AGENDA: UNIVERSITY CORE CURRICULUM COUNCIL
Friday, October 14, 2016 | 1 p.m. – 2 p.m. | UC 2229 [OUTREACH AND ENGAGEMENT COMPUTER LAB]

ADMINISTRATIVE ACTIONS:
1. Secretary for the Day:
2. Approval of minutes from September 23, 2016

UCC DIRECTOR’S REPORT:
1. Update on Ways of Knowing Rubrics
2. Update on Assessment Training

OLD BUSINESS:
1. EDUC 221 | EDUC 222x
2. Withdrawal Process for CORE 39 courses

NEW BUSINESS:
1. Assessment Data, 2015-2016 – Greg Johnson

UPCOMING MEETING AGENDA ITEMS:
1. Bonding through Books Program
2. Developing Core Speaker Grant Program
3. Associate’s Degrees
4. New Course Petitions

ADJOURNMENT

CURRENT LIST OF PETITIONS FOR FALL 2016

1. THTR 371: Writing Intensive, 300+ Level
2. THTR 372: Writing Intensive, 300+ Level
3. INST 201: Global Embedded, BS-WLC
4. ARTH 223: Global Embedded
5. ARTH 261: Writing Intensive, 200+
6. BIOL 432: Writing Intensive, 300+
7. BIOL 111: Global Embedded; WOK, Outcome 1/SMI; NS [Held over from Spring 2016]

UCC COMMITTEE TASKS
☐ PLEASE REVIEW THTR 371, THTR 372, ARTH 261, AND BIOL 432 FOR THE NOVEMBER 4 MEETING
☐ PLEASE REVIEW INST 201, ARTH 223, AND BIOL 111 (I WILL NOTIFY YOU OF UPDATED MATERIALS) FOR THE NOVEMBER 18 MEETING.

Next Meeting: 1 p.m. Friday, November 4, 2016 in UC 2229
Procedures for Deleting Courses: From the University Handbook

Removal of courses from the University Core Curriculum may occur in any of the following ways:

a. At the request of the department offering the course. The department will submit a petition to be prepared for this purpose that will include the following information:
   1. Course number, title, and catalog description;
   2. UCC categories from which removal is requested;
   3. Rationale for removal.

The petition will be submitted to the UCC director, who will advertise its receipt and invite faculty response for at least ten working days. The UCC Council will then endorse the petition after negotiating an appropriate time for actual removal of the course. The council’s recommendation, which may be appealed by any member of the faculty to the Curriculum Committee and, if necessary, the Faculty Senate, will be forwarded to the provost.

b. Because the course has not been offered in a reasonable period of time. If a UCC course has not been offered during three consecutive calendar years, the director will inform the department involved that removal of the course from the UCC is pending. The department will have one year in which to offer the course or provide the council with an acceptable justification for its remaining on the UCC list despite not being offered. If the matter is not resolved in one of these two ways during the stipulated one year, the course will be removed from the UCC.

c. As a result of the UCC assessment process. If, as a result of the regularly scheduled UCC assessment process, the council cannot determine that a UCC course is meeting its intended objectives, the following steps will be taken. These policies will be communicated to the faculty and will be made explicit at the beginning of every new assessment process. They will be applied judiciously and diplomatically, with actual removal a rare and final resort.
   - The director will inform the department involved, which will have six months to respond. During this period, the council will work with the department to develop an acceptable plan to remedy the situation. Responsibility for developing the plan will rest with the department.
   - If at the end of six months the council has not accepted a plan of remedy, the course will be removed from the UCC effective the following semester.