

## How Do I Get an Indiana Nursing Home Administrator License?

Qualifications for an Indiana nursing home administrator license, known as a **Health Facilities Administrator (HFA) license**, include educational attainments and completion of an **Administrator in Training (AIT) program**.

*Educational attainments (one of the following):*

- ◆ Possession of a baccalaureate or higher degree from an accredited institution of higher learning approved by the state of Indiana licensing board
- ◆ Possession of an associate degree in health care from an accredited institution of higher learning approved by the board and completion of a specialized course of study in long term health care administration approved by the board
- ◆ Completion of a specialized course of study in long term health care administration prescribed by the board

*Requirements for AIT* include completion of 1,040 hours in a comprehensive care setting with a qualified preceptor.

For details on the AIT program, go to: [www.in.gov/pla/2815.htm](http://www.in.gov/pla/2815.htm)

Once the licensure requirements have been satisfied, candidates should visit <http://www.nabweb.org/> to apply for the appropriate examination.

More information about licensing exams can be found at: [www.in.gov/pla/2814.htm](http://www.in.gov/pla/2814.htm)

### **Online Resources:**

- ◆ National Association of Long Term Care Administrator Boards (NAB) [www.nabweb.org/](http://www.nabweb.org/)
- ◆ Indiana Professional Licensing Agency (IPLA) [www.in.gov/pla/hfa.htm](http://www.in.gov/pla/hfa.htm)

*Indiana regulations can be found at:* [http://www.in.gov/pla/files/ISBHFA.2011\\_EDITION.pdf](http://www.in.gov/pla/files/ISBHFA.2011_EDITION.pdf)

*For more information, contact:*

**Indiana Professional Licensing Agency**

[www.in.gov/pla/2815.htm](http://www.in.gov/pla/2815.htm)

(317) 233.0800 or (800) 457.8283

