

**University of Southern Indiana**  
**Council of Graduate Program Directors and Chairs**  
**December 13, 2017**

ATTENDANCE: M. Rowser (Chair), B. Beach, G. Bower, C. Conaway, L. Tribble, M. Hall, M. Hanka, M. Hostetler, L.A. Howard, T. Hunt, J. Jensen, K. Valadares

The meeting was called to order at 10:04 a.m.

Topic	Discussion	Decision																
<b>Announcements</b>																		
<b>Old Business</b>																		
Scholarships	<p>Scholarship breakdown:</p> <table style="margin-left: 40px;"> <tr> <td>Fall 2017 Beginning balance</td> <td style="text-align: right;"><b>\$85,000</b></td> </tr> <tr> <td>Fall 17 &amp; Spring 18</td> <td style="text-align: right;">-\$46,000</td> </tr> <tr> <td><u>\$1000 x14 programs</u></td> <td style="text-align: right;"><u>-\$14,000</u></td> </tr> <tr> <td>Remaining balance</td> <td style="text-align: right;"><b>\$25,000</b></td> </tr> </table> <p>Going forward...</p> <table style="margin-left: 40px;"> <tr> <td>Spring 2018 beginning balance</td> <td style="text-align: right;"><b>\$25,000</b></td> </tr> <tr> <td>Recruitment</td> <td style="text-align: right;">\$12,000</td> </tr> <tr> <td>Graduate Studies merit/need</td> <td style="text-align: right;">\$3000</td> </tr> <tr> <td>Summer need based</td> <td style="text-align: right;">\$10,000</td> </tr> </table>	Fall 2017 Beginning balance	<b>\$85,000</b>	Fall 17 & Spring 18	-\$46,000	<u>\$1000 x14 programs</u>	<u>-\$14,000</u>	Remaining balance	<b>\$25,000</b>	Spring 2018 beginning balance	<b>\$25,000</b>	Recruitment	\$12,000	Graduate Studies merit/need	\$3000	Summer need based	\$10,000	
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Information Session for Freshman and Sophomores	<p>Dr. Rowser proposed the idea of offering information sessions on graduate school admission criteria and graduate programs to freshman and sophomores.</p> <p>Dr. Valadares has conducted information sessions about his program. Dr. Valadares stated this will be a great idea to promote Graduate Studies and we should recruit current students to speak at these sessions. Dr. Rowser asked the program directors to consider offering information sessions and she indicated Graduate Studies would be available to assist as needed.</p>																	
<b>Other</b>																		
USI Day at the Statehouse	Dr. Rowser asked program directors to nominate students to participate at USI Day at the Statehouse																	
Graduate Student Colloquium	The Graduate Student Colloquium will be March 28th, 2018. Dr. Jensen has issued a call for abstracts with a February 1, 2018 deadline. The deadline may be extended if necessary. Carter Hall and the Traditions Lounge are reserved. Light refreshments will be served.																	

