

Appendix I

Registration, Deadlines, and Financial Aid Information

- Registration information for the student's first term will be sent with onboarding information from the Degree Completion Coordinator or the student's academic advisor.
- The student should use the academic advising plan to find which courses will be taken each term.
- Students will receive an email stating when registration opens for each semester. Students may register for both terms each semester.
- A registration schedule for each semester can be found here:
<https://www.usi.edu/registrar/registration/registration-schedule>
- It is strongly recommended to register for classes on time as late registration is not always possible.

Withdrawing from Courses

- It is the student's responsibility to withdraw from a course for any reason. Program personnel cannot withdraw a student from any course.
- The student should consult the [USI Accelerated Courses Academic Calendar](#) for a list of dates for withdrawal regarding refund (if applicable) and/or receiving a grade.
- Students who need to withdraw for medical reasons should consult [USI Medical Withdrawal](#) policy. This policy applies to students experiencing medical hardship who missed the deadline to drop a course without evaluation. Necessary paperwork for requesting a medical withdrawal hearing is included in the link.

Late Course Registration

- If a student is not registered for a course after the first day of the term, the student must complete the late registration process. This process includes:
 - Obtaining the [Late Registration Form](#)
 - Completing the form by requesting signature from the course instructor and Chair of the department for the course
 - Returning the form with signatures to the Registrar at registrar@usi.edu
- **NOTE: Students may not be permitted to register late. The instructor has the right to refuse late registration.**

Financial Aid Information

- Online students can and should complete a FAFSA to inform eligibility for Federal, State, and University aid consideration.
- Information about USI Student Financial Assistance can be found here: www.usi.edu/financial-aid
- The USI Foundation accepts [applications](#) for scholarships each year until January 31st.