

**University of Southern Indiana
Council of Graduate Program Directors and Chairs
January 20, 2016**

Attendance: M. Rowser (Chair), B. Beach, G. Bower, C. Conaway, V. DeCoster, S. Frank, M. Hanka, L.A. Howard, J. Kilbane, T. McDonald, M. Niemeier, K. Valadares
Guest: K. Draughon

The meeting was called to order at 9:03 a.m.

The Minutes from the December 16, 2015 meeting were reviewed. Dr. Beach made the motion to approve them, and the motion was seconded by Dr. Conaway. The minutes were approved.

Topic	Discussion	Decision
Announcements:	<p>Graduate Studies welcomes Dr. Leigh Anne Howard as the new Director of the Masters of Arts in Communication program.</p> <p>Dr. Manuel Valdez will serve as interim Director of the Master of Arts in Second Language Acquisition program as Dr. Silvia Rode is on sabbatical.</p>	Information Only
	<p>Dr. Rowser handed out the Academic Program Review Schedule.</p> <p>There was discussion about the MSW and MSOT program review aligning with the program's accreditation review in 2017.</p>	Dr. Rowser would like program directors to email her if program review schedule needs updating to align with program accreditation schedule.
	<p>Dr. Rowser and Ms. Lindsey Gibson are reviewing names for the Spring 2016 scholarships, including the diversity scholarships.</p>	Dr. Rowser would like directors to email names of new spring 2016 admits for final review.
<p>New Business HLC Faculty Qualifications – Dr. Kat Draughon</p>	<p>Dr. Kat Draughon informed the council of updates needed for faculty qualifications at the graduate level. HLC graduate faculty qualification language was handed out. The University is requiring all policies regarding faculty qualifications to be in compliance by September of 2017.</p> <p>There was discussion of some program's accrediting body not requiring a terminal degree.</p> <ul style="list-style-type: none"> • Programs with an accrediting 	<p>The council is to define policy by this spring outlining adequate tested experience and accreditation standards. Programs without accrediting body must set standards to meet.</p>

	<p>body can include “Meet accreditation standards” as a part of the program policy.</p> <p>There was discussion of consistent program timeframes.</p> <ul style="list-style-type: none"> • Programs with an accrediting body that already outlines a timeframe will be an exception to the regular program timeframe. <p>There was discussion of ABD (all but dissertation) documentation needed.</p> <ul style="list-style-type: none"> • An ABD plan must be documented for terminal degree if teaching. 	
<p>Xtender – Ms. Sandy Frank</p>	<p>Ms. Frank handed out instructions to open and view documents for individual students.</p> <p>Ms. Frank is looking into possible solutions for the errors received when trying to open transcripts.</p>	<p>Information Only</p>
<p>Strategic Plan – Dr. Matt Hanka and Dr. Kevin Valadares</p>	<p>Dr. Hanka and Dr. Valadares handed out documents outlining the results of past Strategic Plan meetings across campus. These documents revealed the trends in the three strategic goals set:</p> <ol style="list-style-type: none"> 1. Learning Excellence 2. Access by Design 3. Expansion <p>The council broke out into two groups to discuss the desired future state of Graduate Programs and the barriers to achieve.</p> <p>Desired Future State:</p> <ul style="list-style-type: none"> • Teacher/Research Assistants • More strategic use of GA’s • Program development <ul style="list-style-type: none"> - Increase Concentrations • Perception • Partnerships defining the market and deliverable • Internal marketing • Faculty support of graduate programs • Partnerships – tuition 	<p>Dr. Hanka and Dr. Valadares has asked the council to meet with their individual program faculty, colleagues and staff in February to determine what their trend findings means to the program.</p>

reimbursement

- Learning Institution
- Experiential Learning
- Resources for faculty and staff
- Professional development for faculty and staff
- Online – diversity of delivery systems and timeframes

Barriers:

- Infrastructure
- Distance education if not delivered well
- Internal collaboration between undergraduate and graduate programs
- Difference between public and private graduate programs
- Pay versus cost of degree
- Benefit of graduate degree
- Lifelong learning

The next meeting will be **Wednesday, February 17, 2016 at 1:30 p.m.** in **Orr Center 3076.**

This meeting was adjourned at 11:00 a.m.