Igniting a Passion for Learning
Innovation & Facilitation Consultant, Outreach and Engagement

Primary Purpose

Responsibilities include providing direct services to Outreach and Engagement (O&E), clients in the areas of strategic planning, organizational development, and innovation processes such as Creative Problem Solving (CPS), Innovation Discovery, Commercialization Discovery, and Design Sprints. The position would work directly with clients to assess their needs through a pre-consult process, would carry out the consultancy work or pull in other resources as needed, would design and deliver programs and events, and overall help grow business locally, regionally, and beyond.

Essential Functions

• Help grow O&E and Opportunity Development revenue generating business. Success metrics include:
  o Pursuing/delivering facilitation contracts with individuals, organizations and communities with a total revenue target of at least $150,000 per year.
  o Developing an effective marketing strategy for USI’s products and services in the facilitation and innovation areas.
  o Increasing by 10% per year the number of individuals, organizations and/or communities served, enhancing the USI brand and name recognition across the region and beyond.

• Implement and market USI-branded innovation process, both within USI and for external partners. Build USI reputation and recognition.

• Facilitate innovation activities between USI and key stakeholders which could include Naval Surface Warfare Center Crane, local/regional based companies and non-profits.

• Manage client relationships; including initial pre-consult, preparing proposal, closing the sale, and delivering expected outcomes and follow-up. Work with Center for Applied Research (CAR) for project management.

Essential Knowledge and Skills

• Bachelor’s Degree required, Master’s Degree or higher strongly preferred with at least five years experience of working with groups of people in a learning environment strongly preferred.

• Strong background in industry, education, human resources, coaching, or consultancy required.

• Strong background in small and/or large group revenue-generating facilitation required.

• A desire for developing individuals, organizations, and communities through innovation and facilitation required

Working Relationships

• Reports to the Director of Opportunity Development.

• Works with a diverse group of internal and external individuals.

Funding

The position is funded for 3 years with future renewals based primarily on revenue generated by position.

Application Process

To learn more about the position and to apply, please visit www.usi.edu/hr/employment.

As an Equal Opportunity/Affirmative Action Employer, the University of Southern Indiana considers all qualified applicants for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability or veteran status.
Vision

Shaping the future through learning and innovation

Mission

USI is an engaged learning community advancing education and knowledge, enhancing civic and cultural awareness and fostering partnerships through comprehensive outreach programs. We prepare individuals to live wisely in a diverse and global community.
USI At-a-Glance

10,693 students*
Enrolled at USI in the 2016–2017 academic year

89|36|74
In fall 2016, students came from 89 Indiana counties, 36 states and 74 countries.

4 academic colleges
- College of Liberal Arts
- College of Nursing and Health Professions
- Pott College of Science, Engineering, and Education
- Romain College of Business

1965
year established

39,000+ alumni

4 academic colleges

1,400
acres of beautiful campus

19,000+
annual participants in continuing education courses and special programs sponsored by Outreach and Engagement including:
- Historic New Harmony
- USI-Crane Partnership
- I-69 Innovation Corridor

1,400
students

25
average class size

140+
student organizations

*Overall USI enrollment is the sum of dual credit, undergraduate and graduate students.
**Degree-seeking students
Campus Overview

For more information on the vibrant USI campus, take a virtual tour: USI.edu/tour.

The Human Resources office is located in the Forum Wing of the Wright Administration Building. The nearest parking lot is Lot B.

STUDENT HOUSING
1–22 O’Daniel Apartments
23–44 McDonald Apartments

N  E  W  S

USI Human Resources (FA 166) 8600 University Boulevard, Evansville, Indiana 47712

AC  Arts Center
AS  Art Studio
BE  Business and Engineering Center
CC  Dowhie Ceramics Center
CN  Children’s Learning Center
ED  Education Center
FA  Forum Wing, including Forum Lecture Halls
FC  Recreation, Fitness and Wellness Center
FO  USI Foundation
HP  Health Professions Center, including IU School of Medicine–Evansville and Mitchell Auditorium
HRL  Housing and Residence Life Center
LA  Liberal Arts Center, including Hamilton Music Studio, Kleymeyer Hall, Mallette Studio Theatre and McCutchan Art Center/Pace Galleries
OC  Orr Center
PA  Physical Activities Center (PAC)
PF  Performance Center
PP  Physical Plant Service Center
PS  Public Safety Building, including Parking Department
PUB  Publishing Services Center, including Copy Center and Photography Services
RCC  Residence Life Community Center
RRC  Residence Life Resource Center
RL  Rice Library
SC  Science Center
TN  Tennis Courts
UC-E  University Center East
UC-W  University Center West, including Carter Hall
WA  Wright Administration Building

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A Bright Future

Funding
Indiana is one of 11 states that carries an AAA rating with a favorable outlook from Moody’s, Standard and Poor’s and Fitch. The Indiana Commission for Higher Education funds USI two ways:

• **Base funding**—considers enrollment figures and inflation
• **Performance funding**—promotes improving overall degree completion, on-time graduation rates, at-risk degree completion and student persistence incentive

In the 2014–2015 academic year, state appropriations comprised 35 percent of USI’s operating budget with student fees at 29 percent.

Retention & Graduation Rates

• **1 year** retention for the incoming 2015 cohort – 70.3%
• **4 year** graduation 2012 cohort – 26.7%
• **6 year** graduation 2010 cohort – 37.5%

Stability

President Linda L. M. Bennett, inaugurated in 2009, is USI’s third president. Under her leadership, the University continues a tradition of affordable excellence for students, while moving forward with a bold strategic plan to achieve excellence through innovation and engagement. Her goal is to position USI as a top choice for college students across the state and region and attract high-caliber students from around the country and the world.

Capital Campaign

USI’s second capital campaign initiative, **Campaign USI: Elevating Excellence**, came to a close at the end of June 2016. The campaign exceeded its $50 million goal with gift commitments reaching $57.1 million.

Donors made:

• 982 specific campaign gifts
• 6,192 gifts to the Foundation’s annual programs

Generous donors also gifted over **$1 million** for faculty engagement fellowships and professorships to help faculty in their professional development.

Campus Improvement

USI takes pride in its beautiful, modern campus and has made significant investments in campus facilities since its founding. Recent or in-process projects include:

• David L. Rice Library (2006)
• Kenneth P. McCutchan Art Center/Palmina F. and Stephen S. Pace Galleries (2008)
• Residence Life Community Center (2008)
• Lenny and Anne Dowhie Ceramics Center (2009)
• Business and Engineering Center (2010)
• Applied Engineering Center (2013)
• Performance Center (2015)
• The Griffin Center (2016)
• Fuquay Welcome Center (2018)
• Physical Activities Center Renovations (2018)

President Bennett

Rice Library’s search tool **fUSion** simultaneously searches the library’s catalog, databases, digital image collection, videos, sound recordings and so much more!
Leaving our Mark

NCAA Division II Athletics

Screaming Eagle Stats:

• NCAA Division II
• Great Lakes Valley Conference (GLVC)
• 17 men’s and women’s sports
• Overall GPA of USI student athletes: 3.0
• 2016: 25 students recognized as GLVC Council of Presidents’ Academic Excellence Award winners

The USI Athletic Department’s goal is to achieve national prominence in each varsity sport while maintaining academic excellence. USI has been nationally ranked by USA Today and the NCAA for student athlete graduation rates.

USI teams have claimed three national championships (men’s basketball, 1995; baseball, 2010; baseball, 2014) and finished three times as national finalists in men’s and women’s basketball. The men’s and women’s cross country/track teams have produced eight individual national championships since 1997.

Community Engagement

Since 2008, USI has held the distinguished Community Engagement Classification from The Carnegie Foundation for the Advancement of Teaching. This achievement recognizes USI’s ongoing collaboration with the Tri-state community and beyond in both curricular engagement and outreach and partnerships. USI is one of only 361 campuses nationwide that holds this designation.

Multicultural Center

USI’s Multicultural Center (MCC) promotes academic success of students by preparing them to be responsible citizens in a multicultural society. This department offers a warm, welcoming, supportive and inclusive environment for USI’s diverse populations and provides services such as:

• advising organizations
• conducting diversity training on and off campus
• assisting in student recruitment
• educational and social programming

Throughout the school year, the MCC creates opportunities for cultural interaction between students, the campus and the community at large to promote cultural awareness and sensitivity by hosting these community events:

• Black and Brown Summit of Excellence
• Dr. Martin Luther King Jr. Memorial Luncheon
• Gospel Explosion
• Phenomenal Women Recognition
Benefits of Working at USI

Employment
At USI, we value our faculty, support staff and administrators, and recognize them as our greatest asset. Some of the many benefits the University provides are:

- A competitive benefits package for eligible employees — includes medical, dental, vision, life and disability insurance
- Tuition waivers for employees and their families
- University contribution retirement plans
- Vacation and sick days
- Paid parental leave (10 days)
- Summer flex hours
- Free campus parking

Retirement Plans
Eligible faculty and administrators may participate in the University Defined Contribution 403(b) Plan after a one-year waiting period. USI contributes 11 percent of annual appointment salary to this plan once the waiting period has been satisfied.

If the employee has participated in another university-sponsored retirement plan with employer contributions, the waiting period may be waived if proof is provided to Human Resources within 60 calendar days of hire. Employees are immediately 100 percent vested in these funds. Eligible employees may participate in supplemental retirement plans by contributing pre-tax dollars from their pay.

Health Care
Health care coverage is available for full-time employees working on at least a 75 percent academic or fiscal year schedule, their spouses and their dependents up to age 26. Health insurance benefits are available on the first day of the month following hire date. The University of Southern Indiana offers two medical insurance plans to choose from through Anthem. For details on plan options and coverage go to USI.edu/hr/benefits/medical-insurance.

University Health Center
Located on the lower level of the Health Professions Center, the University Health Center is a full-service clinic offering medical services and health-related information to students, faculty and staff. USI.edu/healthcenter
Benefits of Working at USI

Dental Hygiene Clinic
The Dental Hygiene Clinic in the College of Nursing and Health Professions offers dental hygiene services to adults and children of all ages at a nominal cost. All services are performed by students in a clinical setting and are supervised and evaluated by dental hygiene faculty.

Educational Benefits
Eligible faculty, support staff and administrators receive a full waiver of student tuition and fees for undergraduate and graduate courses. Spouses and dependents of eligible faculty, support staff and administrators receive a waiver of 75 percent of student tuition and fees for undergraduate and graduate courses. Certain lab and miscellaneous fees as outlined in the University Handbook also may be waived. Employees also may receive a waiver of fees for noncredit courses held on campus through the Outreach and Engagement Department.

Children’s Learning Center
The Children’s Learning Center offers students and employees on-site childcare in an environment that encourages children ages 2–5 to develop their capabilities, interests and individual needs at their own pace. The center offers year-round programming for pre-school age children. The Children’s Learning Center uses a Reggio Emilia-inspired approach and is state licensed and NAEYC Accredited. Openings are limited and are filled through a waiting list.
Work-Life Balance

Pedestrian, Bike and Nature Trails
USI boasts many miles of multi-use trails on its scenic 1,400-acre campus, open to the University community and the public. The USI-Burdette Trail is a three-mile paved trail resulting from a partnership between USI and nearby Burdette Park. The trail is a popular route for hikers, bicyclists and runners and is a key connection to an area of river bottom land, with an additional 37 miles of paved roads currently signed for bicycle use south of Burdette Park. The USI-Burdette Trail is a designated destination point of the American Discovery Trail, which passes through southern Indiana. The trail also has been named a National Recreation Trail by the Secretary of the Interior.

USI Screaming Eagles Running Series
This annual series focuses on increasing the health and well-being of the Evansville community while also providing hands-on experience for students in the USI’s Sport Management program.

The series consists of three themed, family-oriented road races: the “Hearts on Fire” 5K in February, “Run into Madness” 7K in March, and the “Spring into Fitness” 10K in April which features a full round trip on the three-mile Burdette bike path. Each race is held in the vicinity of the USI campus.

Wellness
Employees can access the facilities and participate in the many activities offered in the Recreation, Fitness and Wellness Center (RFWC). There is no cost for employees but you must present your employee ID card for admittance.

Features include:
- three basketball courts
- cardiovascular equipment
- free weights
- indoor elevated track
- game room
- lounge
- climbing center and group exercise rooms

RFWC activities include:
- basketball
- volleyball
- badminton
- table tennis
- billiards
- foosball
- board games
- step and spin
- stability ball
- kickboxing
- Tai Chi
- Yoga
- self-defense
- personal training
- and more…

To support employee fitness and well being, USI offers eligible employees the option to take one hour per week of paid time to devote to pre-approved fitness activities. The Time to Get Fit program is designed to encourage employees to exercise by participating in exercise programs sponsored by the University.

Volunteer USI
Volunteer USI is coordinated through USI Alumni and Volunteer Services and is a University-wide program to recruit, place and recognize volunteers who give their services and talents to benefit USI and the surrounding communities.

Evansville, Indiana

Evansville, the “River City” located in a horseshoe bend along the scenic Ohio River, offers many of the amenities of a major metropolitan city, but retains Midwestern friendliness and hospitality. As the third-largest city in Indiana, Evansville has a population of 121,000 residents in the city limits and an additional 300,000 residents living in the metropolitan area.

As a center for regional industry, prominent employers include: Toyota Motor Manufacturing Indiana, ALCOA, Vectren, Berry Plastics, Mead Johnson Nutrition, SABIC Innovative Plastics and AstraZeneca.

The Evansville Regional Airport offers daily flights to Atlanta, Charlotte, Chicago, Dallas, Detroit and Orlando. Evansville is a convenient drive to Indianapolis, Nashville, Louisville and St. Louis.

For more information about Evansville go to swinchamber.com.

Evansville and the surrounding areas offer a wide variety of quality K–12 schools to families with children.

- **Evansville Vanderburgh School Corporation**—five traditional high schools, one early college high school and a technical center
- **Signature School**—a public charter school ranked first in the Midwest and ninth in the nation by *Washington Post*
- **Evansville Day School**—a private, preK–grade 12, college preparatory school
- **Evansville Catholic Diocese**—four high schools and 22 elementary schools
- **Evansville Christian School**—a private, Christian school offering preK–grade 9

Additional Indiana school corporations include: Warrick County (Newburgh), North Posey (Mount Vernon), South Gibson County (Haugstadt and Fort Branch), East Gibson County (Oakland City), North Gibson County (Princeton) and MSD of Mt. Vernon.
Evansville Attractions and Rich History

**LST 325 Memorial Museum**
The LST 325, docked along Evansville’s riverfront, is a fitting tribute to Evansville’s industrial contribution during World War II. The ship offers daily tours.

**Mesker Zoo**
Mesker Zoo first opened in 1928. Since then, it remains one of the oldest and largest zoos in the state of Indiana. It is open 365 days a year.

**Bosse Field**
Built in 1915 and home to the Evansville Otters, Bosse Field is the third-oldest professional baseball stadium. The Evansville Otters belong to the Frontier League, and play from May to September. The 1992 Hollywood movie, *A League of Their Own*, starring Tom Hanks, Geena Davis, Rosie O’Donnell and Madonna was filmed at Bosse Field.

**Pigeon Creek Greenway Passage**
A National Recreational Trail, the Pigeon Creek Greenway Passage will be a 42-mile paved path around Evansville when completed. The trail provides walking, jogging or biking through the area’s natural habitat.

Restaurants to try in Evansville:
[www.visitevansville.com/restaurants](http://www.visitevansville.com/restaurants)
Evansville Attractions and Rich History

Evansville Philharmonic Orchestra
The Evansville Philharmonic Orchestra performs from May to September at the Victory Theatre in downtown Evansville. This nonprofit organization is the largest arts group in Evansville.

West Side Nut Club Fall Festival
The West Side Nut Club Fall Festival attracts over 200,000 people annually while promoting philanthropic values of local nonprofit organizations. Over 126 food booths line Franklin Street to raise money for the nonprofit organizations. This week-long event is considered to be one of the largest street festivals in the United States.

Additional Attractions
• Old National Events Plaza
• Evansville Museum of Arts, History & Science
• Willard Library
• Reitz Home Museum
• Wesselman Woods Nature Preserve
• Angel Mounds State Historic Site
• Harmonie State Park
• Swonder Ice Rink
• Lloyd Pool (Indoor)
• Burdette Park and Aquatic Center
• Civic Theatre
• Eastland Mall
• Evansville Farmer’s Market
• Franklin Street Bazaar
Other Nearby Attractions

**Historic New Harmony**
Since 1985 USI has provided oversight and management to the historic town of New Harmony, Indiana, a community with a rich intellectual and cultural heritage. It was the site of two utopian community experiments in the early 1800s, and today is a destination for tourists and arts patrons. The University offers professional theatre in the summer months at New Harmony Theatre, operates the New Harmony Gallery of Contemporary Art, and offers tourism and education programs about the community at the Atheneum Visitors Center.

Restaurants to try:

**Holiday World & Splashin' Safari**
Priding itself as the nation’s first theme park, Holiday World & Splashin’ Safari, is located nearby in Santa Claus, Indiana. It is a theme and water park with one admission price and offers fun and entertainment for the entire family.

Restaurants to try:

**Historic Newburgh**
Situated east of Evansville, Newburgh, Indiana, sits on the banks of the Ohio River. Its Historic District along the scenic Rivertown Trail, offers a unique dining and shopping experience to visitors and residents.

Restaurants to try:

**Henderson, Kentucky**
Henderson, Kentucky, located over the bridge from Evansville, is most noted for residents John James Audubon and W.C. Handy. The town’s Riverwalk provides a place for walkers and joggers to view pieces from the Audubon Sculpture Walking Tour. Campers and hikers also enjoy the John James Audubon State Park and Museum.

Restaurants to try:
[www.hendersonky.org/attractions/dining](http://www.hendersonky.org/attractions/dining)
For more information on employment opportunities at USI, visit USI.edu/hr/employment

It is the policy of the University of Southern Indiana to be in full compliance with all federal and state non-discrimination and equal opportunity laws, orders and regulations relating to race, color, religion, sex (including pregnancy), national origin, age, disability, genetic information, sexual orientation, gender identity or veteran status. Questions or concerns should be directed to the Affirmative Action Officer/Title IX Coordinator, USI Human Resources Department, University of Southern Indiana, 8600 University Boulevard, Evansville, Indiana 47712.