

University of Southern Indiana
Recreation, Fitness, and Wellness Department

TITLE: Intramural Scorekeeper

Job Description:

Intramural Scorekeepers are to assist with the Intramural Recreational Sports Program.

Specific Duties:

1. Attend all monthly Supervisor meetings and check e-mail daily.
2. Each night before play assist with equipment, court/field preparation and doing a safety inspection.
3. Keep an accurate scorebook for each contest.
4. Rate and record the sportsmanship rating for each team and keep track of the Red/Yellow cards.
5. Nightly during play, assist with all injuries and fill out Accident Report form if necessary. Also, assist with any situation or altercation that may occur during games.
6. After play each night assist with the clean up of the facility and equipment used.
7. Promote participation in our activities through positive attitude and behavior.
8. Assist in promoting good public relations by being courteous, friendly, and informative.
9. Assist with other RFW events as needed.
10. Check e-mail daily.
11. Complete other duties as assigned.

Time Commitment and Pay:

Position requires a commitment of 7-10 hours per week. Hours range from 7 pm – 11 pm . Working some evenings and weekends are required. Schedules are flexible to meet class schedules. Starting pay: \$7.25.

Requirements:

Candidates should possess strong communication skills, be team-oriented, and have experience and/or a willingness to learn about sport scorekeeping as well as provide quality customer service to the campus community and guests.

Who Should Apply:

This position provides numerous opportunities to gain skills that are beneficial in a variety of professions. Students from all majors are encouraged to apply. No knowledge of sports is required, but highly is encouraged.

Additional Information:

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