

**University of Southern Indiana
Council of Graduate Program Directors and Chairs
December 16, 2015**

ATTENDANCE: M. Rowser (Chair), B. Beach, K. Bonnell, G. Bower, C. Conaway, V. DeCoster, J. DeJong, M. Hall, M. Hanka, M. Hostetler, J. Kilbane, T. McDonald, L. Tribble, K. Valadares
Guest: T. Hunt

The meeting was called to order at 1:30 p.m.

The Minutes from the October 21, 2015 meeting were reviewed. Dr. Beach made the motion to approve them, and the motion was seconded by Dr. Conaway. The minutes were approved.

Topic	Discussion	Decision
Announcements	A new Graduate Assistant will be working in the Writer's Room curtesy of Dean Ann White. Dr. Conaway will send official announcement around to directors. Mr. Michael Broshears and Dr. Conaway will track numbers for the need of another Writer's Room GA position.	Information Only
	Dr. Rowser is looking into moving the 9:00 a.m. council meeting to a different time.	Graduate Studies will send out a Doodle for the best time.
Old Business: Graduate Program Reviews – Dr. Tamara Hunt	<p>Dr. Hunt updated the council of possible changes to the Academic Program reviews to have a focus on student success and academic rigor.</p> <p>Data will be collected through Dr. Kat Draughn's office (OPRA) and dispersed to program directors. Data will be analyzed for student success and success of Core 39 assessment, retention, leadership roles, etc.</p> <p>Currently the Assessment Committee is planning for reviews to be held every 5 to 6 years, with possible updates at the 3 year mark.</p> <p>The council had concern of automated graduation rates and budgets of smaller programs being a hindrance on data sets.</p>	Dr. Hunt would like to hear the councils input on new ideas or suggestions for Academic Program reviews via email (tlhunt@usi.edu).

<p>New Business: Course grade requirements for credit</p>	<p>Concerns have been raised regarding the wording of the course grading policy.</p> <p>Previously the policy read: “A student admitted to graduate study must maintain a grade average of B (3.0) or better in all graduate work.”</p> <p>Currently, the policy reads: “A student admitted to graduate study must maintain a minimum grade of B or better in all graduate courses.”</p>	<p>The council agreed to update the policy to: “A student admitted to graduate study must maintain a graduate GPA of 3.0 or better.”</p>
<p>Graduate faculty travel award criteria</p>	<p>Dr. Rowser mentioned that the Graduate Faculty Travel committee receives “weak” applications that result in denial of travel awards. Dr. Rowser and committee are looking into revisions to policy and asking for council input.</p> <p>There was discussion about adding two goals, professional development examples.</p> <p>Possible wording example: “Explain how your request furthers the growth, development and refinement of graduate education on campus.”</p>	<p>Dr. Rowser and Graduate Faculty Travel committee will continue looking into possible revisions to present to the council.</p>
<p>Other TK20</p>	<p>Mr. Gregg Johnson is looking into the possibility of utilizing TK20 on MyUSI for faculty applications. Mr. Johnson has current faculty application and is determining processes and relevance of this software.</p>	<p>Information Only</p>
<p>Spring scholarships</p>	<p>\$19,000 in scholarship money is available for brand new students starting in the spring.</p>	<p>Email new spring student names to Dr. Rowser and Ms. Lindsey Gibson to determine appropriate allotment of monies.</p>

Program Updates

MSN/DNP (Dr. Mellisa Hall)
190 projected to start in the fall 2016 semester

MSE (Dr. Bonnie Beach)

- State licensure ruling has negatively impacted enrollment
- In process of developing the Educational Doctorate with a possible start in the fall of 2017
- Plan to revamp graduate education programs

MPA (Dr. Matt Hanka)

- Graduated 5 MPA students in the fall of 2015
- Graduating 7 or 8 in the spring of 2016
- New courses and tracks on the horizon

MSSM (Dr. Glenna Bower)

- 8 students enrolled for the fall of 2015
- Hoping for tremendous increase for the fall of 2016

MHA (Dr. Kevin Valadares)

- MHA online program started in 2001, 4+1 track started the fall of 2015 and introduced the Jasper Cohort/model for the spring of 2016
- MHA – Jasper Cohort is tailored to Jasper Memorial Hospital, will have 8 week courses and faculty will travel to hospital twice a semester

MSOT (Dr. Janet Kilbane)

- First Masters only cohort to finish soon

MSW (Dr. Vaughn DeCoster)

- 100 students in program
- One track filled, with waitlist

MSIM (Dr. Tom McDonald)

- Program is slowly growing
- Expecting 4 to graduate in the spring of 2016
- Accepted 4 students for the fall of 2016
- Struggling to enroll international students with small faculty and an inability to offer more courses per semester

Information Only

The next meeting will be **Wednesday, January 20, 2016 at 9:00 a.m. in University Center 2207.**
This meeting was adjourned at 3:05 p.m.