

Matthew A. Daniels

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OBJECTIVE: Economics Graduate with exceptional academic and hands-on work experience seeks position as Economic Analyst. Willing to relocate.

PROFESSIONAL

PROFILE: Dedicated Organized Honest Determined
Motivated Ambitious Responsible Conscientious

PERSONAL

PROFILE: Solid interpersonal skills
Strong attention to detail, accuracy, and efficiency
Ability to research, collect, analyze and interpret data effectively
Well-developed time-management skills
Able to read and write Spanish

EDUCATION:

UNIVERSITY OF SOUTHERN INDIANA, Evansville, IN
AACSB Accredited College of Business
Bachelor of Science in Economics, December 2010
4.0 Major GPA, 3.90 Overall GPA
(Maintained GPA while working 25 hours per week each semester)

Research Project: Analyzed all aspects of major beverage company including; financial, workforce diversity, business ethics and relationship with shareholders

Academic

Achievements: Dean's List (all semesters); Honor's List (last four semesters); Academic Honors Scholarship Award; Habitat for Humanity volunteer

RELATED WORK EXPERIENCE:

CITIZENS TRUST COMPANY
SUBSIDIARY OF CITIZENS NATIONAL BANK, Evansville, IN
Pension Technician Intern **May 2010 – Present**

- Administer client 401 (k), profit sharing, and money purchase accounts
- Deposit client contributions into proper accounts
- Split and pend client contributions into bank's lifestyle models

SABIC INNOVATIVE PLASTICS, Mt. Vernon, IN
Intern Finance Team Member **May 2009 – August 2009**

- Updated and monitored liquidations, usage variance and inventory related reports
- Prepared and distributed cycle count reports and communicated cycle count adjustments impact to operations and ensured adjustments are booked
- Generated reports for preparation of journal entries and cleared suspense accounts and other miscellaneous month end closing activities
- Reviewed manual batches created each week and ensured accuracy compared to independent production reports
- Monitored silo billing to ensure Specialty Film & Sheet usage is in line with Lexan billings