

USI Faculty Senate Minutes

2 September 2016

Senators present: Nick LaRowe, Peter Whiting, Brett Long, Jason Fertig, Chad Milewicz, Wes Durham, Sheri Keenan, Chuck Conaway, Charlotte Connerton, Erin Reynolds, Sang Woo Heo, Brandon Field, Rex Strange

Visitors present: Katie Ehlman and Jon Mark Hall (Athletics Council), Andrew Lenhardt (HR), Shelly Blunt (Provost's Office), Amy Chan-Hilton (CETL), Gabi Wy and Sarah Loesch (Shield)

- Minutes approved from last meeting with abstentions from people who were not present.
- Chair's Report, Nick:
 - Introduction of new Senators: Peter Whiting, Library; Brett Long, RCOB; Wes Durham and Sheri Jenkins Keenan, LA; Charlotte Connerton and Erin Reynolds, NHP; Sang Woo Heo, Pott;
 - Faculty Senate Executive Council met over the summer to hear changes to the Office of Civil Rights
 - Attended Board of Trustees' meeting:
 - Student Affairs has produced a nice organizational overview document
 - Elevating Excellence capital campaign concluded on 30 June: goal was \$50 million, raised over \$57 million.
 - Purchased new class scheduling software, "Schedule Planner"
 - In a study of 8 other colleges/university credit hours are up ~8%, graduation rates up 2-3%
 - Attended President's Council:
 - Higher Learning Commission visiting campus 11-14 September
 - Enrollment update: up 18 students; positive trend for last few years, will know more at the end of the month.
 - Notification of new textbook buyer clarification policy.
- Provost's report, Shelly Blunt:
 - Promotion and Tenure portfolio guidelines have been worked on by Amy Chan-Hilton over the summer; a panel of faculty has reviewed them, the Council of Chairs has reviewed, and once the final modifications are made from that, it will

come back to Faculty Senate for review or endorsement. Not planned to be required this year, probably not even the year after.

- o Contract with Academic Partnerships: strong start to the online MBA, 80 graduate students started this fall. CNHP is working on an RN-to-BSN completion online program that will be begun soon.
- o Will be bringing lawyers on 19 Sept who will present workshops for department chairs and faculty about legal things that affect higher ed.
- o A workshop will be sponsored about persistence in higher ed; an announcement will be sent out next week about the timing of that.
- o Modifications in the process for dealing with Academic Integrity infractions have been made, which move the process into the College levels. This will be on the agenda for the next meeting.
- HR presentation, Andrew Lenhardt:
 - o Title IX coordinator position has been approved, and a search is underway.
 - Interview could include an open forum for all campus, when the candidates are on campus.
 - o Developing a booklet that is a resource for Title IX to guide faculty and staff with regard to discussing things that relate to conversations that we might have with students. Online intake form has been developed and launched.
 - o Looking to go away from EduRisk modules that we all had to go through last year. They are working on a new provider, and hope to roll out something new this fall.
 - Training is expected to be annual; form of that training can be determined by the different campuses.
 - o Updates made to the Policy and Procedures; these were presented to the Executive Session Senate meeting in June.
- University Athletics Council, Katie Ehlman and Jon Mark Hall
 - o Council began in 2010.
 - o Provides oversight for USI intercollegiate athletics, support the development of excellence, and serve as an advisory council to the president.
 - o Four standing subcommittees: Academic Progress and Integrity; Governance and Compliance; Student-Athlete

Welfare and Equity; and Facility Planning and Fiscal Integrity

- o Presentation on UAC.
- Nominations needed for committees:
 - o EEO Appeals Board: This board may not need to be populated, because of the changes in the Title IX procedures. Nick will check into this and notify us by email whether or not we need to populate this committee.
 - o Student Publications Committee: Three faculty members need to be nominated. Names will be brought to next meeting.
- Charge: Course descriptions and syllabuses
 - o Course descriptions as presented in syllabus are not always the same as the ones in the bulletin or program description. Should there be a requirement that the course description in the bulletin be reflected in the course syllabus?
 - o No support for developing a new policy requiring what goes onto the syllabus.
 - o Motion: A charge sent to the Curriculum Committee asking them to examine the requirements for a course description change (which currently only requires a memo), since the aggregation of course descriptions makes up the curriculum.
 - Unanimously approved.
- Brandon Field selected as Secretary.
- Scheduling of meetings for the Fall semester: 2:30-4:30pm. Will be UC 2207.
- Agenda item for next meeting: Sang Woo will put together a charge regarding the tuition waiver for family of faculty.
- Jason will put together new vocabulary for a streamlined charge form for a subsequent meeting.
- Adjourned: 3:46pm.