

# Reproduction and Handling Fees for Materials from University Archives and Special Collections

If requesting more than five (5) items please allow at least 2 days for processing.

## **Scanning Fees:**

Scanning-----	\$1.00/per item
Compact Disks-----	\$1.00/per disk

## **Printing Scanned Items:**

High gloss paper-----	\$5.00/per sheet
Soft gloss paper-----	\$2.50/per sheet

## **Photocopying:**

Black & White (self-service)-----	\$0.10/ per sheet
Black & White (staff)-----	\$0.25/ per sheet
Color-----	\$0.50/per sheet
Color (staff)-----	\$0.65/per sheet

## **Postage & Handling:**

U.S. Mail-----	\$5.00 Minimum
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## **Commerical Fees: Publishing/Production**

\$25.00 per photograph for commercial use of images with submission of request form to the UASC for prior approval.

All fees subject to change without notice.

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