

How Do I Get a Kentucky Nursing Home Administrator License?

Qualifications for a Kentucky long-term care administrator license include educational attainments, qualifying experience, and an exam.

Educational attainments:

- ◆ Have satisfactorily completed a course of study for, and have been awarded a baccalaureate degree from an accredited college or university
- ◆ Pass the written examination administered and verified by the National Association of Board of Examiners for Nursing Home Administrators and submit documentation of a passing score to the Board of Licensure for Nursing Home Administrators

Qualifying experience (one of the following):

- ◆ Six months of continuous management experience in a health care facility within three years of the date of application (responsible for personnel management, budget preparation, fiscal management and public relations)
- ◆ Preceptorship or internship, that is at least six months in length, which is part of a degree in long-term care administration or a related field

Required exam:

- ◆ National Association of Long Term Care Administrator Boards (NAB) www.nabweb.org/

Online Resource:

Kentucky laws and regulations can be found at the Kentucky Board of Licensure for Long-term Care Administrators site:

<http://nha.ky.gov/Laws%20and%20Regulations/NHA%20Laws%20and%20Regulations%20booklet%20-%20Revised%20Sept%20%202012-2.pdf>

For more information, contact:

Kentucky Board of Licensure for Long-term Care Administrators

<http://nha.ky.gov/Pages/default.aspx>

502-564-3296, ext. 226 (Telephone)

502-564-4818 (Fax)