



# Total Package Hockey Internship Program

*Innovative V, LLC*

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## **BROADCAST AND MEDIA PRODUCTION STUDENT INTERN**

**Internship Description:** Our office located in Evansville, IN is seeking two broadcast and media production game day operations interns to support the Evansville ThunderBolts, our junior hockey team in the NA3HL. The selected candidate will be responsible for assisting and supporting the ThunderBolts with video production, video streaming, and radio broadcasting.

### **Job Functions and Responsibilities:**

*Radio Broadcasting focus includes:*

- Assist talent and staff with production of on-air programming & keep game statistics
- Ensure advertisements and endorsements are queued and ready for broadcasts.
- Maintain the digital and internet based aspect of the show.
- Update & maintain team websites and social media.

*Video Production focus includes:*

- Create digital promotional and advertising materials from story board to final product.
- Hands on use of video camera and video editing.
- Ensure video spots are queued and replayed as appropriate during home games.

*Video Streaming focus includes:*

- Set-up, operate and maintain FastHockey equipment for online streaming of home games.

### **Qualifications:**

- Candidates should be seeking an Associates or Bachelor's degree in Broadcasting, Media Production, Sports Management, Communications or related field.
- Must have excellent written and verbal communication skills.
- Knowledge and experience with Microsoft Office 365.
- Strong attention to detail and organizational skills.
- Transportation to and from the internship environment.

### **Additional Information:**

- Internships are unpaid.
- Hours are mutually agreed upon by the interns and his or her supervisor, and should be between 10 and 20 hours per week, but flexible schedules are available.
- Please provide a resume and cover letter which outlines your goals for an internship.
- Before you begin your internship, documentation from the school will be required stating how many credits you will receive, how many hours you are required to work per week, start and end dates of internship, and if your supervisor is required to fill out an evaluation.



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