



**USI Social Work Department
BSW Admissions Application Process
Questions and Answers**

Q: Where can I find the application packet?

A: <http://www.usi.edu/liberal-arts/social-work/program-admission>

Q: When should I apply to the program?

A: The application deadline is **January 29, 2018**. Students who submit a completed application by the January 29th deadline will be eligible for early registration in courses designated for Social Work Majors Only. Students should apply as soon as they are eligible in order to insure admission and timely registration.

A second deadline, **May 11, 2018** is reserved for students who have not completed a minimum of six hours of social work prerequisite coursework by the January admission deadline.

All students must have completed a minimum of 6 credit hours of social work classes and have a 2.75 GPA to be eligible to apply for admission.

Q: What if I do not have all of the prerequisite courses completed by the January 29, or May 11, 2018 deadline?

A: Students may be enrolled in prerequisite courses at the time they apply for admission to the program. However, all prerequisite courses must be completed by the last summer term before beginning the “majors only” courses in the fall.

Q: What is the GPA requirement for the program?

A: You must have a cumulative GPA of 2.75 on all courses attempted in order to be eligible to apply for admission.

Q: Will I need references?

A: Two references are required. Reference forms can be found in the application packet. Students must review the reference form and request references from **faculty members** who have taught them in a college level class. Each category is scored, submission of references with “unable to judge statements” will result in a lower score.

Q: Is there a writing sample or essay required for the application?

A: Submit a typed four page double-spaced personal statement that addresses the questions found in the application packet under Personal Statement.

Q: Will I need to submit more than one copy of the application?

A: Submit one original and one copy of the application & one original and one copy of the personal statement. The Social Work Department will make copies of the references since they must be submitted in a sealed envelope.

Q: Are there social work classes I must take before being accepted into the program?

A: The following 12 hours of social work prerequisite courses with a 2.75 GPA and a grade of C or better are required. At least two of these courses must be completed before applying to the BSW program.

Social work Prerequisite courses:

1 Introduction to Social Work course
1 Social Welfare course
1 Human Behavior course
1 Social Work Intervention course

Course Number if Taken at USI:

Introduction to Social Work Practice 221
Social Welfare: Emergence of Social Services 222
Human Behavior and the Social Environment 239
Social Work Intervention 241

Q: Are there other classes I need to take before being accepted into the program?

A: Yes, the following courses must be completed with a minimum grade of C or better in each class:

Curriculum Prerequisite Courses:

1 English Composition course

1 American Government course

2 Psychology courses

1 Sociology course

1 Human Biology course

1 Math course

USI Course Numbers:

English 101 or 201

Political Science 102

Introduction to Psychology 201
Lifespan Development Psychology 261

Principles of Sociology 121

Biology of the Human Concern 105 **or** Anatomy & Physiology 121 **or** Anatomy & Physiology 122

Math 100 (if a student completes Math 111 or 114 or higher with a C or better, he or she does not have to take Math 100)

Q: What are the overall criteria for admission?

A: Admission decisions for the BSW program are based on evidence that the applicant:

1. Meets GPA requirements of 2.75
2. Has completed the required prerequisite classes
3. Has a commitment to social work values
4. Has a basic understanding of generalist social work practice

5. Demonstrates professional behaviors and attitudes
6. Demonstrates emotional maturity
7. Demonstrates stable mental/emotional process
8. Demonstrates excellent writing skills (The personal statement submitted is evaluated on punctuation, spelling, grammar, syntax, organization, and the ability to clearly express ideas.)
9. Demonstrates excellent verbal communication skills
10. Demonstrates good critical thinking and analytic ability, including evidence of good judgment
11. Has relevant work and/or volunteer experience
12. Submits appropriate references

Q: Are the application procedures different if I am transferring to USI?

A: Transfer students should follow the steps below:

1. Apply for admission to USI. Information can be found at www.usi.edu/admission/ or by calling the Admission's Office at 812/464-1765. Students must be admitted to the university before the Social Work Department can send a letter of admission to the BSW Program.
2. Complete the USI orientation either in person or online if the student meets the credit hour requirement.
3. Complete the Social Work Department orientation.
4. Meet with an academic advisor to discuss degree requirements and complete registration.

Q. Am I allowed to mail the application to the Social Work Department?

The application can be submitted in the Social Work Department by 4:30 pm on the due date or may be mailed to C. Christy Baker at the address below. Please put in a plain envelop or folder.

If you have any questions about the application or admission to the BSW Program contact:

C. Christy Baker, BSW Program Director, Coordinator of Undergraduate Admission
Social Work Department
University of Southern Indiana
8600 University Blvd., EDUC 0130
Evansville, Indiana 47712
Phone: 812/465-7116
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Do not wait until the last minute to submit your application.