

**AGENDA: CORE 39 COMMITTEE MEETING**  
**FRIDAY, NOVEMBER 10, 2017 | 3 – 4:30 P.M. | OUTREACH AND ENGAGEMENT COMPUTER LAB**

**ADMINISTRATIVE ACTIONS**

1. Call to Order
2. Secretary for the Day: **Doris Mohr**
3. Approval of Minutes
  - a. April 19, 2017
  - b. September 29, 2017

**COURSE PETITION**

4. PRFS 401: Teams, Diversity and Leadership [EE, Diversity] – Wes Durham

**CORE DIRECTOR'S REPORT**

5. Updates to CORE 39 Website
6. Advising Updates: Core Training @ University Meeting; Advising Notes
7. Judith Hoover Presentation on October 25, 2017 [163 students/faculty served]

**OLD BUSINESS**

8. Cooper Award Subcommittee Meeting [Update on Progress]
9. Associate's Degrees and Core 39

**NEW BUSINESS**

**ADJOURNMENT**

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**COURSES FOR REVIEW:**

- HIST 465: The Social History of Ghosts [EE-Diversity, EE-Writing Intensive] – December 1, 2017
- INST 302: Travel Writing [EE-Writing Intensive] – Scheduled for December 1, 2017
- INST 497: International Studies Capstone [EE-Writing Intensive] – Scheduled for December 1, 2017

**UPCOMING MEETING DATES: FALL 2017**

- December 1, 2017 @ 3 p.m. in the Outreach and Engagement Computer Lab
- December 8, 2017 @ 3 p.m. in the Outreach and Engagement Computer Lab

**SECRETARY ROTATION:**

	<b>Name</b>	<b>Date Served</b>
<b>X</b>	Joy Cook	9/29/2017
<b>X</b>	Doris Mohr	Today's Meeting
	Stephanie Young	
	Chad Tew	
	Erin Gibson	
	Toni Colson	
	Adrian Gentle	
	Maryann Shifflet	