



November 13, 2020
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A handwritten signature in black ink that reads "Jeff Sporn". The signature is written in a cursive, slightly slanted style.

FROM: Jeff Sporn

Interim Director of Procurement
812 464-1982
812 461-5275 Fax

SUBJECT: 21-5-10001-02120
Audio Stage Lighting Services / Due 11-20-20/2PM/Local Time

Addendum #1

This addendum forms a part of and modifies bidding requirements that pertain to the above mentioned project.

See attached for answers to questions submitted.

All bidders shall acknowledge receipt of this addendum on the bid proposal form.

JS/bw

Procurement

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USI RFP 21-5 Audio / Stage Lighting Services

1. Is this just for the events listed? If any concerts or live events happen in the arena during the time frame, is the bidder getting to do those as well?

A- The events listed are what we would typically hold in the Arena on an annual basis. Other events may be added and the preferred vendor, once chosen, would have first right of refusal on these events as well.

2. Is there a setup and tear down after each event? Or is this a permanent install that will stay up in the arena all the time?

A- Each event would have a complete set up and tear down.

3. It appears you are requesting crew labor and stagehand labor rates in this bid. Local 102 stagehands are a complete separate entity. They negotiate new rates each year. The production companies have no control over their rate increases. This year for 2021 they voted not to increase rates however, the rate did increase substantially the last 2 years. Normal industry procedure is for the Customer to pay labor costs direct to the Local. When subcontractors are included in the production company's costs like Local 102, they are sometimes marked up which again costs the University more money.

A-Yes, we understand that the Local 102 labor costs are out of the control of the companies invited to submit proposals. It is recommended that if a company can provide riggers, then the proposal could be submitted with and without their labor costs for rigging.

4. There is no distinction between any of the specified events for differences in equipment needs. In our walk through Donna had mentioned rather than quoting each event individually it might be acceptable to simply quote Spring Commencement Ceremonies, rather than all the listed events on the RFP individually. Does that work? Or would it be your preference to quote each event individually?

A-The equipment listed is the most equipment we have used for any one event to date. It is recommended that bidders provide an itemized quote for one event, Spring Commencement, as all of this equipment is used for this event. This will tell us what to expect with equipment we use or don't use for the other events.

5. The RFP requests a tri-caster in the quote. The University has always supplied that in the past. Is that no longer the case?

A-The University will still supply the tri-caster. No need to quote this piece of equipment

6. Who would be responsible for the operation of installed truss grid, motors and motor controller over the basketball court for the various events?

A-The sound/light vendor typically operates these controls.