Qualifications for an Indiana nursing home administrator license, known as a Health Facilities Administrator (HFA) license, include educational attainments and completion of an Administrator in Training (AIT) program.

_Educational attainments_ (one of the following):

- Possession of a baccalaureate or higher degree from an accredited institution of higher learning approved by the state of Indiana licensing board

- Possession of an associate degree in health care from an accredited institution of higher learning approved by the board and completion of a specialized course of study in long term health care administration approved by the board

- Completion of a specialized course of study in long term health care administration prescribed by the board

_Requirements for AIT_ include completion of 1,040 hours in a comprehensive care setting with a qualified preceptor.

For details on the AIT program, go to: [www.in.gov/pla/2815.htm](http://www.in.gov/pla/2815.htm)

Once the licensure requirements have been satisfied, candidates should visit [http://www.nabweb.org/](http://www.nabweb.org/) to apply for the appropriate examination.

More information about licensing exams can be found at: [www.in.gov/pla/2814.htm](http://www.in.gov/pla/2814.htm)

_Online Resources:_

- National Association of Long Term Care Administrator Boards (NAB)  [www.nabweb.org/](http://www.nabweb.org/)
- Indiana Professional Licensing Agency (IPLA)  [www.in.gov/pla/hfa.htm](http://www.in.gov/pla/hfa.htm)

_Indiana regulations can be found at:_  [http://www.in.gov/pla/files/ISBHFA.2011_EDITION.pdf](http://www.in.gov/pla/files/ISBHFA.2011_EDITION.pdf)

_for more information, contact:_

_Indiana Professional Licensing Agency_
[www.in.gov/pla/2815.htm](http://www.in.gov/pla/2815.htm)
(317) 233.0800 or (800) 457.8283