

 **USI ACADEMIC SKILLS**
STUDENT TUTOR APPLICATION

NAME: _____ DATE: _____

USI STUDENT ID #: _____ EMAIL: _____ GPA: _____

ADDRESS: _____ PHONE #: _____

MAJOR: _____ MINOR: _____ YEAR IN SCHOOL: _____

TYPE OF TUTORING POSITION YOU ARE APPLYING FOR:

Writing Consultant

Grade in English 101 (or equivalent): _____ Grade in English 201 (or equivalent): _____

Math

Highest math class that you have taken: _____

Highest math class that you would feel comfortable tutoring: _____

Current math class(es): _____

Content Area

LIST SUBJECTS & COURSES YOU ARE QUALIFIED TO TUTOR:

Subject _____ Course Numbers: _____

Subject _____ Course Numbers: _____

Subject _____ Course Numbers: _____

1. List the attitudes you believe that are important to being a good tutor. _____

2. What personal skills and knowledge do you possess that would aid you as a tutor? _____

3. Have you had any previous tutor training or tutoring experience? _____ If so, explain: _____

4. How many hours per week would you like to work? Minimum: _____ Maximum: _____

Indicate below all of the times you will be available to tutor at the same time each week. This does not guarantee that all times marked will be available for you to work as a tutor if you are hired.

	Monday	Tuesday	Wednesday	Thursday	Friday
9 - 10					
10 - 11					
11 - 12					
12 - 1					
1 - 2					
2 - 3					
3 - 4					CLOSED
4 - 5					CLOSED
5 - 6					CLOSED
6 - 7					CLOSED
7 - 8					CLOSED
8 - 9					CLOSED

If hired as a tutor, I understand that I will be required to complete tutor training, maintain accurate records for attendance and payroll, and notify Academic Skills in the event of an absence.

I certify that answers given here are true and complete to the best of my knowledge. I understand that if I am employed, falsified statements on this application shall be considered sufficient cause for dismissal. I authorize you to make inquiries of my personal, employment, and academic history, **including a review of my USI transcript**, that may be necessary in arriving at an employment decision. The information provided is the property of USI and will be held confidential.

Applicant's Signature

Date

FACULTY RECOMMENDATIONS:

I recommend _____ as a _____ tutor because I know them from _____

Faculty reference signature

Date

I recommend _____ as a _____ tutor because I know them from _____

Faculty reference signature

Date