

University of Southern Indiana
Council of Department Chairs and Program Directors
Wednesday, February 22, 2017
8:30a.m.
BE 3024

Present: O. Armeanu, C. Baker, G. Bower, B. Broshears, J. Burger, A. Chan Hilton, C. Conaway, V. DeCoster, W. Elliott, A. Foroughi, R. Gennaro, J. Hardgrave, D. Hitchcock, R. Hobbs, T. Hunt, P. Kuban, N. LaRowe, J. McCullough, B. McGuire, M. McKnight, R. Millard-Mendez, M. Morris, K. Parsons, M. Roberts, S. Rode, M. Rowser, G. Schaar, T. Schroer, J. Seyler, J. Smothers, C. Swenty, K. Valadares, C. Willis

1. Call to order – 8:30am
2. Approval of minutes from January 25, 2017 – approved with one revision
3. Dr. Rochon remarks
 - a. Save the date:
 - i. On February 26, 2017, Dr. Bonita Jacobs will be on campus to do a special presentation on transfer students. All members of the Council of Chairs are invited to attend.
 - ii. Dr. Jones will be on campus March 29, 2017 to present on best practices in mentoring non-tenured faculty members.
 - b. USI is currently search for a new student trustee. Our current student trustee will be graduating this spring. This position is a two year commitment and the individual must be an Indiana resident. USI can submit up to ten names to the Governor's Office for consideration and the Governor will make the final decision.
 - c. The university Promotion and Tenure committee is currently finishing decisions on faculty promotion and tenure for faculty members who submitted for consideration this academic year. The final committee meeting is scheduled for March 17, 2017.
 - d. A date has been set for the fall 2017 convocation. It will take place on September 29, 2017 and be held in conjunction with the faculty and administrative reception.
 - e. Academic Partnerships – USI is moving forward with their agreement with AP for the RN to BSN online degree. The launch date of this program will be fall 2017.
 - f. A luncheon and interview of applicants for the Harolyn Torain Multicultural Leadership Scholarship took place on February 19, 2017. There were several outstanding applicants.
4. English Proficiency Policy (E. Zlatkovska) – Heidi G.
 - a. See handout
 - b. Will be accepting a couple of extra equivalency exams
 - c. Formally adopt a list of exempt countries
 - d. For undergraduate admissions

- e. Motion made for endorsement of new policy. Council of Chairs supported unanimously

5. Experiential Learning (K. Draughon and A. Chan Hilton)

- a. See handout
- b. Request for all academic departments to come out in late April to see how we are progressing on our strategic plan goals.
- c. Looking to do a curricular engagement inventory. Want to make sure that students realize when they sign up for classes if there is a service learning or other type of engagement. Trying to come up with some categories for curricular engagement.
- d. Ready for fall 2018.
- e. Nominations for faculty committee to start developing this will come through the dean.

6. Information Technology (R. Toeniskoetter)

- a. Security: hacking attempts are constant. Very well targeted. Fishing, spear fishing, whaling,
- b. Ransomware is also huge right now. They lock up your data and demand a ransom. Can be a few hundred to a few thousand dollars.
- c. Just hired an Assistant Director for IT Security.

7. Next meeting date: Wednesday, March 29, 2017 at 8:30a.m. in BE 3024

8. Adjournment – 9:30am