

Brent D. Garcia

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OBJECTIVE:

Entry-level position in electrical engineering

EDUCATION:

UNIVERSITY OF SOUTHERN INDIANA, Evansville

Bachelor of Science in Engineering, Electrical emphasis

December 2009

Minor in Mathematics

GPA: 3.16

Relevant Courses: SCADA Systems Design, Embedded Systems Design, Linear Control Systems, Microcomputer Engineering, Advanced Electrical Circuits, Electronics, Digital Logic, and Electric Circuits

Professional Honors & Activities: Member of National Society of Collegiate Scholars, Institute of Electrical and Electronic Engineers student chapter

Computer Skills: Microsoft Word, Excel, and PowerPoint; Visual Basic programming; AutoCAD; C language programming; Motorola HC12 assembly language programming; PLC programming

INTERNSHIP:

HENDERSON MUNICIPAL POWER & LIGHT, Henderson, KY

Summer 2008

Electrical Engineering Intern

- Organized the company's extensive policy binder to prepare for upcoming North American Electric Reliability Corporation (NERC) audit.
- Attended two full days of meetings with NERC consultant to prepare for the audit.
- Assisted company's AutoCAD technician with one-line drawings of the city of Henderson.

ADDITIONAL EXPERIENCE:

HOLIDAY WORLD, Santa Claus, IN

2001 – 2006

Steadily promoted to increased levels of responsibility over five years of employment at seasonal amusement park (May through October).

Crew Leader in Food Department (2004 – 2006 season)

- Supervised the team and trained crew members
- Served as the person-in-charge when supervisor was absent
- Monitored labor law hours for minors
- Completed paperwork including supervisor daily checklist, order forms, cash register journals, labor transfer forms, end of the month inventory forms

Elite Member of Food Department (2003 season)

- Assisted crew leader and supervisor in training the crew
- Taught crew members how to perform their jobs

Crew Member of Food Department (2001 & 2002 season)

- Properly prepared food to ensure quality and customer satisfaction
- Operated cash register and handled monetary transactions
- Measured chemicals for sanitation purposes and to ensure safety and compliance
- Gained experience in communicating effectively among co-workers in strong team environment.
- Gained customer relationship management skills through frequent hospitality training sessions.