

University of Southern Indiana

Fraternity and Sorority Policies

The University of Southern Indiana *Fraternity and Sorority Policies* are based on current industry standards and practices and the University of Southern Indiana's *Students Rights and Responsibilities: A Code of Student Behavior* and is designed to outline procedures for Fraternity/Sorority activities and operations.

F.1 STATEMENT OF RESPONSIBILITY

It is the responsibility of each chapter, as a self-governing organization, to educate chapter members on proper risk management procedures and chapter operations and to enforce these procedures during all activities in order to ensure the safety of all members and guests. All chapters involved in an event are equally responsible for the enforcement of policies and for the outcomes of that event.

Furthermore, it is the responsibility of the chapter to educate members on identifying, reducing, and eliminating risky behavior.

This policy contains a comprehensive plan for monitoring the responsible use of alcohol during USI fraternity/sorority functions. The policy includes numerous requirements for monitoring alcohol consumption, the organization and any co-host(s) shall bear the primary responsibility for adherence to and enforcement of this policy. The University of Southern Indiana does not promote or condone any social events. The University of Southern Indiana is also not responsible for any social events conducted by these organizations. Organizations are strongly encouraged to socialize without alcohol.

F.2 POLICIES FOR FRATERNITY/SORORITY EVENTS

F.2.1 Compliance

All chapter events must be in compliance with all federal, state, county, and local laws as well as the University of Southern Indiana *Student Rights and Responsibilities: A Code of Student Behavior* and any standards set forth by the chapter's inter/national organization.

F.2.2 Registration

All fraternity and sorority events, both on and off campus, where members, non-chapter members, alumni, and/or parents are in attendance must be registered with the Center for Campus Life. This does include brother/sisterhood events.

F.2.3 Event Notice

The Assistant Director for the Center for Campus Life: Fraternity and Sorority Life must be given notice of a chapter event at least five (5) business days prior to the function by submitting an event notification form. Forms are online at the Fraternity/Sorority Life website (www.usi.edu/fsl).

F.2.4 Illegal Drugs

Drugs, in any form, will not be tolerated. The possession, sale, and/or use of any illegal drugs or controlled substances at any chapter facility, sponsored event, or at any event that an observer would associate with the fraternity, is strictly prohibited.

F.2.5 Alcohol

Alcohol may not be present or consumed during any chapter philanthropy, service, new member, or recruitment event. This includes events immediately before and/or after a new member event during the new member process.

F.2.6 Drinking Games

At no time should members engage in drinking games.

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F.2.7 Inter-Chapter Functions

There are to be no sorority functions involving alcohol at fraternity residences.

F.2.8 Events during Finals and Study Days

No chapter events, with or without alcohol, may be held during finals week or on Study Day.

F.2.9 Rights of Center for Campus Life

The Center for Campus Life reserves the right to request additional information for any social event and/or registration. Other restrictions may be put in place for large-scale events such as Greek Week, Homecoming, etc. at the discretion of the respective governing council and/or the Center for Campus Life.

F.3 POLICIES REGARDING EVENTS WITH ALCOHOL

F.3.1 Definition of a Social Function

A social function, for the purposes of this document, shall be defined as a gathering of people that includes one chapter or multiple chapters either on or off chapter and/or university property where alcoholic beverages are present.

F.3.2 Spontaneous Social Functions

A social function occurring as the result of a spontaneous gathering of members and non-members will be held to the expectations and policies outlined in this document.

F.3.3 Quantity of Social Functions

The number of social functions planned and executed by a chapter each semester must be less than the number of alcohol-free events.

F.3.4 Social Probation

Social probation is defined as no social functions (events involving alcohol) may be held.

F.3.5 Registration

Social functions are to be registered following the policies outlined above and must include the following:

- A. Approval from chapter president and advisor
- B. Proof of organizational insurance.
- C. Unrestricted liquor/bartender license for the bartender that will be dispensing alcohol (BYOB event).
- D. Liability insurance and liquor license (Third Party Vendor event).
- E. Security (double the chapter size or 100 attendees, whichever is lowest).
- F. Guest lists (with full names and birthdays) of all invited/attending including guests, parents, and alumni.

F.3.6 Third Party Vendor Event with Alcohol

- A. Vendor must have a minimum \$1 million liability insurance policy, including liquor legal liability insurance.
- B. Vendor must have a valid Indiana state liquor license for their location or an off premises license if catering to another location.
- C. In conjunction with security, the vendor is responsible for age verification of all guests who are served alcohol.
- D. The vendor is responsible for dispensing and serving all alcohol from a cash bar. Organization funds or pooled funds (i.e., pass the hat, entrance fees, collections, donations, etc.) may not be used to purchase alcohol.
- E. Chapter members are still responsible for assisting in monitoring that those consuming are of legal age.

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- F. A common source of alcohol, such as a keg or pony keg, is strictly prohibited at any Fraternity/Sorority function unless supplied and staffed by a licensed third party vendor. Proof of liquor legal liability insurance and license from vendor must be provided when registering the event.

F.3.7 BYOB Event with Alcohol

- A. Guests of legal age who choose to consume alcohol are responsible for bringing their own alcohol to the function.
- B. The organization may not provide alcohol for anyone in attendance at the function.
- C. Organization funds or pooled funds (i.e., pass the hat, entrance fees, collections, donations, etc.) may not be used to purchase alcohol.
- D. Members and guests of legal drinking age may not bring in more than six (6) twelve-ounce beers or four (4) ten-ounce wine coolers for their own consumption. A beer is defined as a non-malt beverage. Any beverage labeled as being a malt(ed) beverage will be considered a wine cooler by the hosting organization(s) and will then be limited to four (4). Beverages should be labeled with the name of the person who brought them and must be stored behind a bar and distributed by a licensed bartender. No other alcohol may be present.
- E. Proof of unrestricted liquor/bartender license for the bartender that will be dispensing alcohol must be provided when registering event.

F.3.8 Guest Lists

Social functions at which alcohol is present are to be limited to members, invited guests, parents, and alumni. Invited guests are to be limited to a reasonable number. The number of total participants cannot exceed the capacity of the facility and the number of invited guests shall not exceed three times the number of members in good standing (initiates and new members) of the sponsoring organization(s).

- A. Fraternity/Sorority events involving alcohol are closed to the general public and must follow proper guest list policies.
- B. Events held by a chapter for its alumni and parents shall be exempt from the guidelines set forth for the number of individuals in attendance.
- C. The hosting organization must maintain a guest list including chapter members and invited guests for any social functions. A copy of this list should be at the entrance of the event and used for check in purposes.
- D. The guest list should include full name and birth date.
- E. A copy of the guest list must be turned into the Center for Campus Life 48 business hours prior to the social function. This list must include dates of birth for all members and guests.

F.3.9 Food and non-alcoholic beverages

- A. It is the responsibility of the hosting organization(s) to provide non-alcoholic beverages (soda, juice, water, etc.) for all guests who choose not to drink alcohol. These should be available throughout the facility, at the central distribution area, and should be of sufficient quantity to last for the duration of the function. Coin-operated machines are not considered appropriate as the provided drinks should be provided free of charge.
- B. It is the responsibility of the hosting organization(s) to provide food of a non-salty variety. The food should be available at a central location and be of sufficient quantity to last the duration of the function.

F.3.10 Duration Standards

Social functions may be no longer than 5 hours in duration; with functions Sunday through Thursday to be concluded by midnight.

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F.3.11 Alcohol Storage & Distribution

- A. Distribution of alcohol must cease at least thirty (30) minutes prior to the conclusion of the event.
- B. It is the responsibility of the hosting organization(s) to ensure that alcohol is distributed only to individuals who are appropriately designated as 21 or over either through the use of wristbands or another marking system. It is also recommended that the chapter use the ticket/punch card system at the distribution site to keep track of individuals receiving alcohol.
- C. It is the responsibility of the hosting organization(s) to ensure that alcohol is not distributed to persons who are, or appear to be, intoxicated or under the influence of other substances.
- D. It is also the responsibility of the hosting organization(s) to monitor that members or guests of age are not providing alcohol to underage individuals.
- E. Chapters should distribute alcohol either through third party vendor or licensed bartender when it is a BYOB function.
- F. Distribution is limited to one alcoholic beverage at a time.
- G. At a BYOB function, any alcohol that has not been distributed by 30 minutes before the end of the event must be stored in a secure location away from public access.

F.3.12 Chapter Monitors

- A. A minimum of seven (7) members from each of the hosting organizations must not consume alcohol prior to or throughout the duration of the social function and serve as chapter monitors.
- B. In addition, the President, Social chair, and Risk Management chair must remain alcohol-free prior to and throughout the duration of all social functions. These are **not** part of the seven (7) members mentioned above.
- C. There must be an additional one (1) chapter monitor who will remain alcohol-free prior to and throughout the duration of the event for every ten (10) individuals attending the social function starting with guest number fifty (50) (i.e. an event with fifty (50) guests will have eight (8) monitors but an event with ninety-two (92) guests will have twelve (12) monitors).
- D. Anyone arriving to the social function that is clearly under the influence of alcohol or any other substance will not be permitted to enter the function or serve as a designated chapter monitor. It is the responsibility of Risk Management and/or the Social Chair, with Security, to stop inebriated individuals from entering the event and to find a designated driver to take the individual home.

F.3.13 Access to the Premises

- A. Exit doors at the facility must remain inaccessible from outside the premises. The exit doors must be unlocked from the inside, permitting people to exit easily in the event of an emergency. It is the responsibility of the hosting organization(s) to ensure that access to the function is not gained through an exit door.
- B. Persons who exit the facility and return to their vehicle or the vehicle of any other person for any reason will not be permitted to reenter the social function unless they have been accompanied by the President or Risk Management Chair.
- C. The hosting organization(s) must ensure that no open containers of alcohol leave the function and that alcohol is not being consumed outside of the function.
- D. Anyone arriving to the social function that is clearly under the influence of alcohol or any other substance will not be permitted to enter the function. It is the responsibility of Risk Management and/or the Social Chair, with Security, to stop inebriated individuals from entering the event and to find a designated driver to take the individual home.

F.3.14 Security

- A. The hosting organization(s) must hire one uniformed officer when the guest list for the event is more than double the chapter size or 100 attendees, whichever is lowest. This person can be a licensed security officer or a sworn officer of the law. If the facility that

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is being used provides a trained security person, it is the responsibility of the organization to attain the appropriate information needed on the event registration form.

- B. The security officer is responsible for the following:
 - I. Monitoring the floor and premises throughout the event.
 - II. Asking an individual to leave the event if s/he feels that the individual is causing problems.
 - III. Assist bartenders and chapter monitors in stopping individuals from drinking if they are noticeably intoxicated.
 - IV. If permitted by place of employment, verifying the age of all members listed as being 21 or over.
- C. At least one chapter monitor must accompany the security officer during the time when members arrive and when they depart from the function.

F.4 POLICIES REGARDING REQUIRED FRATERNITY/SORORITY LIFE TRAINING

F.4.1 Risk Management Training - Officers

The chapter officers listed below must attend a risk management training, sponsored by the Center for Campus Life at the beginning of each semester before any social functions can occur. If a chapter fails to attend the risk management training, the chapter will be placed on social probation for a minimum of four weeks and until they have successfully completed the training. The Center for Campus Life reserves the right to change the officer requirements of an individual chapter due to low membership numbers.

- A. President
- B. Vice President
- C. New Member Educator/Intake Coordinator
- D. Risk Management Chair
- E. Social Chair

F.4.2 Risk Management Education – Members

Every chapter member must attend a risk management education program or take an online course sponsored by the Interfraternity Council, Panhellenic Council, and/or Center for Campus Life at a time to be determined during the first eight weeks of the semester. The date, time, and location of the program shall be given in writing to the chapter. Each chapter must have 90% attendance at the program, or the chapter will automatically be placed on social probation for the remainder of the semester. If an online course is required for members, each chapter will be required 100% participation from all members before a set date given in writing to the chapter. Failure to meet 100% participation in the course will result in automatic social probation for the remainder of the semester. The Center for Campus Life reserves the right to change the requirements of an individual chapter.

F.5 HAZING POLICY

The University of Southern Indiana is committed to fostering an environment where students may participate in activities and organizations without compromising their health, safety, or well-being. The impact of hazing activities can result in irrevocable harm to their victims, victims' families, and the University community. This policy outlines our commitment to preventing hazing, providing resources for reporting incidents, and ensuring accountability in accordance with the Stop Campus Hazing Act (H.R. 5646) and Indiana's Anti-Hazing Law (35-42-2-2.5)

The policy of the University of Southern Indiana can be found in *University Handbook*, Section F.55 Hazing Policy; <https://handbook.usi.edu/hazing-policy>

F.6 SEXUAL MISCONDUCT

The Fraternity/Sorority community at the University of Southern Indiana will not tolerate or condone any form of sexually abusive behavior on the part of its members whether physical, mental, or

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emotional. This is to include any actions, which are demeaning including, but not limited to, sexual harassment, stalking, sexual misconduct, and/or dating violence.

The University of Southern Indiana sexual misconduct policy, procedures, resources and information about how to file a complaint can be found <https://handbook.usi.edu/sexual-harassment-policy>.

F.7 CHAPTER OPERATIONS POLICIES

F.7.1 Chapter Housing and Property

- A. Chapters residing in facilities owned and operated by the University must follow all policies and procedures set forth by Housing and Residence Life and in their chapter Housing Agreements.
- B. Chapters residing in off-campus facilities owned and operated by their chapter housing corporations must follow all state and local laws regarding occupancy and house safety.
- C. The University of Southern Indiana acknowledges that there may unofficial off-campus housing that may be associated with an organization. Spontaneous and planned gatherings of members and non-members at these premises will be held to the expectations and policies outlined in this document. The definition of what is considered to be related to an organization can be found in *Student Rights and Responsibilities: A Code of Student Behavior, Section C.7.1.1*.

F.7.2 Fire Health and Safety

- A. All chapters' houses/facilities shall meet all local fire, zoning, and health codes and standards.
- B. If chapters do not correct violations that are cited by authorities in a reasonable time period, the chapter may face judicial action through the University judicial process.
- C. All chapters shall have posted by main and secondary entrances a list of numbers for fire, police, and ambulance.
- D. An evacuation plan for the chapter house/facility is to be presented at the first chapter meeting of each semester and practiced within the first two weeks of the semester. This plan is to be posted in a visible area of the house/facility at all times. In the event of a crisis during a chapter-sponsored event, the President or another member of the chapter executive board should immediately contact USI Public Safety, the Assistant Director for the Center for Campus Life: Fraternity and Sorority Life, and the chapter advisor.

F.7.3 Non-Discrimination

It is the policy of the University of Southern Indiana that all student organizations be in full compliance with all federal and state non-discrimination and equal opportunity laws, orders and regulations relating to race, sex, religion, disability, age, national origin, sexual orientation or status as a disabled veteran or veteran of the Vietnam era. Fraternity and Sorority organizations strive to be composed of diverse members from a variety of backgrounds.

The University of Southern Indiana conditions of membership for student organizations and activities can be found in *Student Rights and Responsibilities: A Code of Student Behavior, Section C.4*.

F.7.4 Education

- A. All chapters must maintain a minimum of a 2.5 semester grade point average, or the required grade point average of their governing council, whichever is higher, in order to retain social privileges. Chapter grade point averages will not be rounded up to fulfill this requirement.

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- B. The first semester that a chapter's grade point average falls below the required grade point average, the chapter will have the following sanctions:
 - I. Be placed on social restriction. Social restriction is defined as a maximum of one (1) social function during the semester.
 - II. A corrective action plan, which will include a review of the chapter's scholarship plan, will be created and must be followed by the organization to avoid further sanctioning.
 - III. Meet with the Assistant Director for the Center for Campus Life: Fraternity and Sorority Life twice during the semester to discuss the corrective action plan.
- C. If a chapter falls below the required grade point average for a second consecutive semester, the chapter will have the following sanctions:
 - I. Be placed on social probation. Social probation is defined as no social functions during the semester.
 - II. A new corrective action plan will be created and must be followed by the organization to avoid further sanctioning.
 - III. Meet monthly with the Assistant Director for the Center for Campus Life: Fraternity and Sorority Life to present the corrective action plan and progress in implementation.
- D. If a chapter falls below the required grade point average for a third consecutive semester, the chapter will have the following sanctions:
 - I. Be placed on social probation. Social probation is defined as no social functions during the semester.
 - II. A new corrective action plan will be created and must be followed by the organization to avoid further sanctioning.
 - III. Meet monthly with the Assistant Director for the Center for Campus Life: Fraternity and Sorority Life to present the corrective action plan and progress in implementation.
 - IV. Organization will immediately lose all privileges to host events, participate in intramurals, or participate in Greek Week. This suspension of activities does not include an organizations ability to recruit, hold meetings, conduct a new member process, or host approved community engagement activities.
 - V. Additional sanctions may be imposed by the Center for Campus Life.
- E. If a chapter falls below the required grade point average for a fourth consecutive semester, the chapter's status as a recognized fraternity or sorority at USI will be reviewed. During the review process all previous sanctions remain in effect.
- F. The chapter will remain on social probation until their semester grade point average is raised above the requirement.
- G. Additional sanctions may be imposed by the Center for Campus Life at any point in the process noted above.

F.8 PHILANTHROPY & COMMUNITY SERVICE EVENT POLICIES

F.8.1 Definition

A philanthropy event, for the purpose of this document, shall be defined as a chapter or a multiple chapter event where money or other items are collected for purposes of donation to a charitable organization.

A community service event, for the purpose of this document, shall be defined as a chapter or a multiple chapter event where active participation and hands-on interaction with organizations or individuals benefit from your time.

F.8.2 Policy Compliance

All chapter philanthropies and community service events must be in compliance with all state, county, and local laws and ordinances, including gaming laws. In addition to these laws and ordinances, each chapter must be in compliance with their inter/national risk management policies and university policy.

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F.8.3 Alcohol

Alcohol is not permitted during any philanthropic or service event.

F.8.4 Notice

Chapters wishing to host a philanthropy and/or community service event will be required to register the event five (5) business days prior to the event for proper approval of the event.

F.9 RECRUITMENT EVENT POLICIES

F.9.1 Formal Recruitment/Intake Periods

The governing councils, in collaboration with the Center for Campus Life, will set the dates for all formal recruitment/intake periods.

F.9.2 Recruitment Mission

Recruitment activities will focus on brother/sisterhood, leadership, service, and academics.

F.9.3 Alcohol

Alcohol may not be used to recruit new members or in conjunction with any activities that are or may be interpreted as recruitment events.

F.9.4 Potential New Member Requirements

Students wishing to join a fraternity or sorority at USI must have the following qualifications:

- A. Enrollment and continuance in a minimum of twelve (12) hours of USI course work,
- B. Degree-seeking status,
- C. In good academic and student status,
- D. Not conditionally admitted to the University of Southern Indiana, and
- E. The most recent educational experience, either high school or college, cumulative grade point average of a 2.5, or the required grade point average of the governing council, whichever is higher. (Individual chapters may have additional grade point average standards).
 - I. GED transcripts will not be accepted. Students will need to wait to join an organization until a grade point average has been established at USI.
 - II. If there are multiple transfer transcripts on file, the most recent transcript with at least twelve (12) credit hours will be used for qualification review.
 - III. Potential new members may or may not be approved to go through a recruitment/intake process if their final transcript is not on file with USI.

F.9.5 Potential New Member Verification of Participation

It is the responsibility of the chapter to ensure that all potential new members' grades are verified by a professional staff member in the Center for Campus Life prior to issuing a bid (invitation to join).

F.9.6 Bidding/Invitation for Membership Requirements

- A. Chapters may not issue bids/invitations for membership to any individual who has a *Student Type* listed as a *New, First Time* student at the University until the beginning of the third week of the fall and spring academic semesters but not during any point in a summer academic semester.
- B. Chapters may only issue bids/invitations for membership during the fall and spring academic semesters and not during finals week. Chapters may only issue bids in summer semesters to *Continuing* students unless restricted by the governing council's rules and regulations.

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F.9.7 Panhellenic Sorority Recruitment

- A. All National Panhellenic Conference (NPC) sororities will abide by the rules and regulations set by the USI Panhellenic Council for recruitment.
- B. Campus total is set by the Panhellenic Council.
- C. The academic requirement for prospective members of NPC organizations must meet the requirements set forth by the national organization and university.
- D. Sororities recruiting, at any point in the year, must have any potential new members fill out the appropriate registration form and wait for approval from the Program Coordinator for Fraternity and Sorority Life to verify grades before continuing in the recruitment process.
 - I. Once a student has been offered and accepts a bid/invitation for membership, they must fill out a *Membership Recruitment Acceptance Binding Agreement* during formal recruitment or a *Continuous Open Bidding Card* during a Continuous Open Bidding period. These cards can be found in the Student Development Programs office.
- E. Once a student has been offered and accepts a bid/invitation for membership, they must also sign the *Fraternity and Sorority Life Grade Release/Non-Hazing Agreement* in order to officially be added to the chapter roster. This card can be found in the Student Development Programs office.

F.9.8 Interfraternity Council Fraternity Recruitment

- A. All non-National Pan-Hellenic Council/National Association of Latino Fraternal Organizations fraternities will abide by the rules and regulations set by the Interfraternity Council (IFC) for recruitment.
- B. Chapters must fill out a recruitment registration form five (5) business days prior to any recruitment event. During the formal recruitment periods, this form must be filed by the date designated by the Interfraternity Council.
- C. The academic requirement for prospective members of IFC organizations must meet the requirements set forth by the national organization, IFC, and University.
- D. All fraternity recruitment events may not take place outside of the city of Evansville, IN, at private residences, an establishment where alcohol is the primary good provided, or in a designated "bar" area of any other establishment.
- E. Fraternities recruiting students outside of the Formal Recruitment period must have any potential new member(s) fill out the appropriate registration form and wait for approval from the Assistant Director for the Center of Campus Life: Fraternity and Sorority Life to verify grades before a bid/invitation for membership can be offered.
- F. Once a student has been offered and accepts a bid, they must sign the *Fraternity and Sorority Life Grade Release/Non-Hazing Agreement* in order to officially be added to the chapter roster. This card can be found in the Center for Campus Life or an online form created by the Center for Campus Life.

F.9.9 National Pan-Hellenic Council & National Association of Latino Fraternal Organization Membership Intake Policy

Upon any membership intake process, each recognized National Pan-Hellenic Council (NPHC) and/or National Association of Latino Fraternal Organization (NALFO) fraternity or sorority organization must review the following guidelines and complete the forms referred to in this document:

- A. The chapter must complete and submit the *Intent for Membership Intake* form within five (5) days before any formal interest meeting.
 - I. Complete this information as completely as possible, including any formal interest meetings, and submit any changes following the completion of the form to the Assistant Director for the Center for Campus Life: Fraternity and Sorority Life. All information will be kept confidential.
- B. The academic requirement for prospective members of NPHC and NALFO organizations must meet the requirements set forth by the national organization and university.

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- C. Membership Intake Process:
 - I. Students intending to participate in the intake process must complete the *NPHC/NALFO Membership Intake Grade Release* form prior to starting any intake activities to allow staff from Student Development Programs to verify grade point average eligibility.
 - II. Students participating in the intake process must complete the *Fraternity and Sorority Life Grade Release/Non-Hazing Agreement* (found in the Center for Campus Life office or online form created by the Center for Campus Life) within 10 days after the new member presentation to be officially added as a member of the organization.

F.10 REPORTING AND POTENTIAL CONSEQUENCES OF POLICY VIOLATIONS

F.10.1 Reporting Violations of Fraternity and Sorority Policies

- A. As a member of the university community, any evidence of violation of these policies should be reported to a University official. Such officials include USI Public Safety, the Dean of Students, Housing and Residence Life, and/or the Center for Campus Life.
- B. Appendix C.7.1.4. in the *Student Rights and Responsibilities: A Code of Student Behavior* outlines an individual's and group's responsibility to refer individuals who are in violation of any of these policies.

F.10.2 Penalties

Any person or organization found in violation of these policies could face disciplinary action from multiple entities:

- A. Disciplinary action by the chapter, national organization, and/or governing organization.
- B. Disciplinary action by the institution (USI Student Rights and Responsibilities: A Code of Student Behavior).
- C. Criminal prosecution under Indiana State Law.
- D. Civil claims by the chapter against anyone who violates this policy and degrades the chapter in the eyes of the public or made the subject of litigation involving an alleged violation of the policy.

F.11 FRATERNITY AND SORORITY MEMBERSHIP

The University of Southern Indiana recognizes four categories of Fraternity/Sorority membership. They are defined as:

- A. New Member: A member who has joined a chapter within the last semester and is not initiated into the chapter. This member remains a new member for the entire first semester even if initiated prior to the end of the semester.
- B. Initiated Member: A member who has been in a chapter for at least one semester and has been formally initiated into the chapter.
- C. Alumni Member: A member who was an initiated member in the chapter and in good standing of the chapter. Departure was due to graduation or no longer enrolled as a student at USI.
 - I. If your national organization offers an early graduation status, you may list members as an alumnus if they are placed on alumni status with your inter/national organization, even if they are continuing their classes at USI.
- D. Disaffiliated Member: A member who was previously a new or initiated member who is now permanently no longer a part of the chapter or recognized by the inter/national organization.