

**University of Southern Indiana
Council of Department Chairs and Program Directors
Meeting Minutes, November 17, 2021**

Present:

Oana Armeanu, Paul Arthur, Bartell Berg, Michael (Brody) Broshears, Shelly Blunt, Andrew Buck, Kristie Byrns, Amy Chan Hilton, Sara Christensen Blair, Tori Colson, Charles (Chuck) Conaway, Charlotte Connerton, Belle Cowden, Cindy Deloney-Marino, Jody Delp, Jay Dickerson, Michael Dixon, Wes Durham, Bill Elliott, Trent Engbers, Abbey Foroughi, Renee Frimming, Erin Gilles, Steve Gruenewald, Sukanya Gupta, Melissa Hall, Jason Hardgrave, Kimberly Hille, David Hitchcock, Marna Hostetler, Rick Hudson, Tamara Hunt, Jessica Garces Jensen, Paul Kuban, Julie McCullough, Amie McKibban, Chad Miewicz, Thomas Noland, Marie Opatrny, Oana Popescu-Sandu, Kenny Purcell, Jill Raisor, Todd Schroer, Jack Smothers, Melissa Stacer, Sarah Stevens, Connie Swenty, Wendy Turner, Kevin Valadares, Ken Walsh, and Amy Wilson

Meeting was called to order at 8:31am by Chair Hille.

Approval of the minutes from October 27, 2021: The minutes were approved without objection.

Associate Provost Shelly Blunt, Executive Director Online Learning Belle Cowden, Registrar Sandy Frank, and Assistant Registrar Angel Nelson- Presented on Banner 9 focusing on the registration module, advising student profile.

The advising student profile shows the student picture, general information, graduation information, advisors, primary and secondary curriculum, schedule, total amount of earned hours, registration notices, holds, and more. An advisor can email a student directly and holds put on due to advising issues can be removed by the advisor at the time of the appointment.

Registration notice can assign a pin number unique to a student instead of a major hold. Advisors can remove holds directly instead of going through the chair or the administrative assistant.

Name under the picture is like a business card... the information is all on one page. Additional links on the side to see prior education and testing. Some of the links will link up to Banner 8.

View grades...every grade a student has earned is readily available for the advisor. An instructor can import grades into banner from Blackboard.

Meeting adjourned at 9:56 am.

Next meeting: January 26, 2022, at 8:30am.

Respectfully submitted,
Renee Frimming, Secretary