

ACADEMIC DISHONESTY REPORT FORM

Instructor's Name: _____ Department: _____

Phone: _____ E-mail: _____

Course (or other academic work): _____

Student Name: _____ ID No. _____

Address: _____

Type of academic misconduct:

_____ Cheating _____ Fabrication _____ Plagiarism

_____ Interference _____ Facilitating Academic Dishonesty _____ Other (attach explanation)

Summary of the incident (include date, time, place of incident):

Instructor's action or recommendation for further action:

Instructor's signature: _____ Date: _____

Explanation by student (include admission or denial of violation, comments, etc.):

STUDENT ACKNOWLEDGES THIS REPORT AND HIS OR HER OPPORTUNITY TO APPEAL SAME (as outlined in the Student Rights and Responsibilities, Section 3.02). STUDENT MAY DIRECT QUESTIONS CONCERNING PROCESS TO THE DEAN OF STUDENTS.

Student's signature: _____ Date: _____

[NOTE: If the student was unwilling or unavailable to sign, indicate how this report was communicated to student.]

Academic Penalty on specific project, test or paper:	_____	_____
	Instructor	Date
Appeal: Granted Denied (circle one)	_____	_____
	Department Chair	Date
Outcome: _____		

Academic Penalty for the course:	_____	_____
	Instructor	Date
Review: Approved Disapproved (circle one)	_____	_____
	Department Chair	Date
Appeal: Granted Denied (circle one)	_____	_____
	Dean	Date
Outcome: _____		

Removal from Academic Major:	_____	_____
	Department Chair	Date
Review: Approved Disapproved (circle one)	_____	_____
	Dean	Date
Appeal: Granted Denied (circle one)	_____	_____
	Vice President for Academic Affairs	Date
Outcome: _____		

Removal from Academic School:	_____	_____
	Dean	Date
Review: Approved Disapproved (circle one)	_____	_____
	Vice President for Academic Affairs	Date
Appeal: Granted Denied (circle one)	_____	_____
	Student Academic Grievance Committee	Date
Outcome: _____		

Recommendation for University sanction with regard to student status:	_____	_____
	Dean	Date

cc: *Student* *Instructor* *Dean of Students*

NOTE: Records are to be destroyed five years from date of incident.