



TO: DR. LAURAL SMITH, INTERIM PROVOST

FROM: DR. SHELLY BLUNT, ASSISTANT PROVOST

SUBJECT: BSW PROGRAM AT VINCENNES UNIVERSITY

DATE: August 12, 2014

CC: Iris Phillips, USI Social Work Department Chair
Jennifer Hensley, LCSW, Assistant Professor Sociology/ Social Work
C. Christy Baker, USI BSW Program Director

MEMORANDUM OF UNDERSTANDING

Parties

University of Southern Indiana (USI), Vincennes University

Title, Purpose and Scope

University of Southern Indiana, Bachelor of Social Work at Vincennes University (VU)

The University of Southern Indiana (USI) Bachelor of Social Work (BSW) degree will be available at Vincennes University, to qualified students who have completed the prerequisites for admission to the social work program (Four social work courses [SOCW 221, 222, 239 and 241] and the six core curriculum classes [English 101, Sociology 121, Political Science 102, Psychology 201, Psychology 261, Biology 105] and Math 100 or higher). In addition, applicants must meet the GPA and other application requirements. The BSW degree program will begin in the Fall semester of 2014. USI junior-level required Social Work courses will be offered fall and spring semesters. Courses will be provided via distance education and traditional face-to-face courses for a minimum of 10 VU eligible students wishing to complete a USI BSW degree. In 2015-2016 academic year senior-level coursework will be offered via distance education and the required Social Work practicum will be conducted in the Vincennes community

A general credit evaluation is completed for all entering transfer students by the USI Credentials Analyst. Students may transfer up to 60 credit hours from a community college. Additional credits may count if taken at a four year accredited college or university. Transfer students are

expected to complete all USI Core 39 requirements that have not been completed prior to admission. Faculty advisors will assist students in the development of an Academic Program Plan upon admission to the Social Work Program.

Academic Program Delivery

Students admitted to the USI Social Work degree completion program will be required to participate in an orientation program before beginning their junior-level program and follow all policies related to USI and the BSW program. The student handbook/ bulletin, BSW handbook, Field handbook, and USI student rights and responsibilities are available online.

Vincennes University Resources

- Provide classroom space for 10-15 students for SOCW 340 and SOCW 342 during the fall semester on separate days. Each class will meet one time per week for a period of 2 hours 45 minutes with a 15 minute break. Days TBD. Courses will be offered 6:00 – 8:45 p.m.
- Provide classroom space for 10-15 students for SOCW 343 during the spring semester. This class will meet one time per week for a period of 2 hours 45 minutes with a 15 minute break. Days TBD.
- Provide office space for adjunct faculty prior to class meetings and other times to meet with students during the fall and spring semesters. Other office support such as a campus mailbox, copying privileges, and services offered to other adjunct faculty members.
- Provide opportunity for placing textbook orders through the VU bookstore.
- Provide computer lab space for students to access broadband Internet connection
- Provide computer lab space for students with Windows and Office Converter Pack for Mac
- Provide bookstore ordering privileges for USI at the VU campus

University of Southern Indiana Resources

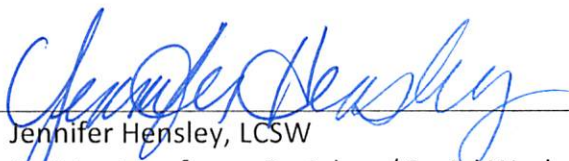
- Recruit and admit eligible students.
- Identify, select, and support appropriate adjunct faculty
- Teach SOCW 325 & SOCW 344 via a variety of internet based platforms
- Teach SOCW 326 & SOCW 341 via a variety of internet based platforms
- Teach SOCW 340, 342, & 343 as classroom based courses
- Teach SOCW 401 – Field Placements in Vincennes & surrounding areas
- Teach SOCW 402 – Field Seminar via Internet “real time” classroom settings
- Teach SOCW 411 – Field Placement in Vincennes & surrounding areas
- Teach SOCW 412 – Field Seminar via Internet “real time” classroom settings
- Provide graduation checks
- Provide advising
- Provide access to the David L. Rice Library DE services

Targeted Student Population and Marketing Plans

Prospective students for this BSW partnership program will be current or former students from the Vincennes University. VU faculty and staff play an important role in promoting awareness and advising students to pursue the program.

USI's Social Work Department will promote student awareness with visits to VU Associate of Science Social Work classes and other group meetings. USI Social Work Department will provide print and electronic advertising in appropriate venues. USI's Social Work Department will supervise all student applications, admissions, and orientation programs for admitted students. The Social Work Department will work closely with students to develop a program of study that outlines all coursework needed to complete graduation requirements.

The USI Social Work degree completion program requires a minimum of 10 VU students in each cohort. The Fall 2014 enrollment is limited to 18 students to ensure quality programming and identify potential barriers to successful learning experiences.



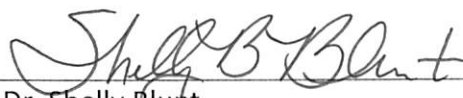
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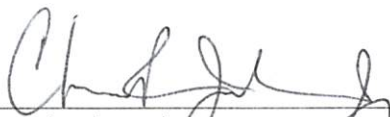
Dr. Iris Phillips, Chair
Social Work Department
University of Southern Indiana



Dr. Laural Smith
Interim Assistant Provost



Dr. Shelly Blunt
Assistant Provost for Academic Affairs
University of Southern Indiana



Dr. Charles Johnson, Provost and Vic President
Of Instructional Services/ Dean of Faculty
Vincennes University



Dr. Ronald S. Rochon, Provost
University of Southern Indiana