Instructions to Drop a Class with a CRN

- Log into my.USI
- Select self service on the left
- Select the 'Students' tab
- Scroll down and find this tab:

Register for Classes

Search and register for your classes...registration guide here.

- Select the term from the dropdown
- Your class summary will appear at the bottom right-hand corner of the screen. Any classes you are registered for will show 'registered' under status in green.
- Select the dropdown under 'Action' and select 'drop web @ 100"
- Select 'submit'

Summary

Title	Details	Hours	CRN	Schedule Ty	Status	Action	
Cultural Contexts Convers...	SPAN 205., 001	3	50707	Lecture	Pending	Registered web	▾

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 19

Submit