

University of Southern Indiana
Recreation, Fitness, and Wellness Department

TITLE: Maintenance Assistant

Job Description:

Maintenance reports, fitness center equipment cleaning and maintenance, group exercise room cleaning and maintenance, gyms, track, and group exercise floor observation and maintenance, locker room maintenance, recreation equipment cleaning, maintenance supplies inventory, and maintain towels.

Specific Duties:

1. Clean and maintain fitness center equipment.
2. Clean and maintain group exercise room.
3. Clean recreation equipment.
4. Make sure there are towels in the fitness areas and locker rooms.
5. Report any damage or equipment in need of repair to professional staff.
6. Promote participation in our activities through positive attitude and behavior and assist in promoting good public relations by being courteous, friendly, and informative.
7. Attend monthly staff meetings and check your mailbox and e-mail on a regular basis.
8. Complete other duties as assigned.

Time Commitment and Pay:

Hours range from 5:45 am – 11:00 pm. Working some evenings, weekends, holidays, and breaks are required. Schedules are flexible to meet class schedules. Starting pay: \$7.25.

Requirements:

To be considered for this position students must have an interest in maintaining and cleaning facility equipment. 2.5 semester and cumulative GPA.

Who Should Apply:

This position provides numerous opportunities to gain skills that are beneficial in a variety of professions. Students from all majors are encouraged to apply.

Additional Information:

Stephanie Walden-Schwake
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