



Honors Contract Form



Process for Honors Contract:

1. **Ask your professor** if they are willing to work with you to make the course Honors level.
2. **Decide with your professor** what you will ADD to the course as your Honors project.
3. Fill out this form. Make sure it is **SIGNED** by your professor and includes a due date.
4. **SUBMIT** this form to the Honors Program by the end the 4th Monday for full semester courses.
5. At the end of the semester, **your professor will submit a grade report** to the Honors Program.
6. You must earn an A or B in both the course and on the Honors component to earn Honors credit.

What courses can become Honors level?

With the approval of your professor, you may add an Honors project to any course, with a few exceptions. You may NOT add Honors contracts for the following classes:

- 1 credit courses other than HONS 129
- 100-level language courses except by permission
- Classes that do not receive letter grades

What makes a course “Honors level”?

Honors level work means a different kind of work, not just more work. Honors courses and projects enable broader, deeper, and more complex learning. Honors work should be student-driven and faculty-supported, enabling students to take a leadership role in their education.

Honors projects should involve some of the following:

- Critical reading of primary texts
- Multiple-draft paper writing
- Synthesis of materials & connections across disciplines
- Creative research focusing on process rather than product
- Metacognitive questions such as “How do you know?”
- Community engagement & projects that address real-world problems and lead to engaged citizenship
- Enhanced opportunities for student-faculty interactions
- Student-led seminar discussions and presentations
- Problem-solving with creative approaches
- Integrative learning focusing on local and global connections

Honors projects can involve research writing, data analysis, experimentation, interpretation, design, or artistic production. Your project may be self-reflective, analytical, or creative.

With that understanding of Honors level work, talk to your professor about your Honors project.

Be creative!

- Design a website or an app
- Make a video
- Complete a creative work—write fiction, paint, sculpt, do a performance piece
- Perform original research in the lab
- Translate texts
- Lead a class session or give a major presentation
- Write a research paper
- Do a literature review or comprehensive annotated bibliography
- Engage in a relevant service project

You must attach a description of the Honors project, signed by the professor, to your contract form.

Final approval of all Honors projects rests with the Honors Director.

Student Signature: _____

Date: _____

Professor Signature: _____

Date: _____



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Checklist:

- Make sure you and your professor have **read the back of this form** and **understand the nature of Honors level work.**
- Make sure you and your professor have signed the back of this form AND the project description.**
- Withdrawals:** You may drop the Honors component without withdrawing from the course itself. Notify both your professor and the Honors Program. We discourage withdrawals unless it's absolutely necessary.
- Due Dates:** Grade reports for Honors components are due at the end of the semester except with permission of the Honors Director, granted only in exceptional circumstances. Professors will submit grade reports online.
- Deadline: Return this form with a signed Honors project description to the Honors Program Office (OC 1070) by the 4th Monday of the semester.**
- Students and faculty are advised to keep a copy of this form.**

Student Information

Name: _____ ID# _____
Last Name First Name

E-Mail Address: _____@eagles.usi.edu

Professor Information

Name: _____
Last Name First Name

Department: _____ Email: _____@usi.edu

Course Information

Term: Fall Spring Summer I Summer II Summer III Year: _____

CRN: _____ Course prefix & #: _____ Section #: _____ Title: _____

Honors Project Information
Please attach a description of the Honors project.
Professor's signature and due date are required.

Due Date for Honors Project: _____

Grade for Honors Project should be submitted at the end of the semester. The Honors Program will email faculty and prompt grade submission.

Please contact Dr. Sarah E. Stevens, Honors Director, with questions or concerns!
sestevens@usi.edu; 812-461-5357; Orr Center 1070