

Patient Identification

MEDICAL FORENSIC EXAMINATION RECORD

**Confidential Document** 

Name of Medical Facility:

| GENERAL INFORMATION (print or type)  |                   |     |                                      |                |  |  |  |
|--|-------------------|-----|--------------------------------------|----------------|--|--|--|
| Name of Patient  |                   |     |                                      | Preferred Name |  |  |  |
| Age  | DOB               | MRN |                                      | Discharge date |  |  |  |
| Arrival date Arrival time  |                   |     |                                      | Discharge time |  |  |  |
| Mode:   Private Vehicle   Ambulance  Law Enforcement  Other:                             |                   |     |                                      |                |  |  |  |
| REPORTING  | AND AUTHORIZATION |     | Jurisidiction:  City  County  Other: |                |  |  |  |
| Law Enforcement Agency   |                   |     | Case                                 | Number         |  |  |  |
| Detective Name Phone   |                   |     |                                      | Email          |  |  |  |
| Patient declined to report to LE 🗆   |                   |     |                                      |                |  |  |  |
| DCS/APS Involvement  |                   |     | Ph                                   | one Email      |  |  |  |
| PATIENT HISTORY OF EVENT(S) If pediatric, name of person providing history/relationship: |                   |     |                                      |                |  |  |  |
|  |                   |     |                                      |                |  |  |  |

□See attached narrative

| PAST MEDICAL HISTORY (Attac   | ch additional do                           | cumentation if neede                    | d) Person | providi        | ng history/re                          | elationship:                  |
|---|--|---|-----------|----------------|--|-------------------------------|
| Current Physician(s)  |  |   | Current   | : Medical Co   | nditions                               |                               |
| Past Medical Conditions   |  | Current                                 | thoughts  | s of self-harn | n, suicide or homicide: □Yes □No       |                               |
| Current Medications   | Medication Allergies                       |   |           | Ot             | Other Allergies (Food, Latex, Topical) |                               |
| Prior Hospitalizations  | Prior Surgeries                            | Emergency Dept. Visits Within Past Year |           |                | Dept. Visits Within Past Year          |                               |
| Last Visit to Doctor  | ast Visit to Doctor Immunizations Current? |   |           | Date o         | of Last Tetanı                         | us Hep B Vaccination □Yes □No |
| Date of Last Menstrual Period   | Age of Onset                               | Age at Cessation or Last Period         |           |                | r Last Period                          |                               |
| Birth Control  Yes (list)   |  | 10                                      |           |                |  |                               |
| OB/Gyn Hx:  Tubal Ligation Hysterectomy Gravida # Partial Total July 2025 |  |   |           |                | n #<br>r:                              | □Vaginal Deliveries #         |

| Anal/Genital Surgeries or Recent Injury/Infection to Anal/Genital: DNo DYes (list)  |  |  |  |  |  |
|---|--|--|--|--|--|
| Pre-existing Injuries or Complaints Not Caused by This Event:   |  |  |  |  |  |
| □None □Pain □Bruising □Bleeding □Swelling □Injuries (list)  |  |  |  |  |  |
| SOCIAL HISTORY  |  |  |  |  |  |
| Employment  ☐Full-time  ☐Part-time  ☐Unemployed  ☐Retired  ☐Stay-at-Home Caregiver  ☐Other  |  |  |  |  |  |
| Occupation  |  |  |  |  |  |
| Does Patient Smoke?   No  Yes If Yes:  Tobacco  Marijuana  Other  |  |  |  |  |  |
| Does Patient Vape?  INo  Yes If Yes:  Nicotine  Cannabis  Other   |  |  |  |  |  |
| How Long Has Patient Smoked/Vaped? How Much Does Patient Smoke/Vape Each Day?   |  |  |  |  |  |
| Does Patient Consume Alcohol?   No  Yes If Yes: Frequency Amount Amount   |  |  |  |  |  |
| Does Patient Use Street Drugs?  INO IYes If Yes: Drug(s)  |  |  |  |  |  |
| Frequency Amount  |  |  |  |  |  |
| SEXUAL ORIENTATION / GENDER IDENTITY  |  |  |  |  |  |
| Patient's Sexual Orientation          Homosexual         Heterosexual         Bisexual         Something Else         Don't Know         Chose Not to Disclose         Output         Description         Description |  |  |  |  |  |
| Patient's Gender Identity       □Female       □Male       □Transgender Female/Male-to-Female       □Transgender Male/Female-to-Male         □Non-Binary/Gender Non-Conforming       □Other       □Chose Not to Disclose   |  |  |  |  |  |
| Patient's Sex Assigned at Birth          □Female          □Male          □Unknown          □Not Recorded on Birth Certificate         □Chose Not to Disclose  |  |  |  |  |  |
| Patient's Pronouns          □She/Her/Hers          □He/Him/His          □They/Them/Theirs          □Patient's Name         □Chose Not to Disclose          □Unknown         □Unknown         □         □         □  |  |  |  |  |  |
| Steps Patient Has Taken to Transition, If Any   |  |  |  |  |  |
| Presentation Aligned With Gender Identity Preferred Name Aligned With Gender Identity   |  |  |  |  |  |
| Legal Name Aligned With Gender Identity Legal Sex Aligned With Gender Identity Medical or Surgical Intervention   |  |  |  |  |  |
| Patient's Future Plans to Transition, If Any  |  |  |  |  |  |
| <b>Organs the Patient Currently Has</b> Breasts Cervix Ovaries Uterus Vagina Penis Prostate Testes  |  |  |  |  |  |
| Organs Present at Birth or Expected at Birth to Develop   |  |  |  |  |  |
| □Same as Current Organs □Breasts □Cervix □Ovaries □Uterus □Vagina □Penis □Prostate □Testes  |  |  |  |  |  |
| Organs Hormonally Enhanced or Developed Breasts Organs Surgically Enhanced or Constructed Breasts Vagina Penis  |  |  |  |  |  |

PATIENT'S PRESENTATION

**General Physical Appearance** 

**Condition of Clothing** 

**Demeanor of Patient** 

**ASSAULT HISTORY** 

Approximate Date and Time Incident Occurred

Location of Assault/Physical Surroundings or Place/Position of Patient During Assault

**Prior Physical Assaults with this Assailant?** DNo DYes If Yes, List Any Past Injuries:

Has Any Prior Assault Been With Something Over Mouth or Around Neck? 
No 
Yes Describe:

Assailant(s):

| NAME | AGE | GENDER | ETHNICITY | RELATIONSHIP TO PATIENT |
|------|-----|--------|-----------|-------------------------|
|      |     |        |           |                         |
|      |     |        |           |                         |
|      |     |        |           |                         |
|      |     |        |           |                         |
|      |     |        |           |                         |
|      |     |        |           |                         |

| Physical Abuse  | No     | Yes    | Unknown    | Describe  |
|---|--------|--------|------------|---|
| Physical Blows:  Hit  Beat  Punched                           |        |        |            |   |
| □Slapped □Kicked □Pinching □Holding                           |        |        |            |   |
| □Bites □Thrown □Pushed  |        |        |            |   |
| Weapons:  |        |        |            |   |
| Blunt Object DOther   |        |        |            |   |
| Burned  |        |        |            |   |
| Confined/Restrained   |        |        |            |   |
| Strangled/Suffocated<br>(See Section M, Page 8)               |        |        |            |   |
| Poisoning   |        |        |            |   |
| Involuntary Use of Drugs/Alcohol                              |        |        |            |   |
| Forced Sexual Relations<br>(See sexual assault documentation) |        |        |            |   |
| Misappropriation of Money                                     |        |        |            |   |
| Prevention from Seeing:                                       |        |        |            |   |
| □Family □Social Contacts □Mail □Phone                         |        |        |            |   |
| Medical Providers     DLegal Providers                        |        |        |            |   |
| Threats of Harm and Intimidation:                             |        |        |            |   |
| □Children □Patient □Family □Pet                               |        |        |            |   |
| Property Other  |        |        |            |   |
| Harrassment/Stalking<br>Photo/Video                           |        |        |            |   |
|   |        |        |            |   |
| Pertinent Information Related to Assault                      |        |        |            |   |
|   | □No    |        | Attempted  |   |
| •   | □No    |        | Attempted  | DUnsure   |
| Did patient injure perpetrator?                               | □No    |        | Attempted  | DUnsure   |
| The Assailant DWore gloves DWore                              | mask   | ΠW     | ashed self | □Washed patient □Cleaned scene                  |
| Describe any indicated above:                                 |        |        |            |   |
|   |        |        |            |   |
| Post-Assault Hygiene  |        |        |            |   |
| □None □Showered □Bathed □Ate/I                                | Drank  | ΠU     | Irinated 🗆 | IDefecated DVomited                             |
| □Used mouthwash □Brushed teeth □R                             | insed  | mout   | th 🗆 Chan  | ged clothes Smoked                              |
| Post-Sexual Assault Only:                                     |        |        |            |   |
| □Wiped/Washed Genitals □Removed/i                             | insert | ed: Pa | ad/Tampon  | /Menstrual cup/Other                            |
| Describe any indicated above:                                 |        |        |            |   |
|   |        |        |            |   |
|   |        |        |            |   |
|   |        |        |            |   |
| Post-Assault Symptoms None                                    |        | nain   |            | pation □Nausea □Vomiting □Loss of consciousness |

Describe any indicated above:

| Sexual Assault – Acts Involved:                          |   |  |  |
|--|---|--|--|
| Penetration to Female Sex Organ                          | Penetration to Anus                             |  |  |
| Penis 🛛 Yes 🖾 No 🖾 Attempted 🖾 Unsure                    | Penis □Yes □No □Attempted □Unsure               |  |  |
| Finger □Yes □No □Attempted □Unsure                       | Finger □Yes □No □Attempted □Unsure              |  |  |
| Object □Yes □No □Attempted □Unsure                       | Object □Yes □No □Attempted □Unsure              |  |  |
| Oral Contact to Genitals                                 | Oral Contact to Anus                            |  |  |
| Offender to Patient IYes INo Attempted Unsure            | Offender to Patient □Yes □No □Attempted □Unsure |  |  |
| Patient to Offender Ses No Attempted Unsure              | Patient to Offender                             |  |  |
| <b>Ejaculation of Assailant</b> TYes No Attempted Unsure | Contraceptive or Lubricant Products             |  |  |
| (If yes, where discarded:)                               | Condom          Yes    No                       |  |  |
| Non-Genital Acts   | (If yes, where discarded:)                      |  |  |
| Kissing IYes INo IAttempted IUnsure                      | Lubrication 🛛 Yes 🖾 No 🖾 Attempted 🖾 Unsure     |  |  |
| Licking IYes INo IAttempted IUnsure                      | Jelly 🛛 Yes 🖾 No 🖾 Attempted 🖾 Unsure           |  |  |
| Biting IYes INo IAttempted IUnsure                       | Foam  |  |  |
| Suction Injury   |   |  |  |

Consensual Intercourse in the Past Five Days: 
None 
Vaginal 
Oral 
Anal

| REVIEW OF SYSTEMS   |  |   |   |
|---|--|---|---|
| Constitutional<br>Fever<br>Chills<br>Profuse sweating<br>Fatigue, lethargy, malaise<br>Other                                      | Eyes<br>□Eye disease, injury or surgery<br>□Vision changes<br>□Pain or irritation<br>□Other  | Ears, Nose, Mouth, Throat<br>Hearing loss, ringing in ears<br>Ear pain or discharge<br>Nosebleeds<br>Sinus/allergy problems<br>Difficulty swallowing<br>Other | Respiratory<br>Cough<br>Shortness of breath<br>Wheezing<br>Asthma, disease<br>Other   |
| □Not reviewed   | □Not reviewed  | □Not reviewed   | □Not reviewed   |
| Cardiovascular<br>Chest pain<br>Swelling<br>Irregular heartbeat,<br>palpitations<br>Shortness of breath with<br>exertion<br>Other | Gastrointestinal<br>Difficulty swallowing<br>Nausea/vomiting<br>Abdominal pain<br>Diarrhea/constipation<br>Blood in stool<br>Heartburn/reflux<br>Other   | Genitourinary<br>□Frequent or painful urination<br>□Urinary incontinence<br>□Blood in urine<br>□Urinary urgency<br>□Other                                     | Female Reproductive<br>Breast concerns<br>Vaginal discharge<br>Painful intercourse<br>Problems with sexual<br>function<br>Other                     |
| □Not reviewed   | □Not reviewed  | □Not reviewed   | □Not reviewed   |
| Male Reproductive<br>Problems with sexual<br>function<br>Testicular pain/lump<br>Penile discharge<br>Other                        | Musculoskeletal <ul> <li>Joint pain, stiffness, swelling</li> <li>Muscle pain, weakness,</li> <li>cramping</li> <li>Decreased range of motion</li> <li>Chronic pain Location</li> <li>Other</li> </ul> | Neurological<br>Headaches<br>Numbness<br>Balance problems, dizziness<br>Confusion, memory loss<br>Seizures<br>Tremor<br>Other                                 | Endocrine<br>Heat or cold intolerance<br>Weight loss/gain<br>Appetite changes<br>Frequent thirst<br>Other   |
| □Not reviewed   | □Not reviewed  | □Not reviewed   | □Not reviewed   |
| Hematology-Oncology-Lymphatic<br>History of disease<br>Anemia<br>Swollen/tender lymph nodes                                       | Infectious Disease<br>□Exposure to infectious disease<br>□Other  | Skin/Hair<br>Rashes or sores<br>Suspicious moles or lesions<br>Hair loss<br>Other   | Mental Health <ul> <li>History of depression,</li> <li>anxiety or mental illness</li> <li>Sleep problems</li> <li>Substance use disorder</li> </ul> |
| □Bruises easily<br>□History of tranfusion<br>□Recurring infections<br>□Other  |  |   | □Suicidal/homicidal ideation<br>□Other  |

| PHYSICAL EXAMINATION  |                    |                     |               |                            |  |
|---|--------------------|---------------------|---------------|----------------------------|--|
| Exam Time: Start  | End                | d                   | Height:       | Weight:                    |  |
| Vital Signs BP:   | HR:                | Resp:               | Temp:         |                            |  |
| Head/Face/Mouth/Neck:   | □No injury noted   | □Pertinent Findings | □See Body Map | Laboratory Testing:        |  |
| Chest/Breasts:  | □No injury noted   | □Pertinent Findings | □See Body Map | □Serology                  |  |
| Abdomen/Pelvis:   | □No injury noted   | □Pertinent Findings | □See Body Map | □STD testing               |  |
| Upper Extremities/Hands   | ∷□No injury noted  | □Pertinent Findings | □See Body Map | Blood alcohol              |  |
| Lower Extremities/Feet:   | □No injury noted   | □Pertinent Findings | □See Body Map | DFSA                       |  |
| Back/Buttocks:  | □No injury noted   | □Pertinent Findings | □See Body Map | □Other:                    |  |
| Genitals/Anus:  | □No injury noted   | □Pertinent Findings | □See Body Map |                            |  |
| Describe any indicated at   | oove:              |                     |               |                            |  |
| Examination Techniques  | Used for Genital/A | nal Exam:           |               | Examination Positions Used |  |
| Direct visualization  | □Labial tract      | ion                 |               | for Genital/Anal Exam:     |  |
| □Foley  | □Labial sepa       | ration              |               | □Supine lithotomy          |  |
| □Speculum   | □Moist swat        | )                   |               | □Supine Knee to Chest      |  |
| □TB dye   | □Other:            |                     |               | □Other:                    |  |
| Alternative Light Source  |                    |                     |               |                            |  |
| Used on body: 🛛 Yes   | □No Findings:      |                     |               |                            |  |
| <b>Used on clothing:</b> □Yes   |                    |                     |               |                            |  |
| Please see hospital medical record for additional laboratory, imaging and diagostic orders and results. |                    |                     |               |                            |  |

#### SPECIMEN COLLECTION SUMMARY

| Specimens Obtained                                    | Notes: |
|---|--------|
| Buccal-DNA Standard                                   |        |
| Oral  |        |
| Peri-oral/lips  |        |
| Head Hair Combing                                     |        |
| Fingernails:<br>□Swabs □Scrapings                     |        |
| Hands:<br>□Left □Right □Bilateral                     |        |
| Neck:   |        |
| Breasts:  |        |
| Inner Thigh:  |        |
| Abdomen   |        |
| Pubic Hair Combing                                    |        |
| External Female Sex Organ                             |        |
| Internal Female Sex Organ                             |        |
| Male Sex Organ:                                       |        |
| Anal Folds  |        |
| Anal Canal  |        |
| Perineum  |        |
| Intergluteal cleft                                    |        |
| Sacrum/Lower back                                     |        |
| Vaginal   |        |
| Cervical  |        |
| Speculum  |        |
| □Pantyliner □Tampon                                   |        |
| Underwear Worn During Assault                         |        |
| <b>Underwear Worn to Exam</b><br>(not during assault) |        |
| Soil/Debris   |        |
| Internal Foreign Body:                                |        |
| Diaper  |        |
| Other:  |        |
| Other:  |        |

#### **Photodocumentation Obtained**

□Body □Genitals □Clothing □None

□Other\_\_\_\_\_

#### **Persons Present During Specimen Collection**

| Name | Relationship to Patient |
|------|-------------------------|
|      |                         |
|      |                         |
|      |                         |
|      |                         |
|      |                         |
|      |                         |

#### **Clothing Collected**

Underwear must be placed into the Sexual Assault Evidence Collection Kit

| Item | Description |
|------|-------------|
|      |             |
|      |             |
|      |             |
|      |             |
|      |             |
|      |             |
|      |             |
|      |             |
|      |             |
|      |             |
|      |             |

Total Number of Brown Bags: \_\_\_\_\_

*Please ensure that ALL items are submitted to law enforcement with the Sexual Assault Evidence Collection Kit.* 

#### Nurse Examiner/Collector Information

Printed Name: \_\_\_\_\_

Signature:\_\_\_\_\_

Credentials:

Date/time of Specimen Collection: \_\_\_\_\_

| STRANGULATION/SUFFOCATION ASSESSMENT                    |            |          |         |         | lot Applicable   |
|---|------------|----------|---------|---------|--|
| Method(s)   | Right      | Left     | Both    | Unknown | Assailant is:  |
| □Hand(s)  |            |          |         |         | □Right Handed □Left Handed □Unknown  |
| □Foot   |            |          |         |         | DAmbidextrous  |
| □Knee   |            |          |         |         | On a scale of 0-10, how much of the assailant's strength do<br>you think was used during strangulation or suffocation? (0 = no |
| □Forearm  |            |          |         |         | effort; 10 = maxium effort)  |
| □Ligature List item us                                  | sed, if kı | nown:    | 0       |         |  |
| □Smothered List item                                    | n used, i  | f knowr  | 1:      |         | Describe the Assailant's Demeanor During the Event   |
| □Suffocated (i.e., covering nose or mouth) If yes, how: |            |          |         |         |  |
|   |            |          |         |         |  |
| Head Struck Against:                                    | <br>□\\/ɔ  |          | oor DG  | round   |  |
|   |            | known    |         | lound   | What Did the Assailant Say to You Before, During and After the Strangulation/Suffocation?                                      |
| □Restricted Torso (ie.,                                 | sat on o   | chest) M | lethod: |         |  |
| □Patient's feet left the                                | ground     |          |         |         |  |
| □Other  |            |          |         |         |  |

What did you think was going to happen to you while you were being strangled/suffocated?

Why did the assailant stop strangling/suffocating you?

What did you see, smell, taste, hear and feel while you were being strangled/suffocated?

### Have you been strangled prior to this event by the same assailant? DNO DYes

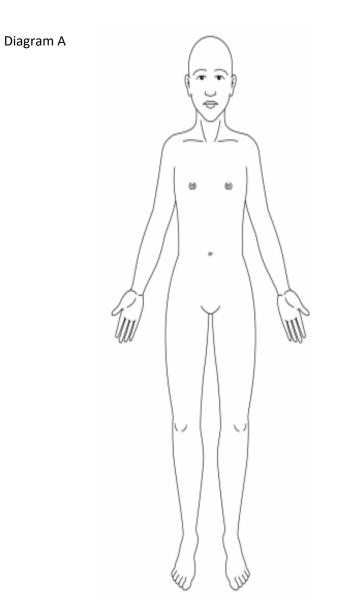
If Yes: Approximately how many times before has the assailant placed pressure on your neck or suffocated you? \_\_\_\_\_\_ When was the last time?

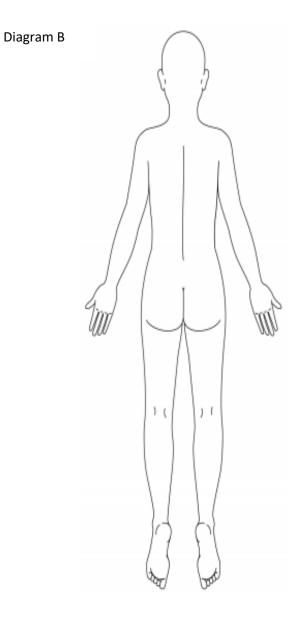
Signs and Symptoms Reported by Patient Post-Assault **Breathing Changes: Neurological Changes:** □Agitation □Behavioral changes □Memory loss Difficulty Breathing DHyperventilation □Shortness of Breath □Dyspnea □Hemoptysis □Loss of consciousness □Hallucinations □Loss of sensation □Unable to tolerate supine position □Respiratory distress □Weakness in extremities □Difficulty speaking □Stridor □None □Loss of bladder control □Loss of bowel control □Vertigo □Other □Syncope/Near Syncope □None □Other\_ Voice Changes: Other: □Raspy Voice □Hoarseness □Coughing □Swelling □Pain □Vision changes □Frequent throat clearing □Inability to speak □None □Ringing in ears/Hearing changes □Other\_\_\_ □Abdominal pain □Nausea □Vomiting □None Swallowing Changes: Difficulty Swallowing Painful to swallow DThroat pain □Drooling □None □Other\_\_\_\_

| Examination Findings   |   |
|--|---|
| Head/Scalp:<br>Abrasions Bald Spots/Missing Hair Bruising<br>Lacerations Petechiae None<br>Other<br>Describe Findings:   | Mouth:<br>Bruising Swollen tongue Abrasions Swelling<br>Lacerations Petechiae in mouth Drooling<br>Torn frenulum Broken teeth Discoloration None<br>Other<br>Describe Findings: |
| Face:<br>□Petechiae □Abrasions □Lacerations □Swelling<br>□Facial Drooping □Redness □Discoloration □None<br>□Other<br>Describe Findings:  | Under Chin:<br>□Abrasions □Bruising □Petechiae □Redness<br>□Swelling □None<br>□Other<br>Describe Findings:  |
| Eyes:<br>Petechiae Subconjunctival hemorrhage Bleeding<br>Droopy eyelids Lacerations Discoloration None<br>Other<br>Describe Findings:   | Neck:<br>Petechiae Redness Abrasions<br>Fingernail impressions Lacerations Bruising<br>Swelling Ligature marks Patterned injury None<br>Other<br>Describe Findings:             |
| Nose:<br>Bleeding Deformity Petechiae Swelling None<br>Other<br>Describe Findings:   | Chest:<br>□Bruising □Redness □Abrasions □Swelling □Lacerations<br>□Abnormal breath sounds □None   |
| Ears:         □Petechiae       □Swelling       □Bruising behind ears         □Bleeding - external       □Bleeding from ear canal       □None         □Other           Describe Findings: | ☐Other<br>Describe Findings:  |
| Photodocumentation:      Yes   No  | Nurse Examiner Information  |
|  | Printed Name:<br>Signature:<br>Credentials:<br>Date/time:   |

# **Body Maps**

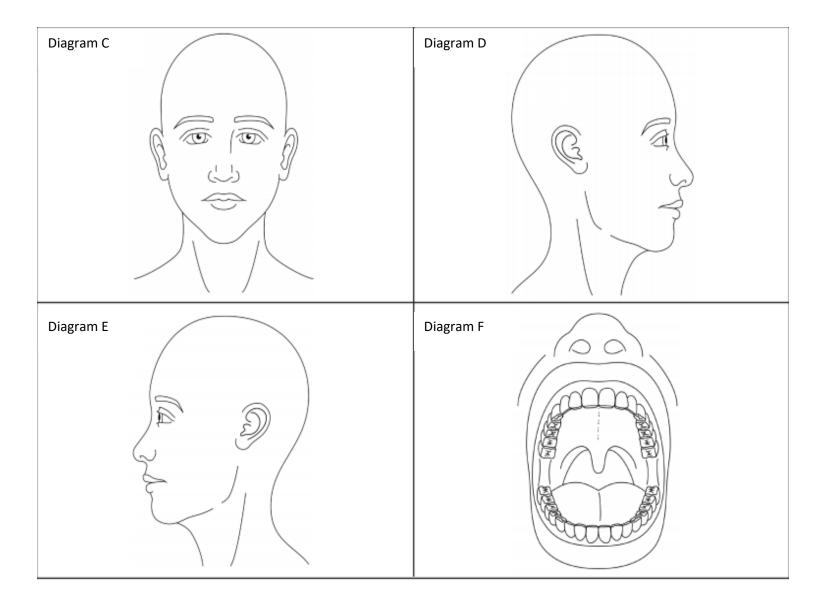
| Using legend below, document findings of exam on body diagrams (use all that apply): |                   |                  |               |                     |  |  |
|--|-------------------|------------------|---------------|---------------------|--|--|
| AB Abrasion BI Bite Mark BR Bruise BU Burn DF Deformity                              |                   |                  |               |                     |  |  |
| ER Erythema  | FB Foreign Body   | IW Incised Wound | LA Laceration | <b>PT</b> Petechiae |  |  |
| <b>RE</b> Redness  | SI Suction Injury | SW Swelling      | TE Tenderness |                     |  |  |
| OI Other Injury<br>(describe):   |                   |                  |               |                     |  |  |





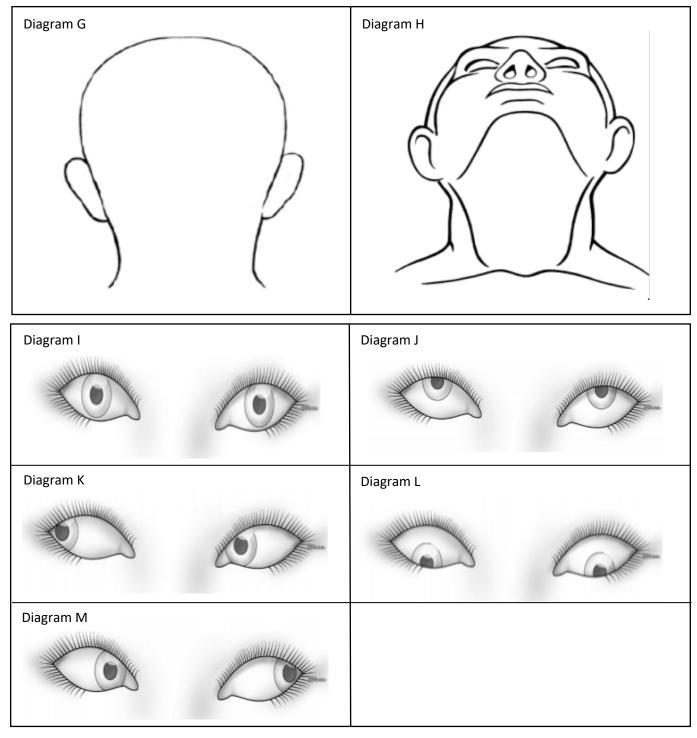
| Diagram | Number | Туре | Description | Photo #s |
|---------|--------|------|-------------|----------|
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|         |        |      |             |          |
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|         |        |      |             |          |

Forensic Nurse Initials \_\_\_\_\_



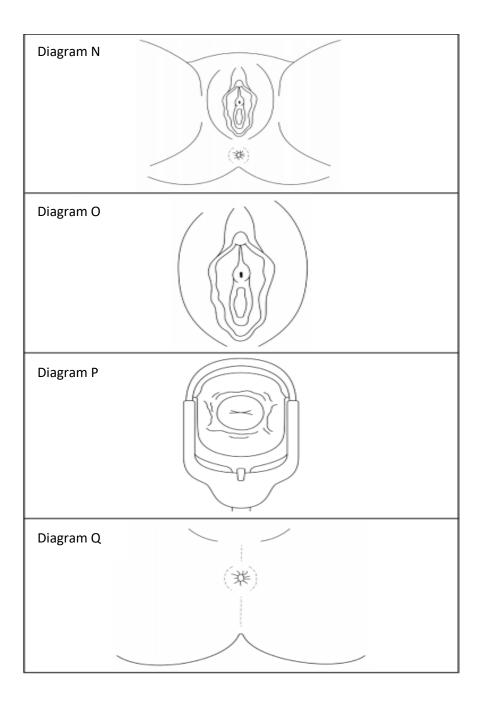
| Diagram | Number | Туре | Description | Photo #s |
|---------|--------|------|-------------|----------|
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|         |        |      |             |          |

Forensic Nurse Initials \_\_\_\_\_

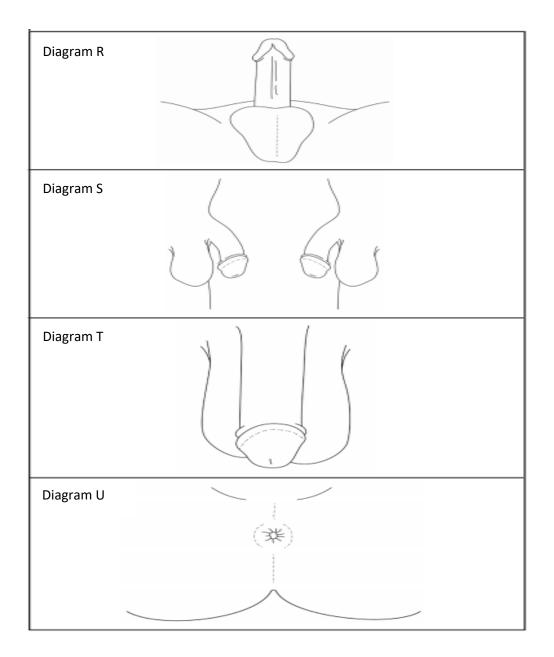


| Diagram | Number | Туре | Description | Photo #s |
|---------|--------|------|-------------|----------|
|         |        |      |             |          |
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|         |        |      |             |          |
|         |        |      |             |          |
|         |        |      |             |          |
|         |        |      |             |          |

Forensic Nurse Initials



| Diagram | Number | Туре | Description | Photo #s |
|---------|--------|------|-------------|----------|
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| Diagram | Number | Туре | Description | Photo #s |
|---------|--------|------|-------------|----------|
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## CHAIN OF CUSTODY FORM

| Patient Label:<br>(if anonymous, use MRN only)<br>MRN | [Place patient label here]   |          |
|---|--|----------|
| Date of Service:                                      |  |          |
| F   | <ul> <li>Sexual Assault Evidence Collection Kit</li> <li>Other:</li> </ul> | Clothing |
| Total number of brown bags:                           | _  |          |
| Collector's Name/                                     | Initials:  |          |

Date and time of evidence collection: \_\_\_\_\_

| DATE/TIME | RELINQUISHED BY: | RECEIVED BY: |
|-----------|------------------|--------------|
|           | Name:            | Name:        |
|           | Agency:          | Agency:      |
|           | Signature:       | Signature:   |
|           | Name:            | Name:        |
|           | Agency:          | Agency:      |
|           | Signature:       | Signature:   |
|           | Name:            | Name:        |
|           | Agency:          | Agency:      |
|           | Signature:       | Signature:   |
|           | Name:            | Name:        |
|           | Agency:          | Agency:      |
|           | Signature:       | Signature:   |