DegreeWorks 201

Student Education Plans
What advisors need to know!
Spring 2015
First of all......

THANK YOU!!!

- For your patience
- For your input
- For your guidance
Where we were...

ALL REQUIREMENTS IDENTIFIED BELOW HAVE BEEN MET

THIS REPORT IS A COUNSELING TOOL.
IT IS NOT AN OFFICIAL UNIVERSITY DOCUMENT.

** ** GRADUATION REQUIREMENTS ** **
BACHELOR OF SCIENCE DEGREE

1) 124 SEMESTER HOURS ARE REQUIRED TO EARN A BS DEGREE
   132.0 HOURS ADDED

2) A MINIMUM GPA OF 2.00 ON ALL USI COURSEWORK IS REQUIRED
   51.0 HOURS TAKEN
   51.0 ATTEMPTED HOURS 181.0 POINTS 3.549 GPA
   NEEDS: 2.000 GPA

3) AT LEAST 30 SEMESTER HOURS OF CREDIT TOWARD A
   BACCALAUREATE DEGREE MUST BE COMPLETED AT USI.
   54.0 HOURS TAKEN

4) COURSES FOR WHICH CREDIT WAS ONLY AWARDED ONCE:
   INCLUDES DUPLICATED COURSES, FLAGGED WITH '\'>X' OR '\'>D'
   13SP CHEM262 0.0 C+>X

** ** GRADUATION REQUIREMENTS, CONTINUED ** **

A MINIMUM OF 39 SEMESTER HOURS MUST BE EARNED
FROM 300- AND 400-LEVEL COURSEWORK.
39.0 HOURS ADDED
### Degree in Bachelor of Science

**Bulletin Term:** FALL 2014  
**Credits Required:** 120.00  
**Credits Applied:** 54.00

- **39 credits in Upper-level coursework**  
  - Still Needed: You have taken 0 but need 39 more 300-level or above credits.
- **A minimum of 30 credits must be taken at USI**  
  - Still Needed: See Core 39 section
- **You meet the minimum 2.75 GPA requirement**  
  - Still Needed: See Major in Elementary Education section
- **University Core Curriculum**
- **Major Requirements**

#### Core 39

Unmet conditions for this set of requirements: 39 credits are required. You currently have 29, you still need 10 more credits.

<table>
<thead>
<tr>
<th>FOUNDATION SKILLS</th>
<th>ENG 101.</th>
<th>Rhet&amp;Comp I:Literacy/Self</th>
<th>B</th>
<th>3.00</th>
<th>Fall 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ENG 201.</td>
<td>Rhet&amp;Comp II:Literacy/World</td>
<td>A</td>
<td>3.00</td>
<td>Spring 2014</td>
</tr>
<tr>
<td></td>
<td>CMST 101.</td>
<td>Intro to Public Speaking</td>
<td>A</td>
<td>3.00</td>
<td>Full 2013</td>
</tr>
<tr>
<td></td>
<td>MATH 111.</td>
<td>College Algebra</td>
<td>C</td>
<td>4.00</td>
<td>Fall 2012</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PHYSICAL ACTIVITY AND WELLNESS</th>
<th>Still Needed: (1 Class in KIN 192 or 281)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>WELLNESS and Fitness Concepts or Personal Health Science</th>
<th>Still Needed: 1 Class in UNIV 101.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>BACHELOR OF SCIENCE REQUIREMENTS</th>
<th>Still Needed: See Bachelor of Science Skills Requirement section</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>WAYS OF KNOWING</th>
<th>Still Needed: Choose from 2 of the following:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Historical Inquiry</td>
<td>Still Needed: (1 Class in MATH 323)</td>
</tr>
</tbody>
</table>

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Where we were...
Where we are...
So what do we do now???
Some Basics

- Students have been given access to modify plans
- Students may have more than one plan
- Only advisors may LOCK a plan
- A locked plan cannot be modified by a user who does not have access to change the LOCKED flag.
- For LOCKED plans, the SAVE button is disabled and the user will only be able to save their changes as a new plan.
Review a Saved Plan

- After selecting the Plans tab, open the saved Plan by double-clicking.
- Default view is the Compact View
  - This view shows only basic information by term
  - May be printed
- Plans will not go to 100% due to GPA requirement
Plan Views

BS in Elementary Education with Reading Minor
Degree: Bachelor of Science
Level: Undergraduate

Active: Yes
Status: NOT LOCKED
Tracking Status: Not displayed, plan is not locked

FALL 2014
Fall 2014, Total Credits: 14.0
- ENG 101: 3.0
- MATH 114: 3.0
- KIN 192: 1.0
- UNIV 101: 1.0
Selected: CMST 101: 3.0
Selected: HIST 101: 3.0

Last updated by: Trible, Linda M on 21-Nov-2014

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The default view shows the first two terms with all others collapsed.

Collapse all terms and check the number of hours per term
- Make sure students are meeting requirements as appropriate
- Make sure students did not mistakenly add a huge number of hours in a single term.

When finished, expand by clicking on the ‘electrified I’
Check term enrollment

<table>
<thead>
<tr>
<th>Term</th>
<th>Total Credits</th>
<th>Reassign</th>
<th>Delete this term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2014</td>
<td>14.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spring 2015</td>
<td>16.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall 2015</td>
<td>16.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spring 2016</td>
<td>16.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall 2016</td>
<td>16.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spring 2017</td>
<td>15.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall 2017</td>
<td>15.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spring 2018</td>
<td>12.0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Description: BS in Elementary Education with Reading Minor

Tracking Status: Not displayed, plan is not locked

Disclaimer: You are encouraged to use this degree plan as a guide for tracking your progress toward completion of the above requirements. Your academic advisor or the Registrar’s Office may be contacted for assistance in interpreting this report. This plan is not your academic transcript and it is not official notification of completion of degree or certificate requirements. Please contact the registrar’s Office regarding this degree plan, your official degree/certificate completion status, or to obtain a copy of your academic transcript.

Last updated by: Trubo, Linda M on 21-Nov-2014

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Run audit against plan

- Completion of University degree requirements
  - Total number of hours
  - Hours at 300-/400-level
- Completion of Core 39
  - Look for duplicated prefixes (WOK vs BS)
- Completion of major
- Completion of minor/concentration/track
- Look for duplicated coursework that has fallen into General Electives or Not Counted
Check for Degree Progress
## Plan Audit

Transcript: Official USI transcripts may be requested via myUSI.

<table>
<thead>
<tr>
<th>Degree in Bachelor of Science</th>
<th>Bulletin Term: FALL 2014</th>
<th>Credits Required: 120.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 credits in Upper-level coursework</td>
<td>Credits Applied: 172.00</td>
<td></td>
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<tr>
<td>A minimum of 30 credits must be taken at USI</td>
<td></td>
<td></td>
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<tr>
<td>You meet the minimum 2.75 GPA requirement</td>
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<td></td>
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- University Core Curriculum
- Major Requirements

<table>
<thead>
<tr>
<th>Core 39</th>
<th>Bulletin Term: FALL 2014</th>
<th>Credits Required: 39.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credits Applied: 50.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FOUNDATION SKILLS</th>
<th>ENG 101</th>
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<tr>
<td>Composition I</td>
<td>Rhet&amp;Comp I: Literacy/Self</td>
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<tr>
<td>Composition II</td>
<td>Rhet&amp;Comp II: Literacy/World</td>
<td>A</td>
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</tbody>
</table>
Check audit
Look for unmet requirements
Look for duplicated courses in Not Counted
Tracking

- If a class was completed in or prior to the planned term, and at least the minimum grade was earned (if the requirement has a minimum grade), the requirement will be On-Track.

- If the requirement was completed in a later term, did not meet the minimum grade or was not completed at all, the requirement will be Off-Track.
Tracking

- If a student is not enrolled or withdraws from a course on the plan in the current term, a warning will appear.
- If a student does not enroll in a planned course for the future term, a warning will appear.
- If a student fails a course or does not meet the minimum requirement, the student is Off-Track.
WARNING!!!

[Image of a university course planning software interface]
Questions:

How do you add a minor/double major/different AS–BS to the plan?
- If no plan with the combination has been submitted, the student will need to complete the plan.
- USE THE AUDIT for needed courses; must be declared.
- May want to start with one plan, add another plan, combine.
- If there are common combinations, ask that departments submit a four–year plan.
Questions:

- Will the system ever catch pre-reqs?
  - This enhancement will be available in the next release.
  - As soon as we can catch our breath, we will be looking at this upgrade.
Questions:

- Will the system ever automatically delete dual credit/AP/transfer classes from the plan?
  
  ◦ No, such courses are handled just like course repeats. Always be sure to check the NOT COUNTED section of the Plan Audit.
Will the system ever know if classes are only available in fall/spring?

- Yes, this feature is available; however, only a very few courses have been designated as fall only/spring only. With additional input from the departments about offerings, we can enter this information into DegreeWorks. Options include:
  - Every fall
  - Every spring
  - Every other fall
  - Every other spring
  - Etc.
Questions:

- Will the system ever know which part of the Core is tied to a specific class and change that automatically? Or does it matter if it is changed in the plan?
  - If the core attribute is noted on the plan, we can add it. Unfortunately, not all plans had the attributes noted.
  - If a specific course is required for a program, then typically we did not include the attribute.
Questions:

- Do we know when summers will be fully operational?
  - They are available now.
Questions??
Suggestions for Orientation

- When you meet with a student, select a Plan Template.
- Add the courses for the first term.
- Save, but do not Lock.
- Students will then develop their 4–year plans in UNIV 101 in the fall.
What’s Next???

- Currently scribing program modifications forward for fall 2015.
- Continue working on refining current plans.
- Continue working on matching DegreeWorks audits with DARS audits – Grad Checkouts.
What’s Next?

- Create new templates as plans are provided
  - Plans with placements other than what is required
  - Plans with common major/minor combinations
- Moving transfer articulation to Banner
- Scribe backward for previous catalogs
  - Our goal is to go back to 2006 by the end of next year
  - We will let you and students know when they can move to DegreeWorks
- Hope to be completely off DARWin by the end of 2015
What’s Next??

- The next upgrade of DegreeWorks includes some nifty features for the Plans:
  - Calendar view: Allows viewing of the Compact View with fall and spring terms shown side by side
  - New Notes view shows all notes in expanded mode.
  - New Audit view of the Plan shows a side-by-side view of the Audit and the Plan displayed in Calendar view; allows for light editing with drag-n-drop functionality (from audit to plan)
Within the next two years, we hope to move to Banner XE, which will provide enhanced registration options, including registering from the Plan.

This will be a MAJOR upgrade and will, once again, require input and patience!
Hang In THERE!!!

- DegreeWorks is a definite improvement over the DARS system in use.
- USI is moving forward with enhanced tools to improve academic advising and student persistence/success.
- By working together, we will create a system that provides accurate, timely information to help students reach their academic goals.
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