AGENDA
UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES

May 10, 1991

SECTION I - GENERAL AND ACADEMIC MATTERS
A. Approval of Minutes of March 1, 1991, Meeting
B. Establishment of Next Meeting Date, Time, Location
C. President’s Report

SECTION II - FINANCIAL MATTERS
A. Approval of Remodeling of Administration Wing
B. Approval of Disability Insurance Rates for 1991-92
C. Approval of Life Insurance Rates for 1991-92
D. Approval of Budget Appropriations, Adjustments, and Transfers

SECTION III - PERSONNEL MATTERS
A. Approval of Personnel Actions
SUPPLEMENTAL INFORMATION
UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES

May 10, 1991

SECTION I - GENERAL AND ACADEMIC MATTERS

A. APPROVAL OF MINUTES OF MARCH 1, 1991, MEETING

B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

C. PRESIDENT'S REPORT
SECTION II - FINANCIAL MATTERS

A. APPROVAL OF REMODELING OF ADMINISTRATION WING

Action regarding remodeling the space vacated by staff moving to the Robert D. Orr Center was delayed at the July 5, 1990, meeting until more specific cost estimates could be obtained. After several revisions the estimated cost has been reduced to $240,000. Funding in this amount exists in remaining balances from several completed projects.

Approval of the renovation of the administrative wing in the amount of $240,000 from existing appropriated funds is recommended.

B. APPROVAL OF DISABILITY INSURANCE RATES FOR 1991-92

The contract for the University's Long-Term Disability Insurance Program with Teachers Insurance and Annuity Association (TIAA) is to be renewed as of July 1, 1991. The TIAA disability coverage provides income benefits and retirement contributions in the event of a long-term disability. The University pays the total premium cost for eligible employees.

The following TIAA Long-Term Disability monthly premium rates have been quoted for a twelve-month period beginning July 1, 1991. There is no change in the premium rate per $100 of benefits. The 1991-92 rates reflect an increase in covered payroll for University employees.

<table>
<thead>
<tr>
<th>Present 1990-91</th>
<th>Proposed 1991-92</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income Premium</td>
<td>$ 9.09</td>
</tr>
<tr>
<td>Annuity Premium</td>
<td>3.03</td>
</tr>
<tr>
<td>$12.12</td>
<td>$13.01</td>
</tr>
</tbody>
</table>

Approval of the TIAA Long Term Disability Insurance rates effective July 1, 1991, is recommended.

C. APPROVAL OF LIFE INSURANCE RATES FOR 1991-92

The University adopted a revised group life insurance program effective February 1, 1988. There are 243 employees currently enrolled in the revised program and 166 employees and 41 retirees in the original program. Employees hired since February 1, 1988, are enrolled in the revised program.

Renewal rates from The Manufacturers Life Insurance Company reflect no rate increase for a twelve-month guarantee period effective July 1, 1991. The current rates have been in effect since July 1, 1989.

The premium rates per $1000 coverage are:

- Life Insurance $ .27
- Accidental Death & Dismemberment .03
- $ .30
The division of premiums will remain the same:

1. Original Program - Two times salary with a maximum of $75,000 coverage. During retirement a maximum of $20,000 coverage.

<table>
<thead>
<tr>
<th>University</th>
<th>Employee</th>
</tr>
</thead>
<tbody>
<tr>
<td>First $18,000</td>
<td>.30</td>
</tr>
<tr>
<td>More than $18,000 coverage</td>
<td>.03</td>
</tr>
</tbody>
</table>

2. Revised Program - One and one-half times salary with a maximum of $75,000 coverage. During retirement a maximum of $5,000 coverage.

<table>
<thead>
<tr>
<th>University</th>
<th>Employee</th>
</tr>
</thead>
<tbody>
<tr>
<td>$.30</td>
<td>-0-</td>
</tr>
</tbody>
</table>

Approval of the Manufacturers Life Insurance Company renewal rates and division of premium effective July 1, 1991, is recommended.

D. APPROVAL OF BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS

Approval of the following Budget Appropriations, Adjustments, and Transfers is recommended.

Transfer and Appropriation of Funds

From: Extended Services Revolving Fund

To: 1-10920 University Division
    Personal Services $21,317.72

From: Unappropriated Current Operating Funds

To: 1-10300 School of Science & Technology
    Supplies & Expense 446.00

To: 1-14101 Recreation & Intramurals
    Supplies & Expense 150.00

To: 1-13200 Library
    Capital Outlay 28,573.00

To: 1-10200 School of Liberal Arts
    Personal Services 54,000.00
    Supplies & Expense 1,895.00

To: 1-10300 School of Science & Technology
    Personal Services 21,000.00
    Supplies & Expense 1,018.00
<table>
<thead>
<tr>
<th>To:</th>
<th>From: Unappropriated Designated Funds</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-10700</td>
<td>Student Activities</td>
<td>1,400.00</td>
</tr>
<tr>
<td>1-10800</td>
<td></td>
<td>36,800.00</td>
</tr>
<tr>
<td>1-10920</td>
<td></td>
<td>1,200.00</td>
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<tr>
<td>1-10170</td>
<td></td>
<td>627.00</td>
</tr>
<tr>
<td>1-10190</td>
<td>WSWI</td>
<td>1,250.00</td>
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<tr>
<td>1-10220</td>
<td>Communications</td>
<td>3,610.00</td>
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<tr>
<td>1-10300</td>
<td>School of Science &amp; Technology</td>
<td>2,272.60</td>
</tr>
<tr>
<td>1-10310</td>
<td>Biology</td>
<td>100.00</td>
</tr>
<tr>
<td>1-10400</td>
<td>School of Nursing &amp; Health Professions</td>
<td>705.00</td>
</tr>
<tr>
<td>1-10420</td>
<td>Health Professions</td>
<td>225.00</td>
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<tr>
<td>1-10700</td>
<td>School of Business</td>
<td>69.95</td>
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<tr>
<td>1-10840</td>
<td>Teacher Education</td>
<td>220.00</td>
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<tr>
<td>1-14000</td>
<td>Student Services</td>
<td>637.00</td>
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<tr>
<td>1-14004</td>
<td>Counseling</td>
<td>732.43</td>
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<tr>
<td>2-20000</td>
<td>Student Activities</td>
<td>75.00</td>
</tr>
<tr>
<td>2-23100</td>
<td>Faculty Development Travel</td>
<td>1,674.76</td>
</tr>
</tbody>
</table>
From: Unappropriated Restricted Funds

To: 4-46011  1991 SBA Contract
     Personal Services  500.00
     Supplies & Expense  3,500.00

From: Unappropriated Athletic Funds

To: 3-30606  Athletics -- Men's Basketball
     Supplies and Expenses  2,000.00

From: Unappropriated Day Care Funds

To: 3-30800  Day Care Center
     Supplies and Expenses  250.00
SECTION III - PERSONNEL MATTERS

A. APPROVAL OF PERSONNEL ACTIONS

Approval of the following personnel actions is recommended.

PROMOTIONS. The members of the faculty who are recommended for promotions, effective August 19, 1991, are:

Assistant Professor to Associate Professor

James H. Divine; Teacher Education Department, School of Education and Human Services

Abbas Foroughi; Administrative and Decision Sciences and Business Education Department, School of Business

Associate Professor to Professor

Paul E. Bennett; Engineering Technology Department, School of Science and Engineering Technology

Walter W. Jermakowicz; Management and Marketing Department, School of Business
The undersigned, in consideration of the sum of One Dollar ($1.00) and other consideration, receipt of which is hereby acknowledged, hereby grants to Indiana Bell Telephone Company, Incorporated, its successors and assigns, a right of way and easement to install, construct, operate, maintain, repair, supplement, and remove, at any time or times hereafter, its communication systems consisting of poles, anchors, conduits, manholes, cables, wire, and fixtures as it may from time to time require or deem proper therefore, in, under, and upon a strip of land located in Sections 30, 31 and 32, Township 6 South, Range 11 West, Township of Perry, County of Vanderburgh, State of Indiana, more particularly described as follows:

A part of the Northwest Quarter of Section 32, the Southeast Quarter of Section 30 and the Northeast Quarter of Section 31, all in said township and range and conveyed to the grantor by deeds recorded in Deed Drawer 2, Cards 3294 through 3303 in the Office of the Recorder of Vanderburgh County, Indiana. Said easement to be a strip of ground 10 feet in width, the centerline of which shall be the first cable placed the approximate location of which is shown on the plat which is attached hereto, made a part hereof and marked Exhibit "A".

Grantee agrees that at such time that the telephone facilities placed within said easement are no longer required that the easement will be released back to the owners of record.

Grantee agrees to lower said cable within said easement at grantee’s expense, at the request of the grantor, if the grade of the easement is changed in the future.

Also the right of ingress and egress over and across said strip and land adjacent to said strip for the purpose of exercising the rights herein granted.

The Grantee agrees to be responsible and pay for all damages to the Grantor’s property and/or crops that have been caused by the construction and maintenance of said communication systems.

The Grantor warrants that no structure or building, except fencing, driveways, or streets, shall be erected upon said easement. The Grantor agrees to notify the Grantee before any construction of any fences, driveways, or streets is started.

The Grantor reserves, after the completion of said systems, the full use of the land which is not inconsistent with the existence and maintenance of said communication systems but does agree to notify the Grantee of any proposed change in elevation or grade within the area of said easement.

Witness our hands this ______ day of ______________, 1991, at

_________________________________, Indiana.

UNIVERSITY OF SOUTHERN INDIANA

BY: ________________________________ BY: ________________________________

_________________________________

STATE OF INDIANA ) ) SS:

COUNTY OF __________________________)

Personally appeared before me, a Notary Public, in and for said County and State, this ______ day of __________________, 1991,

Who acknowledged the execution of the above easement.

NOTARY

_________________________________

INDIANA BELL TELEPHONE CO., INC.
RIGHT OF WAY DEPT.
6970 N. College
INDIANAPOLIS IN. 46220

Resident of County

By commission expires

This instrument was prepared by Joset Wright-Lloyd, Attorney