**Victor H. and Elizabeth A. Barnett Research Award Cover Sheet**

To be completed electronically

|  |  |
| --- | --- |
| Student Name(s) |  |
| Student Email(s): |  |
| Faculty Mentor(s): |  |
| Faculty Mentor’s Department |  |
| Faculty Mentor's email: |  |
| Faculty Mentor’s Signature |  |
| Department Chair |  |
| Department or Program |  |
| Department Chair Signature |  |
| Dates of project (start to end) |  |
| Total Requested from Barnett ($1,000.00 Max) | $ |
| Title of Proposal |  |
| Abstract (max of 250 words) | Check off when attached (required) |
| Proposal  (use the outline provided) | Check off when attached (required) |
| Budget Worksheet  (use template provided) | Check off when attached (required) |
| Budget Justification | Check off when attached (required) |
| References Cited | Check off when attached (required) |

**Victor H. and Elizabeth A. Barnett Research Award Budget Worksheet**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Instructions:** Fill in the table below with detailed information on materials needed, cost per item, quantities, and total amount requested. Additionally, you need to provide a Budget Justification that includes a narrative describing the need for each item included in your budget. | | | | |
| **Supplies and Materials** | | | | |
| **Item** | **Description** | **Unit Cost ($)** | **Quantity** | **Total ($)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Research Travel** | | | | |
| **Item** | **Description** | **Unit Cost ($)** | **Quantity** | **Total ($)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Equipment and/or Instrumentation** | | | | |
| **Item** | **Description** | **Unit Cost ($)** | **Quantity** | **Total ($)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Professional/Technical Services** | | | | |
| **Item** | **Description** | **Unit Cost ($)** | **Quantity** | **Total ($)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Publication Costs** | | | | |
| **Item** | **Description** | **Unit Cost ($)** | **Quantity** | **Total ($)** |
|  |  |  |  |  |
|  |  |  |  |  |
| **Other Expenses** | | | | |
| **Description** | **Unit Cost ($)** | **Quantity** | **Total ($)** |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  | | Total Estimated Cost ($) | |  |
| Total Requested | |  |

**Note:** If you have received or anticipate receiving supplementary funds to support your proposed research in addition to the requested support from the Barnett Award, include in your Budget Justification a section that summarizes these additional sources of funding, including the amount, secured or pending, funding source, and relevant dates. This is especially important if your project’s estimated costs are more than the funding available from the Barnett Award.