

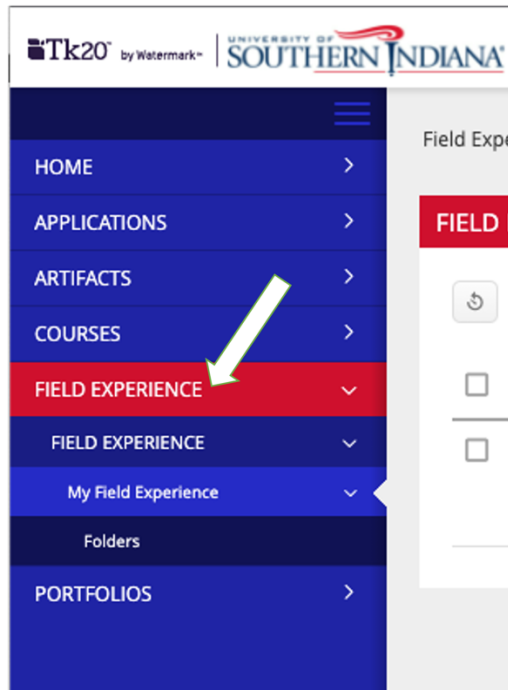


Clinical Intern Tutorials Final Activities

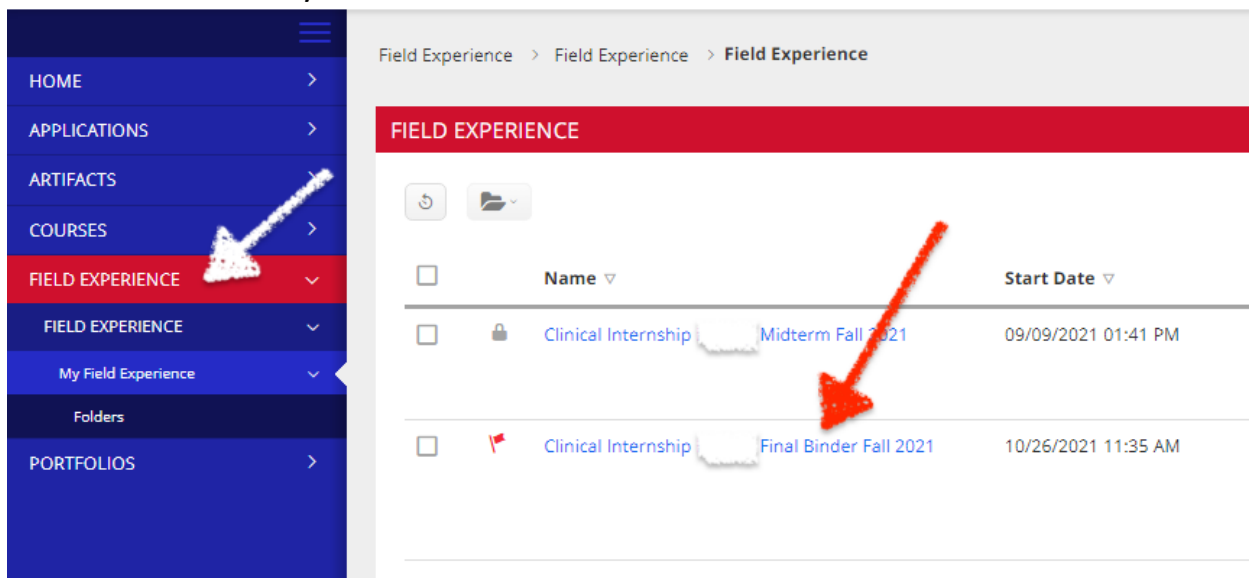


Instructions on How to Access the Final Binder

1. Log in to Tk20 from my.usi.edu
2. Click on **“Field Experience”** on the left-hand menu



3. Click on **“Clinical Internship Final Binder EDUC (Course Number)”** followed by the semester to access your Final Binder





Clinical Intern Tutorials Final Activities



Instructions on How to Access Assessments from the Cooperating Teacher and the University Supervisor

1. Click on the **“Assessment”** tab within Field Experiences
 - a. You should see four assessments
 - i. TCFA All
 - ii. Teacher Candidate Disposition Inventory
 - iii. University Supervisor Visit Report 3
 - iv. University Supervisor Visit Report 4
 - b. Click on the title to view and read the four assessments
 - c. Once you are done reading, click on **“Close”** on the bottom right-hand corner of the page

Field Experience > Field Experience > Field Experience > Clinical Internship Final BI...

CLINICAL INTERNSHIP FINAL BINDER FALL 2021

Clinical Internship Final Binder Fall 2021 Evaluation of Cooperating Teacher Evaluation of University Supervisor Program Completer Survey **Assessment** Feedback

Field Experience Forms	Role	Committee Member
TCFA	Cooperating Teacher	
Teacher Candidate Disposition Inventory (Revised Fall 2018)		
University Supervisor Visit Report 3 - (revised fall 2016)	University Supervisor	
University Supervisor Visit Report 4 - (revised fall 2016)		

Submit Save **Close**

Instructions on How to Complete Evaluation of Cooperating Teacher

1. Click on the **“Evaluation of Cooperating Teacher”** within **Field Experiences**
2. Click **“Select”**

Field Experience > Field Experience > My Field Experience > Clinical Internship Final BI...

CLINICAL INTERNSHIP FINAL BINDER FALL 2021

Clinical Internshi Final Binder Fall 2021 **Evaluation of Cooperating Teacher** Evaluation of University Supervisor Program Completer Survey Assessment Feedback

INSTRUCTIONS

ATTACHMENT(S):

Evaluation of the Cooperating Teacher: **Select** Not Submitted

Submit Save **Close**

3. The **Evaluation of Cooperating Teacher** will open up
4. Complete the Evaluation
 - a. **DO NOT** type anything into the box labeled “Description”
 - b. Leave the **“Score”** area blank

SELECT EVALUATION OF THE COOPERATING TEACHER

Create New Artifact

Title:* Evaluation of the Cooperating Teacher 1

Description:

X Do NOT type into this area

Leave the “Score” area blank

EVALUATION OF THE COOPERATING TEACHER
BY
UNIVERSITY OF SOUTHERN INDIANA TEACHER CANDIDATE

Cooperating Teacher's Name:*

Listed below are a number of criteria associated with positive supervision by a cooperating teacher. Evaluate your cooperating teacher in each area.*

	Always	Frequently	Occasionally	Seldom	Never	Score
1. My Cooperating Teacher introduced me to students as a Co-Teacher. <input type="checkbox"/> NA	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
2. My Cooperating Teacher introduced me to faculty and staff. <input type="checkbox"/> NA	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
3. My Cooperating Teacher oriented me to the building, school procedures, and building resources. <input type="checkbox"/> NA	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4. My Cooperating Teacher valued my input. <input type="checkbox"/> NA	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>

- c. **DO NOT** attach anything to the “Attached Documents” section
- d. Once done, click **“Add”** in the bottom right-hand corner of the screen

Attached Documents:

+ Select file(s)

Drag and drop files here

Add cancel

5. You will be directed back to the **“Evaluation of Cooperating Teacher”** tab
6. Click on **“Submit”** in the bottom right-hand corner of this screen

Submit Save Close



Clinical Intern Tutorials Final Activities

Instructions on How to Complete Evaluation of University Supervisor

1. Click on the “**Evaluation of University Supervisor**” within **Field Experiences**
2. Click “**Select**”

Field Experience > Field Experience > My Field Experience > Clinical Internship > Final Bi...

CLINICAL INTERNSHIP FINAL BINDER FALL 2021

Clinical Internship | Final Binder Fall 2021 | Evaluation of Cooperating Teacher | **Evaluation of University Supervisor** | Program Completer Survey | Assessment | Feedback

INSTRUCTIONS

ATTACHMENT(S):

Evaluation of the University Supervisor: **Select** (Not Submitted)

Submit Save Close

3. The **Evaluation of University Supervisor** will open up
4. Complete the Evaluation
 - a. **DO NOT** type anything into the box labeled “Description”

SELECT EVALUATION OF THE UNIVERSITY SUPERVISOR

Create New Artifact

Title:* Evaluation of the University Supervisor 1

Description:

X Do NOT type into this area

EVALUATION OF THE UNIVERSITY SUPERVISOR

- b. Leave the “**Score**” area blank
- c. **DO NOT** attach anything to the “Attached Documents” section
- d. Once done, click “**Add**” in the bottom right-hand corner of the screen

Attached Documents: ~~+ Select file(s)~~

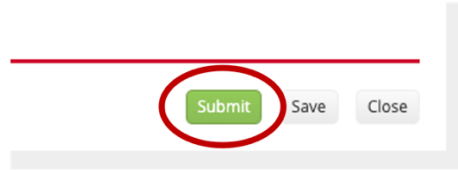
Drag and drop files here

Add Cancel



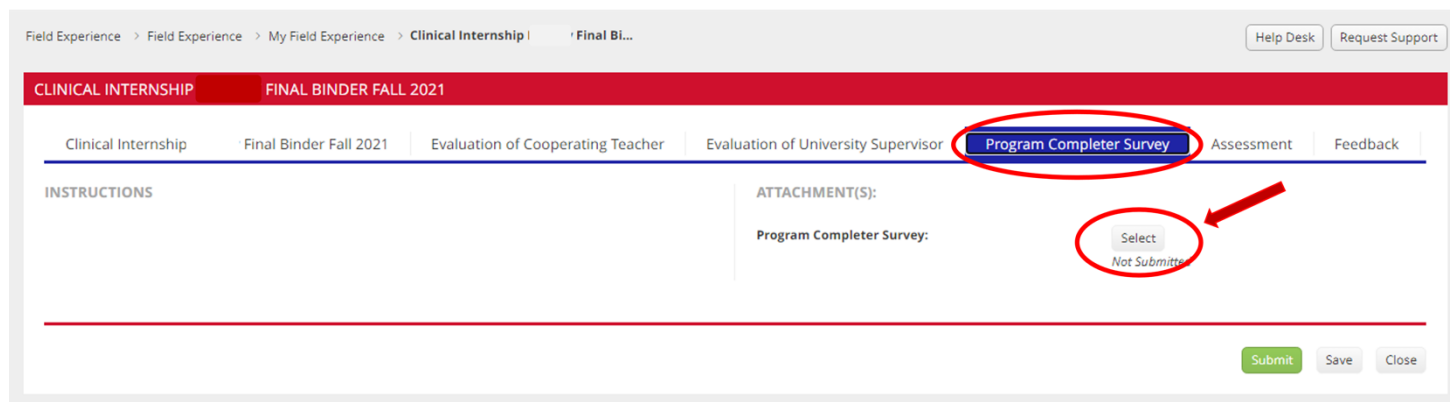
Clinical Intern Tutorials Final Activities

5. You will be directed back to the “**Evaluation of University Supervisor**” tab
6. Click on “**Submit**” in the bottom right-hand corner of this screen

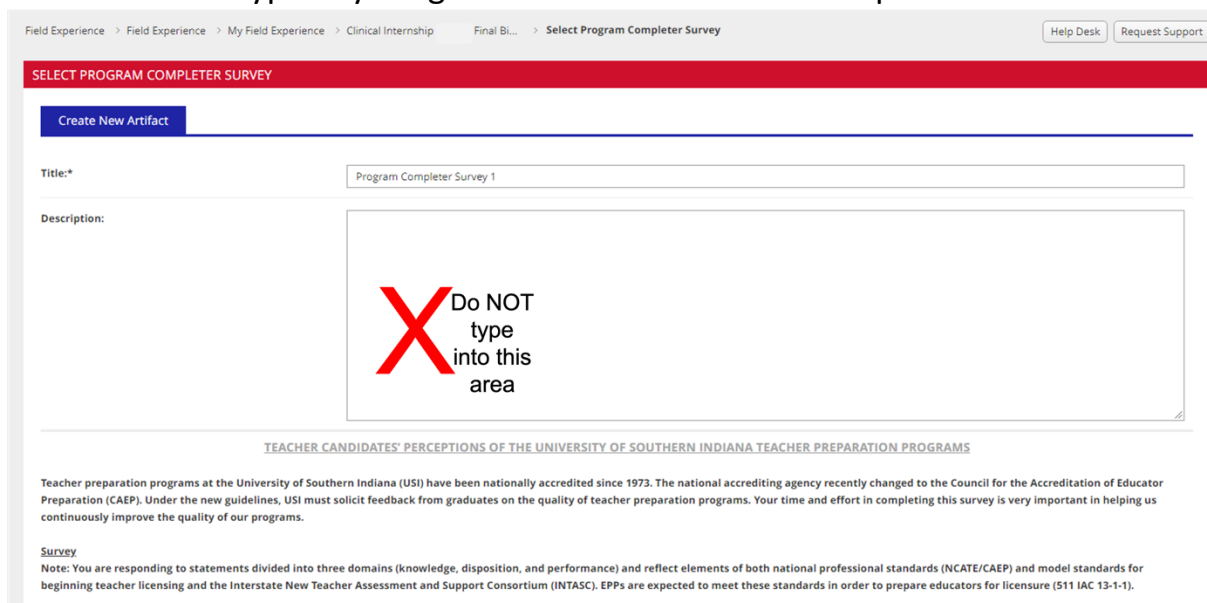


Instructions on How to Complete Program Completer Survey

1. Click on the “**Candidate Completion Survey**” formerly called “Program Completer Survey” within **Field Experiences**
2. Click “Select”



3. Complete the survey
 - a. **DO NOT** type anything into the box labeled “Description”

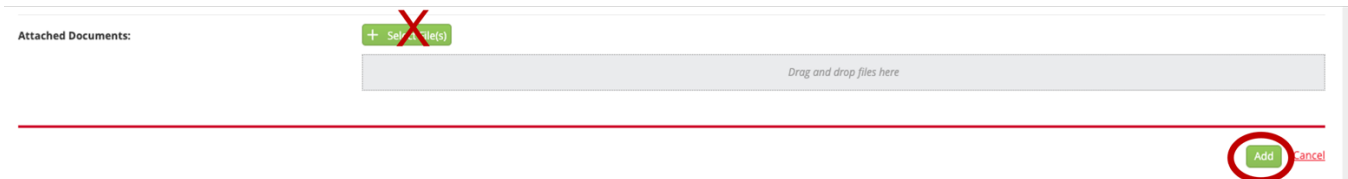




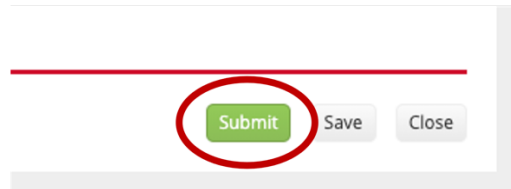
Clinical Intern Tutorials Final Activities



- b. On the far right, leave the “Score” section blank
- c. **DO NOT** attach anything to the “Attached Documents” section
- d. Once done, click “**Add**” in the bottom right-hand corner of the screen



4. You will be directed back to the “**Candidate Completion Survey**” formerly known as “Program Completer Survey” tab
5. Click on “**Submit**” in the bottom right-hand corner of this screen



If you have any questions about the Final Activities contact the Director of Clinical Internships, Mrs. Joyce Rietman at jrietman@usi.edu.