

UNIVERSITY OF SOUTHERN INDIANA  
BOWER-SUHRHEINRICH  
COLLEGE OF EDUCATION AND HUMAN SERVICES

Department of Teacher Education

**APPLICATION  
FOR ADMISSION TO  
TEACHER EDUCATION**

NAME: \_\_\_\_\_

STUDENT ID NUMBER: \_\_\_\_\_

Teaching Area(s): \_\_\_\_\_

Projected Student Teaching Term & Year: \_\_\_\_\_

RECOMMENDATION of the TEACHER EDUCATION COMMITTEE:

\_\_\_\_\_ Admit Unconditionally

\_\_\_\_\_ Admit Conditionally  
Comments:

\_\_\_\_\_ Reject  
Comments:

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(Signature of Committee Member)

(Date)

## INSTRUCTIONS TO STUDENTS:

1. **STUDENT INVENTORY** – Please complete page 3 *before* you meet with your advisor. This will require that you visit the Teacher Education office.
  
2. **TEACHER EDUCATION OFFICE** – The office staff in ED 3114 will verify your GPA and earned hours. They will also check to be sure your field experience reports from EDUC 196 and either EDUC 201, 202, or 242 are in your file.

*Note:* If you have transfer credit for EDUC 196 and/or EDUC 201, 202 or 242, you must supply the field report documentation. Your transfer hours in these courses are not complete until the required documentation is in your teacher education file. Vincennes University transfer students with credit in EDUL 242 are not required to provide field documentation. An overview of the Department of Teacher Education is located on the Teacher Education website via a Breeze presentation. All students who are transferring credit for EDUC 196 must have evidence that they reviewed Breeze program about the stages and requirements of Teacher Education. Candidates must respond to the questions on the last slide of the presentation and post their responses in a Microsoft Word document. These responses must be emailed as an attachment to [kdedmond@usi.edu](mailto:kdedmond@usi.edu) to become a part of the candidate's file.
  
3. **INTERVIEW IN MAJOR** -- See your advisor. Be sure your four-year checksheet is up-to-date and all grades from completed courses are entered on the checksheet in your file. Your advisor will make a recommendation and sign on pages 4 and 5 in the appropriate areas. A grade point average of 2.75 or above is required in all teaching areas.
  
4. **OTHER REQUIREMENTS**
  - a. You must have completed the Pre-admission Required Courses. On page 4.
  - b. You must have successfully completed all sections of the Praxis I exam.
  - c. You must have completed or be enrolled in 45 quality hours of college credit. Preparatory classes such as the GENS classes, Math 100, and English 100 do not count toward the 45-hour requirement.
  - d. Transfer students who meet these requirements may be conditionally accepted, pending a USI GPA of 2.75.
  - e. After all pages of this form are completed, return the material to the office staff in the Department of Teacher Education. You will be notified of your acceptance by mail. This process can take up to 3 weeks.

My signature below verifies that I: a) understand the goals, requirements and policies of the USI Teacher Education Program, b) have read advising materials, c) am committed to the following guidelines of the program (classes, clinical experiences, student teaching and certification), and d) have provided information on this form and other application materials that is true, complete and accurate.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

## STUDENT INVENTORY

(Student completes this page before meeting with the advisor.)

### 1. Complete this contact information:

Name \_\_\_\_\_

Local Phone \_\_\_\_\_ email \_\_\_\_\_

Local Address \_\_\_\_\_  
(Street) (City) (State) (Zip)

2. If one has been convicted of a felony, special procedures must be implemented for securing teacher certification. Would this factor be relevant to your case? Yes \_\_\_\_ No \_\_\_\_  
If you answered yes, please explain.

3. Write a brief paragraph in which you explain why you want to become a teacher.

### 4. See the Administrative Assistant in the Teacher Education office (ED 3114) to complete this section:

\_\_\_\_\_ USI Hours

\_\_\_\_\_ Cumulative GPA

\_\_\_\_\_ Transfer Hours

\_\_\_\_\_ Satisfactory Field Experience Reports

EDUC 196 and one of the following: EDUC 201, 202 or 242

\_\_\_\_\_ Rubrics for artifacts from EDUC 196 and EDUC 201, 202, and/or 242

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## ADMISSION CHECKLIST

(To be completed by the Advisor)

\_\_\_\_\_ Completed or enrolled in 45 Quality Hours

\_\_\_\_\_ Completed Pre-admission Course Requirements with a Grade of C or better. **List grades.**

\_\_\_\_\_ English 201

\_\_\_\_\_ Core Math: 108, 111, 115, 118, 122, 202, 204, 206, 215, or 230

\_\_\_\_\_ Communication Studies 101 or 107

\_\_\_\_\_ Education 196

\_\_\_\_\_ Education 201, 202, or 242

### ***Any two of the following courses***

\_\_\_\_\_ Any B1 Ethics course

\_\_\_\_\_ Any C3 Science course

\_\_\_\_\_ Any C1 or C2 History or Social Science course

\_\_\_\_\_ Any C4 Western Culture course

\_\_\_\_\_ 2.75 GPA in Major

\_\_\_\_\_ 2.75 GPA in Minor

\_\_\_\_\_ 2.75 GPA Cumulative

\_\_\_\_\_ Praxis I Exam **Write scores in blanks.**

\_\_\_\_\_ Reading (176 min.) \_\_\_\_\_ Writing (172 min.) \_\_\_\_\_ Math (175 min.)

***Early Childhood Education Majors will have artifact rubrics for EDUC 196 ONLY.***

\_\_\_\_\_ Interview in department of major (English and Social Science majors must submit a separate interview form with this application.)

\_\_\_\_\_ USI Hours in Major

\_\_\_\_\_ GPA in major (USI courses only)

\_\_\_\_\_ Hours of Transfer Credit in Major

**Advisor's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Please complete this chart with your advisor.**

<b>Department</b>	<b>Course Number</b>	<b>Descriptive Title</b>	<b>Hours</b>	<b>Grade</b>
Education	196	Foundations of Reflective Teaching	3	
Education	201, 202, or 242	Growth & Development	3	
Education	214	Instructional Technology in Education	3	
Education	302	Multicultural Education	3	
Education	306	Introduction to Exceptional Needs	3	
<b>Advisor's Signature:</b>			<b>Total:</b>	<b>GPA:</b>

**List all courses completed for major teaching area. Include additional EDUC courses as well as content areas courses.**

<b>Department</b>	<b>Course Number</b>	<b>Descriptive Title</b>	<b>Hours</b>	<b>Grade</b>
<b>Advisor's Signature:</b>			<b>Total:</b>	<b>GPA:</b>

**List all courses completed for minor or additional teaching area.**

<b>Department</b>	<b>Course Number</b>	<b>Descriptive Title</b>	<b>Hours</b>	<b>Grade</b>
<b>Advisor's Signature:</b>			<b>Total:</b>	<b>GPA:</b>