

USI Housing & Residence Life

Parent Handbook



2008-2009

Department of Housing & Residence Life

839 Pruis Lane

Evansville, Indiana 47712

812/468.2000

living@usi.edu

USI HISTORY AND TRADITIONS

USI:

The University of Southern Indiana began as a regional campus of Indiana State University, opening on September 15, 1965. In 1967, the Southern Indiana Higher Education, Inc., (SIHE) raised nearly \$1 million to acquire 1,400 acres for the Mid-America University Center. Groundbreaking was held June 22, 1968. Since September 1969, the University has occupied 330 acres, mostly donated by SIHE. Southern Indiana Higher Education, Inc. still owns more than 1,000 acres for development of higher education opportunities. On April 16, 1985, legislation was signed which made USI a separate state university. All legal matters were effective July 1, 1985.

Mission:

The University of Southern Indiana is a broad-based institution offering programs of instruction, research, and service. A liberal arts and sciences curriculum serves as the foundation of knowledge for all programs and complements undergraduate programs leading to careers in business, engineering, government, health professions, education, and related fields. Selected master's degrees already in existence, and in development, serve persons in professional and technical studies. As a public institution, the University of Southern Indiana counsels and assists both business and industry and social, educational, governmental, and health agencies to higher levels of efficiency and improved services.

Directly From the Fun Facts Website at USI: <http://www.usi.edu/facts/index.asp>

STUDENT AFFAIRS

812/464.1757

The Division of Student Affairs contributes to the development of USI students by providing individual and academic services in a supportive campus environment. Staff members promote personal growth, academic achievement and cultural diversity. Staff is dedicated to preparing students to be knowledgeable, responsible citizens who demonstrate a commitment to lifelong learning, ethical behavior, personal achievement and community involvement.

Vision: Engage and Support: Every one. Every where. Every time.

Mission: Student Affairs enhances the University's mission by engaging students in programs and services that help develop responsible, contributing members of our global society.

Core Values: Vision * Integrity * Collaboration * Inspiration * Service

Core Functions: Student Affairs provides an engaging educational environment that supports and encourages life-long learning by: Providing programs and services that enhance student learning, growth and development, engaging students in experiences that foster respect and appreciation of others, promoting a positive partnership with the community, using available resources, collaboration and continual assessment to streamline, and improve programs and services.

Directly From the Student Affairs Website at USI: <http://www.usi.edu/stl/vpsa/about.asp>

EXPENSES

For a List of Expenses please visit the Admission Website at USI:

<http://www.usi.edu/admissn/index.asp>

HOUSING & RESIDENCE LIFE

812/468.2000

Philosophy: It is the mission of the Department of Housing & Residence life to provide a high quality, affordable living environment for members of the USI community that is convenient, comfortable, culturally enriching, and conducive to academic success.

Staffing: Housing & Residence Life staff is an important part of ensuring that campus housing is a positive, academically focused environment for our students. Additionally, staff is highly trained and is able to assist you with a wide variety of issues and problems including roommate concerns, where to go on campus for help, and where to find different things on campus.

Resident Assistants (RA): RAs are student staff who live in housing facilities and have the primary responsibility of working directly with students in housing. RAs help facilitate the social, educational, intellectual and cultural opportunities and activities for residents, and provide assistance and support for personal, facility, and other issues to residents living on campus. The RA is your students' first point of contact with Housing & Residence Life, so encourage your student to get to know this outstanding resource!

Directly From the USI Housing & Residence Life: Campus Resident Handbook and Students Rights and Responsibilities

Staffing (continued): Area Coordinators (AC): ACs are professional staff member that live in a specific are of our residence life facilities. ACs act as supervisors for staff or RAs, plan and implement programs, manage the area facilities, and conduct meetings with students regarding policy violations. The AC serves as the first point of contact for parents with Housing & Residence Life, so we encourage you to contact your students' AC with questions or concerns you may have regarding your students housing experience.

Directly From the USI Housing & Residence Life: Campus Resident Handbook and Students Rights and Responsibilities

Policies: As an integral part of USI's educational efforts and support services, the Office of Student Conduct and Resolution Services (OSCARS) is responsible for the formulation and enforcement of policies reflecting the University's mission within the residence setting. A list of USI policies and their full explanation can be found in the Code of Conduct. Please visit the following website: <http://www.usi.edu/stl/codenew.asp>. These same policies can be found in the back of your student's handbook.

Violation of Policies: Students who violate policy will meet with an administrator of the university. Residence Life administrators include Area Coordinators and the Assistant Director for Student Conduct. If found in violation students may be asked to complete an educational sanction and/or pay a fine. Other stipulations which may be placed on students who violate policies are outlined in the Code of Conduct. Please visit the following website: <http://www.usi.edu/stl/codenew.asp>.

Common Violations: Common violations and fines associated with these violations are listed below.

Alcohol	\$50-\$100
Visitation/Guests	\$50
Candles	\$50
Door Propping	\$50

Breaks: Campus housing is closed from December 14, 2007 to January 12, 2008. Mail service is held from December 21, 2007 to January 2, 2008. Students wishing to stay during the winter break period must sign up by November 21, 2007 (online) and provide a compelling reason for needing to remain in housing during the break period. Approvals have included requests such as involvement in University-sponsored events and international residency.

From the USI Housing & Residence Life: Campus Resident Handbook and Students Rights and Responsibilities

Personal Property: Housing & Residence Life is not responsible for the loss or damage of personal property. Staff will assist students in filing a security report. Residents may want to invest in renter's insurance.

Storage: Housing & Residence Life does not have a storage facility. All property must be removed from University at the time of check out or contract termination. Personal property that remains after an official check-out deadline is considered abandoned and will be removed and disposed of by the University. Students will be charged for the disposal of abandoned property.

Directly From the USI Housing & Residence Life: Campus Resident Handbook

Telephone/Computer Services: All Residence Life facilities are equipped for Internet access—both high speed and wireless. In order to assist you with the connecting to the USI Internet service, USI Computer Services technicians will be on hand during the first week after move in at various locations within Housing. Contact the Computer Center Help Desk at 812/464.1080 for specific times and locations. Each room is provided with a USI telephone as a service to our students. For specific information about telephone services visit the website at <http://www.usi.edu/compctr/tele/index.asp>.

Mail: Mail service on campus is provided to residents in a wide variety of formats. For O'Daniel North/South residents will receive a mail key, one key per apartment. Mailboxes for these areas are located in the Housing & Residence Life Center. Hours of operation are posted on the doors of Housing & Residence Life. McEast/West residents receive their mail in front of their building. Mail keys are distributed per apartment. Residence hall students are assigned a mailbox. These mailboxes are located on the first floor of each building.

Laundry: Located throughout the housing areas are several laundry machines for your student to use. Several of these areas offer card controlled laundry (i.e. money on the student's Eagle Access Card), and all offer coin-operated laundry services.

Directly From the USI Housing & Residence Life: Campus Resident Handbook

FOOD SERVICE: SODEXHO

812/464.1859

The Mission: To improve the quality of daily life for our customers in ways that creates value for our clients. The values: team spirit, service spirit, and the spirit of progress.

RESIDENCE HALL MEAL PLANS

Red Eagle Plan: Seven buffet dinners and two buffet brunches each week with a Grand total of nine (9) meals per week and \$620 Dining Dollars on your Eagle Access Card to be used at any food service location.

White Eagle Plan: Eight (8) buffet meals - either dinner or brunch - and \$500 Dining Dollars per semester on your Eagle Access Card to be used at any food service location. To add more money to your declining balance, see Food Services.

Blue Eagle Plan: Eight (8) buffet meals - either dinner or brunch - and \$350 Dining Dollars per semester on your Eagle Access Card to be used at any food service location. To add more money to your declining balance, see Food Services.

APARTMENT MEAL PLANS

Titanium Card Plan: 70 dinners or brunches in The Loft and \$550 in Munch Money (a 19% savings from the regular price for dinner or brunches and \$27.50 bonus will be add to your Munch Money).

The Platinum Card Plan: 50 dinners or brunches in The Loft and \$380 in Munch Money (a 10% savings from the regular price for dinner or brunches and \$19.00 bonus will be add to your Munch Money).

The Gold Card Plan: 30 dinners or brunches in The Loft and \$260 in Munch Money (3% savings from the regular price for dinners or brunch and \$13.00 bonus will be add to your Munch Money).

Munch Money: May be purchased and added to your Eagle Access card at any time in any amount over \$50.

From the Food Service Website at USI: <http://www.usi.edu/food/index.asp>

SECURITY

812/464.1845

The Security Department maintains 24-hour, seven-day-a-week coverage of the campus. Security duties include traffic control, security of physical assets, and safety of all employees, students, and guests of the campus. In addition, all security staff is trained in first aid and other emergency procedures.

The security office is located in the Security Building, located behind the University Center. The telephone number is 812/464.1845 for routine business. For emergencies, call extension 7777.

Fourteen emergency phones are located around the campus in the blue cylindrical structures with a light on top. Merely pressing the button will connect to the emergency number, 7777.

From the Security Website at USI: <http://www.usi.edu/security/>

COMMONLY USED PHONE NUMBERS

Academic Skills	812/464.1743
Admissions	812/464.1765
Bookstore	812/464.1717
Career Services	812/465.1136 (counseling) 812/465.1865 (placement)
Counseling Center	812/464.1867
Disability Services	812/464.1867
Eagle Access	812/465.1124
Financial Aid	812/464.1767
Recreational Services	812/464.1904
Housing & Residence Life	812/468.2000
Student Development	812/465.7167
Telephone/Web Services	812/465.1080

MY SON OR DAUGHTER'S INFORMATION

Address: _____

Evansville, Indiana 47712

Phone Number: 812/_____-_____

Resident Assistant's Name: _____

Area Coordinator's Name: _____

Area Coordinator's Phone: 812/_____-_____