

## Application for a Communication Studies Internship

Submit your **TYPED** application to the program director of communication studies. Applications are accepted on a rolling basis. Applicants must be of Junior or Senior standing and have consent of instructor. Students who do not meet these criteria but wish to complete an internship can enroll in GENS 399 Field Experience (1 hr credit).

Name: ID: #

Phone: Email:

Street Address:

City: State/Zip:

I am requesting an internship beginning: (list semester *and* year)

**When my internship begins, I shall have completed:**

semester hours total

hours in my major

all 100-200 level major course work?  Yes  No

**At the time of the application:**

Overall grade point average

Major course work grade point average

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**To apply, submit the following to the program director of Communication Studies:**

- This form (typed)
- Names, addresses, telephone numbers and email addresses of three references
- Resume

**To receive credit for the 3-hour CMST498 Internship Experience or, you must:**

- Register and pay fees. You will need a registration form signed by your advisor and a petition form to enter a closed class are both needed.
- Meet with Pam Doerter in the Career Service Internship Office to identify an approved internship.
- Complete 150 contact hours at an approved internship site
- Visit with the program director of communication studies to discuss the internship and the final paper.
- After the internship, turn in a portfolio. The final portfolio includes a 15-page Internship Report (see CMST 498 Blackboard site for specifics), a collection of sample work completed during the internship; copies of the University's midterm and final self-evaluation forms (provided by the USI Intern Office in Career Services); and copies of the CMST Program's Self Evaluation and the CMST Program's Site Supervisor's Evaluation (also on the CMST 498 Blackboard Site).

Briefly describe a career in communication you might like to pursue. Why is that career attractive?

What skills will enhance your program of study and help you succeed in that career?

Using the information from questions 1 and 2, identify your specific learning objectives for this internship. Learning objectives are goals to which your internship effort will be directed. These objectives will be shared with USI's internship director and your off-campus site supervisor. They will also be used to assess the success of your internship. Begin with an action verb.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

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Student's Signature

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Date

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Program Director Signature

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Date

Updated: 1/11/2011