

Catherine L. Ross

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Objective: Full-time position with a public accounting firm in the Chicago area.

Education: **Candidate for Bachelor of Arts in Accounting and Professional Services**, May 2004
University of Southern Indiana, Evansville, IN
Attended as Presidential Scholar based on high school Valedictorian honors
AACSB Accredited College of Business and Accounting Program
Dean's list all semesters
Cumulative GPA 3.94

Awards and Activities: Indiana CPA Society 2003 Case Competition Team Finalist
Active member of Speaking Eagles, a Toastmaster's International Club
Elected Administrative Vice President for Social and Cultural Affairs by the USI Student Government Association

Co-op

Experience: **Finance Co-op**, General Electric Plastics, Mt. Vernon, IN
January 2003 – August 2003, January 2002 – May 2002
Supported finance/accounting functions for non-consolidated Joint Venture (Lexan Business Group)
Received team global award for accounting and reporting simplification efforts

- Prepared and monitored indirect spending via operations' team Warroom process
- Maintained and reconciled material swap account balances (6 accounts/\$700K value)
- Led closing process for Site Utility operation (20-25 entries per month)
- Spearheaded implementation of sales/invoice tracking process – 50% tracking file reduction
- Prepared and presented 50+ account reconciliations per quarter for two operations

Additional

Experience: **Accounting Tutor**, USI Academic Skills, Evansville, IN
August 2003 – present

- Assist students in understanding and applying accounting principles
- Customize teaching methods to best meet individual student learning styles

Student Assistant, USI Career Services, Evansville, IN

June 2003 – present, August 2002 – December 2002

- Design customized tracking methods to monitor budget using Excel
- Assist with tracking current and projected spending in grant accounts
- Communicate with students and employers on a daily basis

Piano Instructor, sole proprietor

September 2002 – March 2003

- Instructed on the basic concepts and theory of music
- Customized innovative teaching techniques to train ADHD student

Technology: Proficient in Microsoft Excel, Word, Outlook and PowerPoint
Trained in computer accounting programs Oracle, Business Objects, Hyperion