

**University of Southern Indiana
Council of Department Chairs and Program Directors
Meeting Minutes
March 30, 2022**

Present:

Oana Armeanu, Paul Arthur, Bartell Berg, Michael (Brody) Broshears, Shelly Blunt, Andrew Buck, Ryan Butler, Kristie Byrns, Amy Chan Hilton, Sarah Christensen Blair, Tori Colson, Charles (Chuck) Conaway, Charlotte Connerton, Belle Cowden, Cindy DeLoney-Marino, Michael Dixon, Bill Elliott, Trent Engbers, Jennifer Evans, Abbey Foroughi, Renee Frimming, Sukanya Gupta, Melissa Hall, Jason Hardgrave, Kimberly Hille, Albert Hitchcock, Leigh Anne Howard, Rick Hudson, Tamara Hunt, Jessica Jensen, Paul Kuban, Julie McCullough, Amie McKibban, Chad Milewicz, Becca Neal, Thomas Noland, Marie Opatrny, Oona Popescu-Sandu, Kenny Purcell, Jill Raisor, Erin Reynolds, Todd Schroer, Melissa Stacer, Sarah Stevens, Kevin Valadares, Ken Walsh, Elliot Wasserman, and Amy Wilson

Meeting was called to order at 8:31am by Chair Hille.

Announcement:

Please send nominations for leadership council to Chair Hille by the end of the week. She will be sending out the nominations for voting in April and will announce at our next meeting.

Becca Neel, Assistant Director for Resource Management and user Experience on Library

Video Streaming Service and Course Usage Policy: Streaming licenses are very expensive and continue to go up. Proposing during the next fiscal year, 2 licensed films per section of course per semester and she would love feedback. Any time a title is licensed others can use the film, too. Becca can work with each department, if you need more films.

Question—Can student groups use this? These films are used for education purposes only and not for public use.

Approval of the minutes from January 26, 2022: The minutes were approved without objection.

Jessica Leonard, Campus Store Manager, First Day Complete: First Day Complete program will start in the Fall 2022. Jessica provided us with information regarding this program and Dr. Blunt provided us with a FAQ sheet. This does not replace first day access. In the coming weeks, USI will be naming it something else, so it isn't confusing. The program will help with student outcomes and affordability. Students will be charged a flat 24 per credit hour for all required course materials. Does not include supplies like nursing and dental kits, calculators, but student will be able to get those supplies from the bookstore. Everything will be packaged together for students to pick up or shipped except if it is digital and then it will be loaded up for the students in blackboard. A benefit of the program is students will have access to materials before the first day of class. The bookstore will have four picks up stations for students to come in and pick up

their materials They will be working with Disability Resources on a case-by-case basis. Fall and Spring locked in at the 24 per credit hour and then will be evaluated. Students can opt out for entire courses not specific courses. This is a rental program so any consumable products, access code, lab manuals are not rented. Students can decide to keep the textbooks and can purchase at the end during finals week. Student will receive a welcome email with name, courses, and schedule showing them what texts are included 35 days prior to class. This is for undergraduate courses only. Course changes is not a problem for the bookstore.

Looking at recording information so faculty understand the program. Make sure everyone is informed and know what is going on.

Senate did hear about the program but did not vote and approve the program.

Chair Hille will take the information discussed today back to the administration and the launch committee for review and make sure all questions are addressed. She will send the questions in chat to the committee members, too.

Meeting adjourned at 9:53am.

Next meeting: April 27, 2022, at 8:30am via zoom.

Respectfully submitted,
Renee Frimming, Secretary