

Andrew N. Collins

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OBJECTIVE: Financial Analyst with Baker and McKenzie

**PROFESSIONAL
PROFILE:**

Dedicated	Organized	Honest	Determined
Motivated	Ambitious	Responsible	Conscientious

**PERSONAL
SKILLS:**

Solid interpersonal skills
Well-developed customer service skills
Strong attention to detail, accuracy, and efficiency
Ability to analyze and interpret data
Well-developed time-management skills
Able to read and write Spanish

EDUCATION:

UNIVERSITY OF SOUTHERN INDIANA, Evansville, IN
AACSB Accredited College of Business

Bachelor of Arts in Finance, December 2010

Minor in Spanish

4.0 Major GPA, 3.90 Overall GPA

(Maintained GPA while working 25 hours per week each semester)

Academic Achievements: Dean's List (all semesters); Honor's List (last four semesters); Academic Honors Scholarship Award; Scholastic Achievement Recognition in Finance

**RELATED WORK
EXPERIENCE:**

Citizens Trust Company

Subsidiary of Citizens national Bank, Evansville, IN

Pension Technician Intern

May 2010 – Present

- Administer client 401 (k), profit sharing, and money purchase accounts
- Deposit client contributions into proper accounts
- Split and pend client contributions into bank's lifestyle models

Pimerica Financial Services, Evansville, IN

Financial Representative Intern

January 2009 – December 2009

- Conducted research on financial offerings
- Developed sales skills and formed a marketing pipeline
- Gained knowledge of securities markets by studying for series 6, 63, and 26

First Investors Corporation, Indianapolis, IN

Intern

May 2008 – August 2008

- Prospected for new recruits by using Internet and researching resumes
- Scheduled interviews for new recruits by making professional phone calls
- Participated in office functions such as interviews, meetings, and conference calls