Basic Requirements:
- The Honors Capstone must be completed in a 300 or 400 level course in your major or minor.
- Honors components must be 15-30 hours of work in addition to normal course work.
- Honors components must be approved by the professor.
- Professors must be able to evaluate the Honors component.
- Students must earn an A or B in both the course and on the Honors component to earn Honors credits.

Courses
- A student may add an Honors component to any course, given the approval of the professor.
- All USI students may add an Honors component to courses for Honors credit.
  - Those students not currently enrolled in the Honors Program may take these courses for Honors credit, but only with professor permission.
  - Non-Honors student registration is allowed so that students interested in the Program may have the opportunity to experiment with an Honors course.

Grading
- Students will receive two separate grades for contract Honors courses: one grade is based only on the work assigned on the course syllabus to all students and an additional grade will be given solely for the Honors component.
- The grade for the Honors component will not be factored into the student’s overall course grade or GPA.

Extensions/Withdrawals
- The Honors component can be extended past the end of the semester, provided the professor approves.
- Students may drop the Honors component without withdrawing from the course itself.
- The only consequence for dropping the Honors component is that no Honors credit is earned for the course.
- The Honors component can be cancelled or extended by the last day of regularly scheduled classes in a semester or summer term. You must inform our office.

Honors Component
- All students who take a course for Honors credit will complete an Honors component in addition to all other requirements on the course syllabus.
- The Honors component should be designed to promote enhanced study for the course and varies by course topic.
- Generally, students are encouraged to work with their professors to develop Honors components that will be interesting and stimulating for both the students and the professors.
- The Honors Faculty Council encourages directed but student-initiated learning.
- The Honors component can take a variety of forms depending on the class content and the preference of the student and professor.
- Examples: extension or added dimension to class paper, additional paper, class presentation, field work, series of interviews culminating in a report, researching case studies, review of current literature, speech, conference paper, leading a class discussion after researching a class topic, reading plays and books in a foreign language, etc.
- Depending on the course content, an Honors component might be of interest to the entire class and the student could present his/her work to the class as part of the Honors component.
- A description of the Honors component signed by the professor should be attached to the contract form.
- Honors contract forms must be returned to the Honors Program office (OC 1070) by the 4th Monday of the semester.
- Final approval of all Honors components rests with the Honors Director.
HONORS CAPSTONE CONTRACT FORM

Return this form with a signed Honors component description to the Honors Program Office (OC 1070) by the due date listed below. Students and faculty are advised to keep a copy of this form.

Student Information

Name: ___________________________  ID#: ___________________________
       Last Name                     First Name
E-Mail Address: ________________________________
Local Address: _____________________________   ___________________________   ___________________________
       Number & Street/Apartment Number   City   State   Zip Code

Professor Information

Name: ___________________________  First Name
       Last Name
Department: ___________________________  Phone #: ___________________________
Email: ___________________________________________________________

Course Information
(The Honors Capstone must be a 300 or 400 level course in your major or minor)

Circle One:  Ad hoc Honors contract course  Cross-listed Honors contract course
Term:  Fall  Spring  Summer I  Summer II  Summer III  Year: _____________
Course prefix & #: ___________  Section #: ______  Title: ___________________________

Honors Component Information

Please attach a description of the Honors component signed by the professor that includes due dates and methods of evaluation.

Date Honors Component is Due to Professor: ___ / ___ / ___

Contract Due Date

Fall and Spring Semesters – Monday of the 4th week of the semester
Summer Sessions – Fifth day of class.
Extensions must be approved by the Honors Director.

Student’s Signature: ___________________________  Date: ___ / ___ / ___
Professor’s Signature: ___________________________  Date: ___ / ___ / ___