote for their respected chapter.
- c. Special meetings can be called by the President or at the request of at least two thirds of the delegates, provided that twenty-four hours notice is given to all IFC members and the IFC Advisor.
- d. Regular meetings of the council shall be held once a week. Meetings may be canceled by a two-thirds vote of the representatives at a previous meeting or by a unanimous decision of the executive council 24 hours in advance.
- e. All IFC Executive Council and delegates must be in business casual attire
 - a. First Offense: Warning
 - b. Second Offense: Fine of five dollars
 - c. Every Offense After: Five Dollar Fine and loses voting privileges for that meeting
- f. The following shall be the order of business of the meetings of the IFC:
 - i. Call to Order
 - ii. Roll Call
 - iii. Reading of the Minutes
 - iv. Officer Reports

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- v. Panhellenic Delegate Report
- vi. SGA Fraternity Life Member at Large Report
- vii. Fraternity and Sorority Life Advisor's Report
- viii. Committee Reports
- ix. Chapter Reports (In Alphabetical Order)
- x. Unfinished Business
- xi. New Business
- xii. Announcements
- xiii. Adjournment

Article 4: Penalties for Chapter Delegate Breach of Duty

- a. Unexcused Absence from two or more meetings in a semester will result in a chapter fine of \$25 each time thereafter.
- b. Chapters lose their voting privileges for the number of weeks equal to the number of weeks missed by the delegates (after 2 excused absences).
- c. Chapters may obtain an excused absence that will not count toward their two absences if a written excuse is approved by the President and VP of Records and Finance at least twenty-four hours in advance.

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CHAPTER IV: LEGISLATION

Article 1: Resolutions

- a. Defined as an action proposed and voted on in a regular IFC meeting or Executive Board meeting
- b. In IFC meeting, must receive a minimum 51% of the votes cast by chapters in good standing in attendance to pass
- c. In Executive Board meeting, must receive 51% vote of officers in attendance
- d. Executive Board resolutions may be overturned in an IFC meeting
- e. Valid until Resolution is changed or decided that it is no longer needed.
- f. Resolutions will go into effect immediately unless specified differently in Resolution.

Article 2: Amendments

- a. Permanent change to the IFC Constitution and Bylaws
- b. Must be proposed at a regular meeting of IFC, but cannot be voted on until the next week
 - a. Unless 66% of affiliate chapters in good standing in attendance vote to move the vote to the day of the meeting the amendment is being proposed at.
- c. All Amendments must be submitted in writing to all chapter Presidents and Delegates 24 hours in advance of the IFC meeting which the Amendment(s) will be voted upon.
 - a. Unless the Fraternity and Sorority Life Advisor sees fit to make the amendment in the best interest of the Fraternity community.
- d. Must receive 66% of votes cast by affiliate chapters in good standing in attendance to pass.
- e. Amendments will go into effect immediately unless specified differently in amendment.

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CHAPTER V: SCHOLASTIC POLICY

Article 1: GPA

- a. All Chapters affiliate and associate must maintain a cumulative semester chapter GPA of 2.6.

Article 2: Chapters That Fail to Meet the Minimum Grade Standard

- a. Chapters that fail to meet the required GPA in Chapter V, Article I will be placed under social probation.
- b. The chapter will have its members collect grades during the fifth and twelfth weeks, calculate the total chapter GPA, and bring that GPA to IFC so the Vice President of Scholarship and Membership Education can see where the chapter is GPA wise. Failure to do so will result in a chapter fine of \$50.00.
- c. The chapter president and/or the scholastic chair must meet with the IFC Vice President of Scholarship and Membership Education after the grades have been collected to discuss the chapter's progress. The things discussed at this meeting will be e-mailed to the chapter's faculty advisor and (Inter)Nationals.
- d. After Two (2) straight semesters the chapter will be brought before the IFC Executive Board.

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CHAPTER VI: RECRUITMENT POLICY

General Recruitment Rules

- a. All chapters of the Interfraternity Council shall follow the rules outlined by the Interfraternity Council's bylaws and constitution as well as their chapter's own national policy.
- b. All social fraternities at the University of Southern Indiana will utilize a Substance free Recruitment program. Substance free recruitment refers to the recruitment of prospective members without the use of alcohol, or any illegal substance in any way shape or form, whether on or off campus.
 - i. This policy also pertains to prospective members participating in women's recruitment. No chapter shall provide alcohol beverages to women during the designated Formal Recruitment Period for Panhellenic.
- c. Any prospective member, including transfer students (initiated or not initiated) from another institution seeking membership must have a cumulative Grade Point Average equal or above the Interfraternity Council's "Good Standing" standard outlined in Chapter V, Article 1.
- d. Students wishing to join a fraternity at USI must have the following qualifications:
 - i. Enrollment and continuance in a minimum of nine (9) hours of USI course work.
 - ii. Degree seeking status,
 - iii. In good academic and student status,
 - iv. not conditionally admitted to USI,
- e. Students wishing to join a fraternity must fill out a New Member Grade Release Form and have their grades verified prior to a chapter issuing a bid for membership.
- f. Chapters may not issue bids for membership to any incoming student who has not yet attended classes at the University. New students taking classes in the summer will not be eligible to receive a bid for membership.
- g. Chapters may only issue bids for membership to new and transfer students in the fall and spring academic semesters excluding finals week. Bids may be issued to continuing students during the summer semester as long as the potential new members fill out the New Member Grade Release Form and have their grades verified prior to a chapter issuing a bid for membership.
- h. The definition if a Bid shall be: any invitation (both WRITTEN and/or ORAL) to join a fraternity.
 - i. The Recruitment chair or President must have any prospective member who has accepted a bid, file a Greek Grade Release form as well as turn in their IFC dues for membership no later than then seven (7) days after acceptance.
- j. Any prospective member seeking membership outside of Formal Recruitment week must comply with IFC policies. This includes all forms, grade requirements, and USI Policies and guidelines.
- k. All chapters holding events outside of Formal Recruitment Week must fill out the *Fraternity Recruitment Event Registration Form*, for any Recruitment event and turn it into the Fraternity/Sorority Life Office **10 days** prior to the event. The form will be

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approved through the IFC Executive Board, the FSL Advisor, and any other necessary campus officials. Failure to do so will result in a fine of \$75.

- l. All Recruitment events will end no later than 12:00am. Failure to do so will result in a fine of \$50.
- m. Any IFC sponsored or promoted recruitment event must allow for equal promotion from each chapter. Any propaganda not confined to the neutral environment of such will not be permitted. Items included in the above statement are: designated display areas, tables, and flyers.
- n. Any type of libel or slander against another campus organization, Greek or non-Greek, will not be allowed or tolerated.
- o. All fines concerning recruitment rules will be assessed by the IFC VP of Recruitment and Expansion and IFC President and must be paid by next set date of IFC meeting.
- p. All violations or infractions, outside of fines, will be heard before the IFC Judicial Board. Any appeals will be heard before the IFC Executive Board.
- q. All Chapters must maintain their chapter membership above 10 men. If a chapter fails to do so they must meet with the IFC President, IFC Vice President of Expansion and Recruitment and the FSL Advisor to discuss the chapter's recruitment plans, goals and policies, as well as their chapter retention.
- r. No chapter may have recruitment event at private location (e.g. apartments or residential housing) with the exception of university owned housing or housing recognized by a Fraternity/Sorority's National Organization.
- s. No Chapter may have a sponsored event that is associated with Welcome Week. Advertising and/or tabling are highly encouraged.

Formal Recruitment Rules/Structure

- a. The IFC Executive Council will set the date for both fall and spring formal recruitment events by 8th week of the semester prior to the upcoming recruitment.
- b. The week before and during Formal Recruitment Week the President, Vice President of Recruitment and Expansion, the Executive Vice President and select members of the IFC Executive Board members will be non-affiliated members of their respective chapters.
- c. Chapters shall remain dry (i.e. no alcohol consumption) 24 hours prior to and 24 after the conclusion of Formal Recruitment Week. This includes Bid Day.
- d. It is mandatory that the Recruitment Chairman or President of each chapter attend a Recruitment Roundtables during both fall and spring semesters.
 - i. Recruitment Chair and President must also attend the IFC meeting prior to Formal Recruitment week for both fall and spring semester.
 - a. The fine for not attending will be \$50 and the Recruitment Chairman and President will still need to meet with the IFC VP of Recruitment and Expansion and President prior to recruitment
 - b. If the Recruitment Chair and/or President have class during the IFC meeting, they should contact the VP of Recruitment and Expansion and President 48 hours prior to the IFC meeting.
- e. All chapters must fill out the *Fraternity Recruitment Event Registration Form*, for any Recruitment event and turn it into the Fraternity/Sorority Life Office **60 days** prior to the

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- event. The form will be approved through the IFC Executive Board, the FSL Advisor, and any other necessary campus officials. Failure to do so will result in a fine of \$100.
- f. Any prospective member, who does not complete the New Member Grade Release Form 48 hours prior to Bid Day during Formal Recruitment Week, will not be permitted to receive a bid during the Formal Recruitment Week period or participate in the Bid Day Ceremony.
 - g. During Formal Recruitment Period bids shall not be issued prior to Bid Day. Informal inquiries of bid acceptance are permitted but formal bid shall only be issued through Interfraternity Council's Bid Day event.
 - h. Bids are due to the Interfraternity Council at the designated time set by the VP of Recruitment and Expansion prior to the start of Formal Recruitment Week. Any chapter who is late turning in bids will be fine \$25.00 for every 30 minutes late. If a chapter fails to turn in bid 3 hours prior to the start of the Bid Day ceremony, the chapter will be not permitted to participate in the event.
 - i. There will be no contact between chapter members or affiliates and prospective members from the time bids are due to IFC and the Bid Day ceremony. If caught communicating with a prospective member via conversation, social media (Facebook, Twitter, etc.), or texting will result in a fine of \$50.

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CHAPTER VII: SOCIAL POLICY AND RISK MANAGEMENT

The University of Southern Indiana's Interfraternity Council shall follow the *Social Responsibility Guidelines for Fraternities and Sororities* as established by the Office of Student Development Programs and approved by the Interfraternity and Panhellenic Councils. Any member chapter that is found in violation of these policies will be brought before the judicial board and other university agencies.

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CHAPTER VIII: JUDICIAL BOARD

Section 1: Purpose

The Judicial Board of Review (from this point on referred to as the JBR) will function to enforce IFC policies and university rules and regulations and to maintain appropriate standards of conduct within the University of Southern Indiana fraternity community.

Section 2: Jurisdiction

- a. The JBR has jurisdiction over all recognized fraternity chapters and colonies at USI
- b. The JBR has original jurisdiction over all fraternity activities involving:
 - i. Violation of the IFC rules and regulations
 - ii. Violation of the USI student code of conduct
 - iii. Problems between two or more fraternities
 - iv. Actions that bring disrepute or injury to the name and standing of any fraternity or sorority, the Greek community, or the University.
- c. The JBR may hold hearings concerning the following:
 - i. Disorderly conduct.
 - ii. Hazing.
 - iii. Violations of sanctions imposed by IFC.
 - iv. Violations of State and local law.
 - v. Recruitment infractions.
 - vi. Violations of academic sanctions imposed by the university administration.
 - vii. Violations of the University of Southern Indiana Student Handbook.
 - viii. Actions directed towards a specific chapter or member with the sole intention of maliciousness or the intention to create a breakdown of relations within the interfraternal system.
- d. The JBR may hear any case which the Chief Justice and the Fraternity and Sorority Life Advisor deem appropriate if jurisdiction applies and/or if charges are filed.
- e. The university may find it necessary to take immediate action if they feel that the incident may disrupt the normal academic process of the university. Upon investigation of charges by the university, the case may then be referred back to the JBR.
- f. The jurisdiction of the JBR is not necessarily limited to the original complaint; it may include other offenses revealed during a hearing. If a new offense is revealed, the individual(s), or the chapter involved may waive the right to four-day advance notification of a hearing and have the decision rendered at the hearing.

Section 3: Composition

- a. The IFC Executive Vice President shall serve as Chief Justice of the JBR.
- b. The JBR Justice pool shall consist of members selected by the IFC Executive Board by means of an application process.
- c. The number of Justices chosen shall coincide with the number of the IFC member organizations. Each Justice shall serve a term of one academic year. They shall be selected and installed by the second IFC meeting of each fall semester.

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- d. Each member selected through the application process must have a cumulative G.P.A. of 2.6 or higher and be an initiated member of an IFC member organization or a member of a recognized IFC colony
- e. An IFC executive officer may not serve as a voting Justice for the JBR.
 - i. In the event that the JBR for a given semester is not in place, the IFC executive board shall oversee any judicial hearings until the JBR is operational
- f. When a hearing is called, in addition to the Chief Justice, the JBR will consist of one Justice from each chapter, minus the chapter(s) involved.
- g. A member of the Justice pool may be removed from the Justice pool by a two-thirds (2/3) vote of all justices or for breaking the confidentiality of the proceedings. If a justice does break confidentiality, he will be brought before the IFC Executive Board.
- h. The Fraternity and Sorority Life Advisor shall serve as an ex-officio member of the JBR and shall serve in an advisory capacity concerning IFC and university guidelines.
- i. Each justice must go through an IFC training program after his selection. This training program will be done in conjunction with the Panhellenic Judicial Board and will be facilitated by Executive Vice Presidents of IFC and Panhellenic Councils, Fraternity and Sorority Life Advisor and Dean of Students (if available for designated training time.)

Section 4: Pre-Hearing Procedures

- a. An individual and/or chapter wishing to report an alleged violation should fill out the JBR Incident Report Form and turn it into the Executive Vice President.
- b. The Fraternity and Sorority Life Advisor, any fraternity or sorority member, or any USI student or faculty member may bring charges against a fraternity or fraternity member(s).
- c. Upon receiving an Incident Report Form, the Chief Justice will meet with the Fraternity and Sorority Life Advisor to discuss the case and determine whether a case shall be brought before the JBR. It is at the discretion of the Chief Justice and the Fraternity and Sorority Life Advisor whether charges will be brought before the JBR.
- d. The Chief Justice and the FSL Advisor have the right to conduct pre-hearing investigations at their discretion.
- e. If a case is brought before the JBR, the Chief Justice shall, by way of letter, notify the chapter(s) and/or member(s) of the charges **no more than 72 hours after receiving the alleged incident report form.**
- f. The letter shall specify a hearing date four school days after the date the letter is received and shall direct the organization (throughout its appointed representatives) to appear at the hearing.
 - i. Specify what rule was broken
 - ii. Describe the alleged violation.
 - iii. Advise the organization of its rights to the following
 - a) Private hearing
 - b) Appear at the hearing with an advisor
 - c) Present testimony of witnesses
 - d) Present documentary and other evidence
 - e) Argue on its own behalf

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f) Appeal.

Section 5: Hearing Procedures

The Chief Justice shall serve as the spokesperson and moderator of the JBR. The Chief Justice shall also be responsible, when requested, for informing any member of the JBR or the organization(s) involved in the case about the judicial process.

- a. The VP of Records and Finance for the IFC shall serve as Recording Secretary for all JBR hearings. Audio and written Records from all hearings will be kept on file in the Office of Student Development Programs, and will be made available only to official representatives of those parties involved.
- b. The President of the Fraternity charged with misconduct, or another member designated as spokesman for the chapter, has the right to be present to hear and question all witnesses and to examine all evidence. Only the President or designated spokesman can question witnesses and/or examine evidence.
 - a. If the President of the Fraternity charged with misconduct will not be present at the hearing and is sending a designated spokesman for the chapter the spokesman must be communicated to the Chief Justice 48 hours before the hearing. If not communicated will be a \$50 dollar fine.
- c. There must be a minimum of three (3) justices present during a hearing.
- d. The fraternity/individual charged with misconduct has the right to have an advisor, who is not an undergraduate student affiliated with the chapter, present during the hearings. An advisor, even if he/she is an attorney, may not present evidence, question witness(es), or address the JBR; his/her role is to simply advise the fraternity/individual.
- e. The aggrieved party shall have the same rights as the fraternity/individual charged with misconduct (the right to have the fraternity/sorority President present during the hearings, the right to call witness(es), and the right to have an advisor present).
- f. Witnesses are permitted to be present during the hearing only while presenting evidence.
- g. The JBR has the right to call before it all witness(es) and/or documentary evidence it considers to be essential to rendering a decision. Penalties may be assigned to chapters and/or individuals which fail to appear or provide evidence before the JBR. In the event an individual fails to appear before the JBR at the JBR's request, the JBR reserves the right to handle these situations on a case by case basis.
- h. Witnesses will be asked to repeat the following oath: "Under penalty of perjury, I declare the following statements to be true to the best of my knowledge?" If it can be proved that a member of a fraternity deliberately and knowingly falsified testimony before the JBR, the JBR may take disciplinary action against the individual or his fraternity.
- i. If a chapter's or an individual's representative fails to appear at the hearing, the JBR, by way of a majority vote, will select one of the following courses of action:
 - i. Reschedule the hearing

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- ii. Render a decision based on the available information.
- j. The agenda for a typical hearing includes the following:
 - i. Pre-hearing discussion in an executive session by the JBR.
 - ii. Introductions.
 - iii. Clarification of the judicial process.
 - iv. Explanation of the charges.
 - v. Presentation of evidence and testimony of witness(es) against a chapter/individual (witness(es) placed under Oath).
 - vi. Cross-examination of witness(es).
 - vii. Recross-examination of witness(es).
 - viii. Presentation of evidence and testimony of witness(es) on behalf of a chapter/individual
 - ix. Cross-examination of witness(es).
 - x. Recross-examination of witness(es).
 - xi. Concluding statements by the spokespersons for the parties involved, defendants speaking last.
 - xii. Deliberations by the JBR in an executive session.
 - xiii. The Pre-hearing discussion and post-hearing deliberation are private, and only the Greek Advisor and the Justices may be present.
- k. The agenda may be modified at the Chief Justice's discretion.
- l. A chapter/individual will be found guilty of a violation when, in the determination of the justices, there is clear and convincing evidence substantiating a decision of guilty.
- m. The chapter/individual(s) shall be sent written notification of the results of the JBR hearings within three (3) school days of the hearing by the JBR. The decision letter shall also contain information about sanctions and the process of appealing.
- n. If a chapter/individual is found guilty of alleged violations a notice of the decision and a recommended sanction will be sent to the Fraternity and Sorority Life Advisor and the Dean of Students.

Section 6: Disciplinary Sanctions

- a. After hearing the case, the JBR shall render one of two decisions.
 - i. First, the JBR may determine that the chapter or individual is not guilty of its alleged violations. A finding of "not guilty" will not be considered when making future disciplinary decisions.
 - ii. Second, the JBR may determine that the chapter or individual is guilty of violation. If chapter or an individual is found guilty, a disciplinary sanction will be imposed. A finding of "guilty" may be used in future cases brought before the JBR for purposes of evidence for determining a sanction.
- b. The JBR shall have the authority to issue any one or a combination of sanctions.
 - i. Probation, defined as a period of time not to exceed one year, during which a chapter or individual is ordered to conform to established policies and regulations and/or adhere to certain conditions, with the consequences of failure to comply with probationary requirements specified in advance

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- ii. Monetary fines not to exceed \$750.00 per chapter per semester (fines may be paid to either IFC or a non-profit organization, at the discretion of the JBR).
 - iii. A social service sanction, with the JBR determining the total man-hour requirement and the compliance period.
 - iv. Suspension of IFC voting rights for one year.
- c. Letter to (Inter)National Fraternity headquarters stating the crime and the punishment for it shall always be sent in conjunction with any university letter.

Section 7. Method for Appeals

- a. A chapter or individual found guilty by the JBR may appeal the decision to the IFC Executive Board (minus officers affiliated with the offending chapter).
- b. A chapter or individual desiring to appeal must submit a properly completed “Notice of Appeal” form to the Fraternity and Sorority Life Advisor and IFC President within (10) school days after receiving the written decision.

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CHAPTER IX: CHAPTER STANDING

Article 1: Good Standing Requirements

- A. Chapters must meet the following requirements to maintain “Good Standing” with the IFC:
- i. Chapters meet IFC GPA requirements
 - ii. All financial obligations with the IFC are fulfilled.
 - iii. Complete rosters have been provided to the IFC.
 - iv. Current registration with The University of Southern Indiana.
 - v. No current University or IFC sanctions.

Article 2: Restriction

- A. Chapters may be placed on restriction for the following reasons:
- i. Chapter fails to meet GPA requirement for the semester
 - ii. Chapter fails to pay IFC dues within five (5) business days set by the IFC Constitution and Bylaws and/or Invoices/fines or sanctions set by IFC or IFC Judicial Board.
 - iii. Chapter accumulates more than two unexcused absences without both delegates during a single semester
 - iv. Any chapter may be placed on social restriction by the IFC Executive Board or IFC Judicial Board if deemed appropriate disciplinary action.
- B. Guidelines for Restriction
- i. Any member chapter that is placed on restriction will be allowed only one (1) social function per semester.
 - a. A social function is defined by the *University of Southern Indiana Fraternity/Sorority Policies and Guidelines*.
 - b. The IFC Executive Board must approve the event.
 - ii. Chapters will be allowed to attend events that are philanthropic and/or Service based.
 - iii. The IFC Executive Board and the IFC Judicial Board will determine restriction periods for member chapters on a case-by-case basis.
 - iv. Each chapter must meet with IFC President and Executive Vice President to discuss chapter’s progress. The IFC President and Executive Vice President will then delegate chapter to meet with a corresponding officer based on restriction status.
- C. If a member chapter that is on restriction follows all the guidelines as listed above in Chapter IX Section B, they will be able to maintain their voting rights in IFC meetings as well as their ability to hold Executive Officer positions.

Article 3: Probation

- A. Chapters may be placed on probation for the following reasons:

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- i. Chapter fails to meet GPA requirement two semesters in a two year span starting Fall 2011 and ending Fall 2013.
- ii. Chapter fails to meet financial obligations in 10 business days from the original due date set by the IFC Constitution and Bylaws and/or Invoices/Fines or sanctions set by the IFC or IFC Judicial Board
- iii. Chapter accumulates more than three unexcused absences during a single semester
- iv. Any chapter may be placed on social probation by the IFC Executive Board or IFC Judicial Board if deemed appropriate disciplinary action.

B. Guidelines for Probation

- i. Any member chapter that is placed on probation **will not** be allowed any social functions per semester.
 - a. A social function is defined by the *University of Southern Indiana Fraternity/Sorority Policies and Guidelines*.
- ii. Chapters will be allowed to attend events that are philanthropic and/or service based.
- iii. The IFC Executive Board and the IFC Judicial Board will determine probationary periods for member chapters on a case-by-case basis.
- iv. Each chapter must meet with IFC President and Executive Vice President to discuss chapter's progress. The IFC President and Executive Vice President will then delegate chapter to meet with a corresponding officer based on probationary status.
- v. Chapters cannot participate in any Intramural activities. Intramural teams cannot consist of more than 75% of the active chapter.

- C. If a member chapter that is on probation follows all the guidelines as listed above in Chapter IX Section B, they will be able to maintain their voting rights in IFC meetings as well as their ability to hold executive office positions.

Article 4. Suspension

A. Chapters may be placed on suspension for the following reasons:

- i. Chapter fails to meet GPA requirements for three (3) semesters in a three year span starting Fall 2011 and ending Fall 2014
- ii. Chapter fails to meet financial obligations in 15 business days from the original due date set by IFC Constitution and Bylaws and/or Invoices/Fines or sanctions set by the IFC or IFC Judicial Board
- iii. Chapter accumulates more than four (4) unexcused absences during a single semester.
- iv. Any chapter may be placed on social suspension by the IFC Executive Board or IFC Judicial Board if deemed appropriate disciplinary action.

B. Guidelines for Suspension

- i. Any chapter on suspension will lose all IFC privileges. This includes holding IFC Executive Office position.

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- ii. Any member chapter that is placed on suspension **will not** be allowed any social events.
 - a. A chapter social event is defined as a mixer with one or more fraternities or sororities, a date party, a formal, or any other chapter event that is purely social in nature.
- iii. Chapters cannot participate in any Intramural activities. Intramural teams cannot consist of more than 25% of the active chapter.

Article 5. Reinstatement

A chapter on restriction, probation, or suspension will be reinstated by the IFC Judicial Board and retain all of their rights as listed in the IFC Constitution and Bylaws upon the chapter meeting the requirements of good standing and/or the judicial sanctions.

Article 6. Expulsion

- A. A fraternity can be expelled from IFC by the IFC Judicial Board with a two thirds vote for the following reasons:
 - i. Chapter fails to meet GPA requirements four semesters in a four year span starting Fall 2011 and ending Fall 2015.
 - ii. Any event that portrays the University of Southern Indiana or USI Greek Life in a negative light
- B. Expulsion from IFC must be approved by the IFC Executive Board.
- C. A Chapter expulsion from IFC shall be automatically expelled from the IFC in the following events:
 - i. The national headquarters revokes a Chapter's charter.
 - ii. The Chapter loses recognition by the University.

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Chapter X Financial Policy

Article 1. Budget

- a. The Executive Council will present the year long Council Budget for the following semester by the 13th week of the spring semester. The budget will outline the financial operation of the Interfraternity Council for the coming year, including the anticipated income and expenditures of operations and recruitment.
- b. The budget will be subject to approval by the affiliate chapters in good standing by majority vote within two weeks of submission.
- c. The budget will be submitted for approval and distributed to all chapters. Once approved, the voted upon budget and approved budget will again be distributed by the Vice President of Records and Finance to all chapters within one week of approval at the next IFC meeting and via email.
- d. The Vice President of Records and Finance will be responsible for giving budget updates at the beginning, middle, and end of each semester and presenting this updates to the Executive Council and the IFC Council.
- e. No Council funds may be used for the purchase of alcohol.
- f. The Vice President of Records or Finance may deny payments of a receipt if the merit of the purchase does not support the Interfraternity Council goals, ideals, or Code of Ethics.
- g. All monies belonging to this organization shall be deposited and disbursed through a bank account established for the Interfraternity Council at the Bursar's Office and the Office of Student Development and Programs. All funds must be deposited within 48 hours after collection.

Article 2. Chapter Membership Reports

- a. All member fraternities of IFC will submit chapter membership roster's no later than 48 hours prior to the second IFC meeting of each academic semester via the Fraternity and Sorority Life Advisor. If chapter fails to turn in chapter membership roster chapter will be fined \$25 dollars by Vice President of Records and Finance.

Article 3. Dues

- a. The date the bill is released to chapters will be known as the official date of billing.
- b. Dues and fees shall be charged to each recognized affiliate member and associate member fraternities as determined by the number of members awaiting initiation, associate and full active members of each chapter.
- c. The IFC dues will be \$10 per active member and per member awaiting initiation of each chapter.
- d. Both affiliate and associate chapter dues are to be billed at the second (2) IFC meeting of each semester, and all new member dues at the IFC meeting immediately

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- following their bid acceptance. Payment will be due the third (3) IFC meeting of each semester. Payment will be submitted to the Vice President of Records and Finance.
- e. Chapters who cannot fulfill the Interfraternity Council membership dues at the specified deadline must meet individually with Vice President of Records and Finance, President, and the Fraternity and Sorority Life Advisor to sign a promissory note for the dues owed and to develop a structured payment plan to fulfill their dues requirement.
 - f. The fraternities not making payment by the bill due date or sign promissory note will not be allowed to vote at future council meetings and will be assessed a \$25.00 dollar late chapter payment fee and a \$5.00 dollar per business day charge after that until payment has been submitted to the Vice President of Records and Finance. Upon payment voting privileges will be returned to the delinquent chapter.
 - g. The fraternities that do not make payment and fall under Chapter XI: Chapter Standing and not in good standing will be referred to the IFC Executive Board and/or the IFC Judicial Board.
 - h. Chapter dues shall be set by a majority approval of the affiliate members of the IFC.
 - i. IFC will work diligently not to raise dues unless it is seen necessary by the Executive Board and IFC Council by a majority vote.

Article 4. Payment Plans

Distribution: If an Interfraternity Council member fraternity is unable to pay IFC dues then a meeting will be held with the Chapter President and Treasurer along with the IFC President, Vice President of Records and Finance, and the Fraternity and Sorority Life Advisor.

- a. The payment form will be discussed and the total payment will be split into three separate payments
- b. The three payments will be equally spaced out throughout the semester and constant communication will be kept with the IFC member fraternity over that time period.
 - i. The time period throughout the semester will be the 4th week, 8th week, and 12th week of the semester.
- c. Two copies of the form will be signed-one for the IFC Council member fraternity and one for the Vice President of Records and Finance.
- d. If any of the three payments is late there will be a \$50.00 fine per week until the payment is received.

Article 5. Reserves

- a. At the end of the Executive Council term, any excess money that was budgeted for and not used must be voted on and approved to be used in the next year's budget. If not used for budget will go straight to the Interfraternity Council Reserve Account.
- b. Any item of purchase with the use of excess or rollover funds over \$400 and not explicitly outlined in the IFC Budget, must be proposed, voted on, and approved by the Council. Any purchase below \$400 will be at the discretion of the Executive Council.
- c. Approval of the use of the rollover budget or any reserve funds will be a majority vote.