

**University of Southern Indiana
Council of Department Chairs and Program Directors
Meeting Minutes
September 30, 2020**

Present:

Oana Armeanu, Paul Arthur, Christy Baker, Michael (Brody) Broshears, Andrew Buck, Jeri Burger, Amy Chan Hilton, Sara Christensen Blair, Tori Colson, Charles (Chuck) Conaway, Charlotte Connerton, Belle Cowden, Cindy Deloney-Marino, Jody Delp, Jay Dickerson, Michael Dixon, Wesley Durham, William (Bill) Elliott, Jr., Jennifer Evans, Abbas Foroughi, Renee Frimming, Erin Giles, Steve Gruenewald, Sukanya Gupta, Melissa Hall, Jason Hardgrave, Leigh Anne Howard, Rick Hudson, Tamara Hunt, Jessica Garces Jensen, Paul Kuban, Denise Lynn, Julie McCullough, Amie McKibban, Chad Milewicz, MT Hallock Morris, Thomas Noland, Kimberly Parsons, Oana Popescu-Sandu, Jill Raisor, Silvia Rode, Todd Schroer, Jack Smothers, Sara Stevens, Rex Strange, Connie Swenty, Wendy Turner, Kevin Valadares, Ken Walsh, Elliot Wasserman, Amy Wilson, Andrea Wright, and Emilija Zlatkovska

Meeting was called to order at 8:30am by Chair Parsons.

Opening remarks:

President Rochon and Provost Khayum gave opening remarks regarding the budget, students, and COVID-19.

President Rochon, Provost Khayum, along with the deans, will be presenting next semester to the Evansville Regional Business Committee (ERBC).

President Rochon recently gave a presentation to the Commission on Higher Education regarding the biennium request. He will be going in front of the budget and appropriations committees soon.

We need to find ways to be flexible and responsive to changes occurring in education and the workforce. They have been meeting with regional leaders who employ our students to get a sense of how they see our graduates. Overwhelming, the news is excellent regarding USI graduates.

Please continue to demonstrate best health practices and continue to talk to the students about making good health choices.

Approval of the minutes from February 26, 2020: Approved without objection.

Ms. Carrie Lynn, Title IX Coordinator-Updates to Sexually Harassment Policy:

Ms. Lynn reported that faculty members and employees of the university still have the obligation to report suspected instances of sexual harassment to the Title IX office. Sexual harassment now encompasses all types of sexual misconduct (sexual assault, dating violence, domestic violence, and stalking). An update to the policy includes: if a student is sexually assaulted and files a complaint against the perpetrator, a live event on campus and cross examination among the two parties will occur. Title IX training is coming out in the next few weeks.

Dr. Amy Chan Hilton, Director of Center for Excellence in Teaching and Learning:

Dr. Chan Hilton is open to suggestions for any programming or support to compliment chairs and directors. In the past, meetings were scheduled separate from the Council of Chairs and Program Directors meetings to discuss topics in a less formal way.

Colleges seem to have formal/informal mentoring programs for chairs but maybe we need to create a committee from the group to provide more guidance. Drs. Christensen Blair, Chan Hilton and Wasserman volunteered to serve on the committee. Dr. Chan Hilton is happy to facilitate a survey to chairs regarding a chair mentoring program to support, welcome, and train new chairs.

CETL programming calendar of events and weekly newsletters are on their website.

More information coming soon regarding the academic program reviews.

Next meeting October 28, 2020 @ 8:30am.

Meeting adjourned at 9:30am.

Respectfully submitted,

Renee Frimming, Secretary