



LIFELONG LEARNING

SUMMER 2023 Course Catalog



Dear Lifelong Learners,

Summer is a perfect time to take advantage of the longer days and get a step ahead with some professional or personal training. Online or on-campus, we have courses to meet your needs. We hope you will join us for another semester!

Here are our highlights for summer:

- Professional Development courses [USI.edu/professionaldevelopment](https://usi.edu/professionaldevelopment)
 - Leadership Skills [USI.edu/leadskill](https://usi.edu/leadskill)
 - Microsoft Excel Tips and Tricks [USI.edu/msexceltnt](https://usi.edu/msexceltnt)
 - Microsoft Outlook Tips and Tricks [USI.edu/OutlookT&T](https://usi.edu/OutlookT&T)
- Workplace Skill Enhancing Certificates (Online) [USI.edu/workplaceskillscertificates](https://usi.edu/workplaceskillscertificates)
 - Advanced Web Design Certificate
 - Basic Supervisory Skills Certificate
 - Digital Marketing Certificate
 - Effective Workplace Communication Certificate
 - Essentials to Web Design Certificate
 - Graphic Design Tools Level 1 Certificate
 - Introduction to Business Essentials Certificate
 - Introduction to Database Certificate
- Fitness and Recreation courses [USI.edu/fitnessandrecreation](https://usi.edu/fitnessandrecreation)
 - Tai Chi
 - Yoga

A 10% Senior Discount (age 60+) can be applied to the in-person Personal Enrichment and Software Skills courses. Please use promo code Senior23 during checkout for the discount.

To find a course that fits your interest or needs, our website offers full details of our current programs at [USI.edu/LifelongLearning](https://usi.edu/LifelongLearning). If your organization needs site-specific or job-specific training, we can help you with that at [USI.edu/custom-training](https://usi.edu/custom-training).

If you can't find a course you're seeking or need assistance with registration, let us know how Lifelong Learning can help. We remain available to assist you with questions during regular business hours at 812-464-1989 or outreach@usi.edu.

Sincerely,

Dawn Stoneking

Executive Director, Outreach and Engagement

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USI.edu/LifelongLearning

The University of Southern Indiana's Equal Opportunity and Non-Discrimination Policy prohibits all forms of unlawful Discrimination and related Harassment toward any University community member on the basis of race, color, religion, sex, pregnancy or marital status, parental status, national origin or ancestry, age (40 and older), disability, genetic information, sexual orientation, gender identity, gender expression, veteran status or any other category protected by law or identified by the University as a protected class. Compliance with this Policy is a term and condition of a person's employment, membership, or affiliation with the University of Southern Indiana.

LAW SCHOOL ADMISSION TEST (LSAT) PREPERATION COURSE

NO. LAW501

The LSAT is the required entrance exam for most U.S. law schools. LSAT scores are perhaps the single most important factor considered by admissions committees in assessing applicants. In some cases, strong LSAT scores can make the difference in acceptance into highly ranked schools or in garnering thousands in competitive scholarships.

This four-week course covers the format and structure of the LSAT, teaches test-taking strategies and trains students in logical reasoning and analysis—the skills required for success on the exam.

The LSAT is comprised of five sections measuring three intellectual skills: logical reasoning, analytical reasoning and reading comprehension. Weeks one and two of the course focus on “logic games,” while weeks three and four focus on logical reasoning and reading comprehension, respectively.

Class each day consists of a mixture of lecture and work on practice questions. Typically, a short period of instruction is followed by the completion of a problem set. Subsequently, the questions are reviewed and discussed along with strategies for the successful approach of various types of questions.

Students will take a practice LSAT exam on the first and last days of the course to measure progress.

Instructor: Nicholas LaRowe

Dates and Time:

No. LAW501.001: Daily, July 17-August 11; 9 a.m.-1 p.m. Class meets Monday through Friday. Course is instructor-led and is offered both in-person and synchronous via Zoom.

Location: USI Liberal Arts Center, 1002

Registration Fee: \$990

Register: USI.edu/LSAT

LEADERSHIP SKILLS ASSESSMENT

NO. MDC580

Using well-recognized and accepted assessment center methodology, assessors observe and evaluate participants during a series of work simulations where participants encounter challenges and tasks common to supervisory and management positions. The outcome is a comprehensive report outlining the participant's strengths, developmental needs and training recommendations. The assessment is valuable for aspiring or current supervisors and managers from all industries. Fee includes refreshments and lunch. This course addresses the following soft skills: leadership, written and oral communication, problem solving, decision making, interpersonal relationship skills, sensitivity, planning, organizing and prioritizing abilities. Similar courses available online at USI.edu/lifelonglearning-online.

Dates and Time:

No. MDC580.005: Friday, June 16; 8:45 a.m.-3:30 p.m.

No. MDC580.006: Friday, July 2; 8:45 a.m.-3:30 p.m.

No. MDC580.007: Friday, August 2; 8:45 a.m.-3:30 p.m.

Location: USI University Center East, 2229

Registration Fee: \$425 — Registration includes refreshments and lunch.

Register: USI.edu/LeadershipSkills. USI alumni receive a 10% discount. Use promo code ALUM23.

SHRM LEARNING SYSTEM

NO. HRC600

Whether your desire is to increase your human resource knowledge or obtain HR certification, the newly designed Society of Human Resource Management (SHRM) Learning System can help you reach your learning and development goals. The learning system is based on the SHRM Body of Competency and Knowledge and features the most up-to-date and relevant study materials available today including SmartStudy tools, learning modules in print or e-reader formats and extensive multimedia online resources accessible via mobile devices. Add USI's HR instructors, who are also experienced HR practitioners from the Evansville area, and you have a formula for success. The course prepares professionals for SHRM-CP/SHRM-SCP certification exams. Visit shrm.org for more information about certification. All materials will be provided.

Dates and Time:

No. HRC600.001: 12 Mondays, September 11 -December 11; 6-9 p.m. Class does not meet on October 30 and November 20.

Contact hours: 36

Location: USI Rice Library, Room 0010

Registration Fee: \$1,499

Register: USI.edu/SHRM. EHRA members receive a 10% discount. Use promo code EHRA23. USI alumni receive a 10% discount. Use promo code ALUM23. Registrants may apply only one discount.



CORPORATE PARTNERSHIPS

Since its beginning in 1965, USI has served regional businesses and organizations by developing partnerships that result in increased productivity and an improved bottom line. Our skilled professionals will meet with you to discuss your needs and identify the best resources to meet those needs, whether from USI or across the country. Our services go beyond traditional training and consulting and include helping you build partnerships with other businesses among similar or vastly different industries. We develop site-specific and job-specific training to assist you in meeting your core goals: productivity, profit, retention, customer service and more. We can bring resources from across USI to your site, on campus or at another location.

Some of our most popular training topics are:

- Leadership and Management
- Employee Development
- Project Management
- Customer Service
- Quality and Lean Initiatives
- Supply Chain Optimization
- Business and strategic planning
- Retreat facilitation
- Computer proficiency

For questions or to request more information, please contact Paula Nurrenbern at pjnurrenbe@usi.edu or 812-461-5425.



CUSTOMIZED CONSULTING AND TRAINING SOLUTIONS

CUSTOMIZED CONSULTING AND TRAINING SOLUTIONS

Not only does Outreach and Engagement offer professional development and technically skilled training programs, but additional customized courses are available for both business and industry to meet your growing training needs. Are you internally addressing the skills needed for the future?

We address workforce skill gaps in:

- Business communication
- Leadership skills
- Management and performance skills
- Six Sigma Lean and Green Belt
- Software skills
- Technical skills

We offer professional coaching for any level of management either in a group setting or one-on-one. Whether you are looking to enhance your current performance or grow skills to move into another position, customized coaching is the answer. It helps to identify strengths and challenges to create an individualized improvement plan for employee success.

Employees are the largest investment that a company will make so we strive to maximize your team's effectiveness by providing professional development and training. Our customized solutions manager will work with you to develop a needs assessment to deliver the best plan for your employees, company and budget.

Courses are scheduled at your site and at times that are convenient for your employees. If you do not have a space conducive for training or prefer to meet off-site, we can host you on the USI campus or at our downtown Evansville office at Innovation Pointe. We can also offer virtual training options for many of our professional training programs.

More information is available at [USI.edu/custom-training](https://usi.edu/custom-training) or contact Paula Nurrenbern at 812-461-5425 or pjnurrenbe@usi.edu.

CENTER FOR APPLIED RESEARCH

The Center for Applied Research (CAR) helps to connect you to University resources. Having access to 600 faculty members, four colleges and 70 academic programs, CAR enables you to utilize University knowledge, laboratory space and equipment to advance your business. CAR is committed to helping individuals, organizations and communities become more successful and can assist with product development, market research, organizational strategies, environmental studies and more.

How your business can benefit from CAR and its services:

- CAR is a cost-efficient solution, especially for small to mid-size businesses without access to in-house resources
- Access to equipment and laboratory space
- Receive mentoring and expert advice to help develop and expand your business and initiatives
- CAR can affordably aid in prototyping, product testing, market research, economic impact studies and more!

Does your organization have a challenge, a question or a new product idea?

More information is available at [USI.edu/CAR](https://usi.edu/CAR) or contact Steven Stump at 812-228-5094 or ststump@usi.edu.



WORKPLACE SKILL ENHANCING CERTIFICATES (ONLINE)

Success in the workplace is not necessarily tied to how intelligent you are, how many qualifications you hold or even how hard you work. While these traits are important, learning and sharpening your skills are equally important. Career advancement can stall without fine tuning and developing new skills.

These certificates combine in-depth learning with online flexibility. Each certificate requires you to complete 3 to 4 courses and is offered fully online. Learn at your own pace, using quizzes, optional assignments and online discussions to help deepen your understanding. There are no admission requirements.

Visit: [USI.edu/workplaceskillscertificates](https://usi.edu/workplaceskillscertificates)

ADVANCED WEB DESIGN CERTIFICATE

BASIC SUPERVISORY SKILLS CERTIFICATE

DIGITAL MARKETING CERTIFICATE

EFFECTIVE WORKPLACE COMMUNICATION CERTIFICATE

ESSENTIALS TO WEB DESIGN CERTIFICATE

GRAPHIC DESIGN TOOLS LEVEL 1 CERTIFICATE

INTRODUCTION TO BUSINESS ESSENTIALS CERTIFICATE

INTRODUCTION TO BUSINESS WRITING CERTIFICATE



MICROSOFT EXCEL TIPS & TRICKS

NO. CIS500

Learn how to make Excel do more with less effort: remove or highlight duplicates, turn a single column of text into multiple columns, create pivot tables from scratch for powerful reporting, use Match/Index to combine information and do more than with VLookup, create easier-to-understand formulas with Tables and more. This course is not intended for beginners.

Dates and Time:

No. CIS500.001: July 13; 1-4 p.m.

Location: USI University Center East, 2229

Registration Fee: \$69

Register: [USI.edu/ExcelT&T](https://usi.edu/ExcelT&T). USI alumni receive a 10% discount. Use promo code ALUM23. Members of the Tri-State Manufacturers' Alliance receive a 10% discount for this course. Use promo code TSMA23.

MICROSOFT OUTLOOK TIPS & TRICKS

NO. CIS700

Learn time-saving tips and tricks including how to set up email rules, recurring appointments, create and manage tasks, use keyboard shortcuts, quick parts, email delivery options, Quick Steps, combining calendar view and task list, filter email and more.

Dates and Time:

No. CIS700.001: Thursday, July 20; 1-4 p.m.

Location: USI University Center East, 2229

Registration Fee: \$69

Register: [USI.edu/OutlookT&T](https://usi.edu/OutlookT&T). USI alumni receive a 10% discount. Use promo code ALUM23. Members of the Tri-State Manufacturers' Alliance receive a 10% discount for this course. Use promo code TSMA23.



BEGINNING GOLF

NO. FIT360

Get into the swing with professional instruction on golf equipment, terminology, rules and etiquette. Lab sessions cover clubs, grip, stance, swing, timing and rhythm, pitching, pitch and run, sand shots, chip shots and putting. Bring all your clubs to the first-class session. Clubs not provided.

Instructor: Scott Culley

Dates and Time:

No. FIT360.001: Thursdays, August 10-31; 5:30-6:30 p.m.

Location: Tee Time Golf Complex

Registration Fee: \$120

Register: USI.edu/Golf

TAI CHI

NO. FIT370

If you're looking for a way to reduce stress, consider Tai Chi. Originally developed for self-defense, Tai Chi has evolved into a graceful form of exercise. It involves a series of movements executed in a slow, rhythmic and focused manner together with deep breathing. Each movement flows into the next to ensure that your body is in constant motion.

Instructor: Ron Weatherford

Dates and Time:

No. FIT370.001: Tuesdays, June 6-27; 5-6 p.m.

No. FIT370.002: Tuesdays, July 11-August 1; 5-6 p.m.

No. FIT370.002: Tuesdays, August 8-29; 5-6 p.m.

Location: USI University Center East, 2217-2218

Registration Fee: \$40

Register: USI.edu/taichi



HISTORIC NEW HARMONY HISTORIC TOURS

Historic New Harmony conducts daily guided tours starting from the Atheneum Visitors Center at 1 p.m., Tuesday to Sunday, March 15 through October 31. For the months of November and December, tours are only given on the weekend (Saturday and Sunday). Tours include an orientation film at the Atheneum Visitors Center, Atheneum exhibits, special programming (if available) and access to numerous historic sites and special exhibits. Visitors should set aside approximately two hours for a typical tour. Tours are not conducted on Easter or Thanksgiving. For more information call the Atheneum Visitors Center at 812-682-4474 or visit USI.edu/hnh.

NEW HARMONY SECOND SATURDAYS

New Harmony Gallery of Contemporary Art and Historic New Harmony welcomes you to join in the fun at New Harmony Second Saturdays. New Harmony Second Saturdays is a monthly event held every second Saturday of the month from March to November. This event will help foster regular programming around town and improve visitor experience and community engagement. Please see visitnewharmony.com for more information or follow us on Instagram @newharmonysecondsaturdays or Facebook @NHSecondSaturdays to keep up to date about Second Saturday events each month.

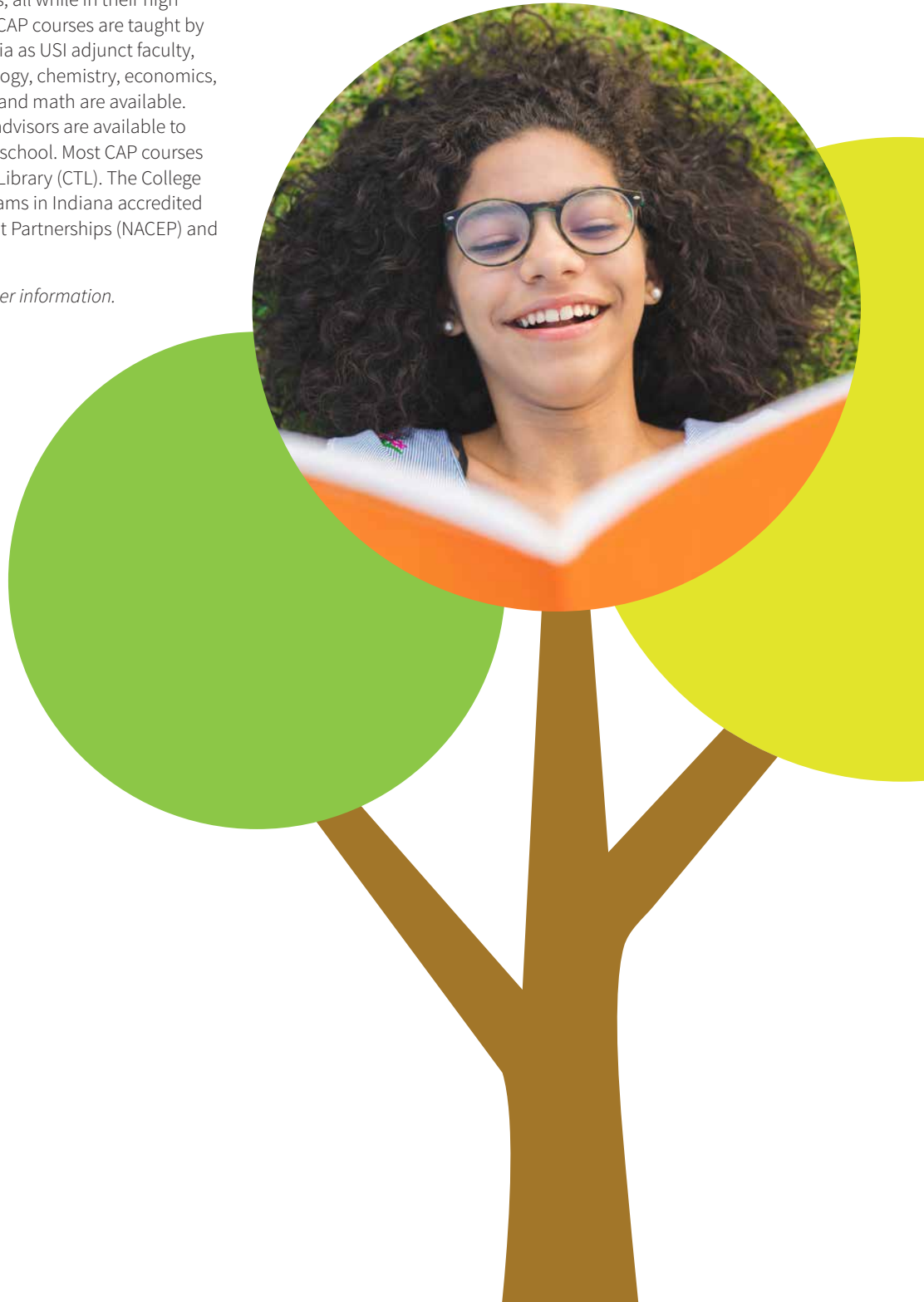


YOUTH PROGRAMS

COLLEGE ACHIEVEMENT PROGRAM

The University of Southern Indiana's College Achievement Program (CAP) offers dual credit to outstanding junior and senior students in more than two dozen Indiana high schools. New, effective summer 2023, all CAP courses will be offered free of charge! Through CAP, students meet high school graduation requirements and earn college credits, all while in their high school classroom during the regular school day. CAP courses are taught by high school instructors who meet the same criteria as USI adjunct faculty, and more than 35 courses in English, history, biology, chemistry, economics, foreign language, health professions, journalism and math are available. CAP courses count toward USI degrees, and USI advisors are available to assist students who plan to attend USI after high school. Most CAP courses transfer easily utilizing the Indiana Core Transfer Library (CTL). The College Achievement Program is one of only seven programs in Indiana accredited by the National Alliance of Concurrent Enrollment Partnerships (NACEP) and one of 134 accredited programs in the nation.

Visit: usi.edu/cap, or e-mail cap@usi.edu for further information.



ONLINE NONCREDIT CERTIFICATIONS

We continue to offer an extensive catalog of online courses and industry-recognized certifications you can access from the comfort of your own home.

Many business sectors have developed industry-recognized certifications to ensure their workforce is equipped with adequate skills and specialized knowledge. Certifications are often seen as the benchmark needed to enter into and advance in specific industries. With USI, you can take the courses that will best prepare you for those certifications.

Prepare for employment in some of today's hottest careers with a comprehensive, affordable and self-paced online Career Training Program.

Complete any of these Career Training Programs entirely from your home or office and at any time of day or night.

Program Features:

- 6–18 month self-paced, start anytime
- Textbook and materials included
- Prepare for industry certification
- Certification exam vouchers included
- Financial assistance available
- Student advisors available throughout the training

The list below is a selection of certifications, for the full list of available certification courses visit: [USI.edu/onlinecertifications](https://www.usi.edu/onlinecertifications).

BUSINESS

MANAGEMENT TRAINING GES406

If you're thinking of starting a business or pursuing an MBA, learn the essentials here! The Management Training Online Program is perfect for business owners, entrepreneurs, and anyone who wants to learn the basics of business and management. 360 Course Hours

ADVERTISING AND OUTREACH SPECIALIST GES2042

Learn how to create advertising pieces for print and digital media. This course will teach you to develop and execute all stages of an advertising campaign, from writing ad copy to storyboarding and measurement. 100 Course Hours

DIGITAL MARKETING STRATEGIST GES2040

This online course will teach you how to drive traffic, generate leads and increase conversion through well-defined marketing strategy. 400 Course Hours

SALES MANAGER GES2043

This course will teach you the theories behind effective sales management. You will learn what skills are needed to be a successful sales representative and how these factor into building and leading a sales team. 200 Course Hours

HUMAN RESOURCES PROFESSIONAL GES419

Master the skills you need to gain an entry-level position in human resources and prepare to take the PHR (Professional in Human Resources) certification exam. 120 Course Hours

NONPROFIT MANAGEMENT GES447

Develop the skills and strategies you need to become a leader in the nonprofit sector. This course will show you everything you need to know to transform good intentions into a professional plan of action. 100 Course Hours

SENIOR PROFESSIONAL IN HUMAN RESOURCES GES434

Learn about Human Resources to advance your career within industry. You will also be prepared to take the Professional Human Resources (SPHR) certification exam offered by the HR Certification Institute. 120 Course Hours

BUSINESS COACH GES2038

Your business experience can help guide others to success. This online course will help you build a successful business coaching practice. You will gain the coaching skills and strategies needed to help other entrepreneurs thrive. 100 Course Hours

ENTREPRENEURSHIP: START-UP AND BUSINESS OWNER MANAGEMENT GES439

Delve into the world of entrepreneurship, from generating an idea to writing a business plan. In this course, you will refine your startup idea as you prepare for the Entrepreneurship and Small Business Certification. You will learn all business areas of an entrepreneurship venture, such as legal structure and requirements, funding sources, intellectual property law, operations, marketing, advertising and finances. By course completion, you will create a comprehensive business plan to get your startup idea off the ground and into the market. 200 Course Hours

MICROSOFT OFFICE SPECIALIST 2019 (MOS) CERTIFICATION TRAINING GES890

This in-depth course will prepare you to sit for and pass the Microsoft Office Specialist (MOS) 2019 certification exams for Word, Excel, PowerPoint, Access and Outlook. 335 Course Hours

MICROSOFT PROJECT 2019 GES2019

This comprehensive training course will teach you how to use Microsoft Project 2019's newest features for project planning, tracking and reporting. 120 Course Hours

MASTERING PROJECT MANAGEMENT WITH PMP PREP GES249

Learn advanced project management topics, concepts and more in this comprehensive PMP prep course. You will also be prepared to sit for the PMP certification exam upon course completion. 150 Course Hours

PROFESSIONAL TRANSLATOR GES283

Learn professional translation skills for English and Spanish and prepare for the American Translators Association (ATA) certification exam. 100 Course Hours

CERTIFIED TECHNICAL WRITER GES2110

Examine the field of technical writing, learn how to write within any technical writing context, and develop your own portfolio. Students will also prepare for the Certified Professional Technical Communicator exam. 125 Course Hours

ONLINE NONCREDIT CERTIFICATIONS

INFORMATION TECHNOLOGY

C++ PROGRAMMER

GES399

In the C++ Programming course you'll learn fundamental programming concepts, including decision making, looping and classes, with the support of practical, step-by-step examples. 108 Course Hours

FRONT-END WEB DEVELOPER

GES3014

Learn the core skills needed to build websites. In this online web development course, you will learn how to use HTML, CSS and JavaScript. 160 Course Hours

FULL STACK SOFTWARE DEVELOPER

GES375

This course teaches you to become an industry ready software developer, by learning different coding languages and intuitive technologies to create web applications that allow people to achieve specific tasks on a computer or on another device. 600 Course Hours

JAVA PROGRAMMER

GES337

Learn Java programming in this online training program that covers fundamental Java syntax elements and more advanced concepts. 100 Course Hours

EXIN CLOUD COMPUTING

GES369

Learn a broad overview of cloud computing and how it connects with other areas of information technology management. 50 Course Hours

WEB APPLICATIONS DEVELOPER PLUS

GES319

Master the fundamentals of web development and gain the skills you need to start an entry-level career as a web developer! Whether you're new to web development or want to enhance your skills, this course will teach you how to create dynamic, database-driven websites using the latest technologies. By course completion, you'll build and develop a web application from the ground up. 480 Course Hours

ORACLE SQL AND PL/SQL + PYTHON DEVELOPER + JAVA PROGRAMMER

GES341

Master Oracle Programming in this combined online training. As the perfect starting point for those wanting to learn SQL, PL/SQL, Java and Python programming, this online program will teach you everything from the basics to advanced practices. 375 Course Hours

WEB APPLICATIONS DEVELOPER

GES316

The Web Applications Developer course will prepare you for an entry-level career in web app development. You will learn how to create dynamic database-driven websites using the latest tools and technologies. 404 Course Hours

HELP DESK ANALYST: TIER 1 SUPPORT SPECIALIST

GES208

Train for a challenging, rewarding career in technical support. This program will teach you to focus on the business needs of the customer, establish credibility and provide excellent customer service and support. 120 Course Hours

IT FOUNDATIONS BUNDLE

GES355

This online course combines the best practices across ITSM, to help those new to IT learn about DevOps, ITIL 4 and SIAM, with their benefits for organizations. With this IT Foundations bundle, you will learn the key concepts of IT service

management, product management, as well ITIL principles and the service value system (SVS). You will also have in-depth study materials to prepare for the ITIL 4 Foundation, SIAM Foundation, and DevOps Foundation certification exams, including videos, PDF study guides, quizzes and a practice exam.

MANAGEMENT FOR IT PROFESSIONALS

GES405

Learn leadership skills that will help you succeed as a manager in the IT field by exploring different decision-making techniques. This program focuses on developing a successful leadership style that facilitates team building, collaboration and a corporate culture that promotes success. 390 Course Hours

CERTIFIED INFORMATION SECURITY MANAGER (CISM)

GES343

Prepare for the Certified Information Security Manager (CISM) certification and gain skills in four key areas: management, risk management and compliance, program development and incident management. 75 Course Hours

CERTIFIED AWS CLOUD PRACTITIONER SYSOPS ADMINISTRATOR (VOUCHERS INCLUDED)

GES3071

This course is intended for system administrators, software developers and other IT professionals who would like to better understand AWS Cloud concepts and core AWS services. 100 Course Hours

CONSTRUCTION AND TRADES

HOME INSPECTION CERTIFICATE

GES704

This course will help you prepare for a career as a home inspector. You will learn best practices for inspecting residential construction, including inspection guidelines, identifying common defects, reporting methodologies and risk management. 200 Course Hours

TOOLMAKER

GES781

The Toolmaker program provides an intensive overview of skills necessary for toolmaking. You will learn workholding, math, inspection, safety, machining, materials, quality, grinding and stamping to work as a toolmaker. 160 Course Hours

ELECTRICAL TECHNICIAN

GES773

This course provides an intensive overview of skills necessary for electrical maintenance. You will learn math, inspection, safety, quality, electrical systems, automation, motor controls and assembly to work as an electrical technician. 120 Course Hours

MANUAL MACHINIST

GES782

The Manual Machinist course teaches an intensive overview of skills necessary to perform manual machining. You will learn workholding, math, inspection, safety, machining, materials, quality, grinding and assembly to work as a manual machinist. 205 Course Hours

HVAC/R CERTIFIED TECHNICIAN (VOUCHER INCLUDED)

GES793

If you want to take your HVAC/R career to the next level, this course will prepare you for industry-recognized HVAC Excellence or NATE certification. You will gain technical knowledge to not only pass certification exams, but to work on today's increasingly complex heating, ventilation, air conditioning and refrigeration systems. 162 Course Hours

ONLINE NONCREDIT CERTIFICATIONS

QUALITY INSPECTOR

GES779

The Quality Inspector course provides an intensive overview of skills necessary for quality assurance and inspection. You will learn math, inspection, safety, materials, quality and management skills as you prepare to become a quality inspector. **XXX** Course Hours

ARTS AND DESIGN

DIGITAL GAME ARTIST CERTIFICATE

GES3006

The Digital Game Artist Certificate program prepares you to become a professional video game artist by training on core skills for jobs related to digital art, 3D art, modeling, character design and environmental art design. 600 Course Hours

VIDEO GAME DESIGN AND DEVELOPMENT

GES605

Using a comprehensive and analytical approach to game engine architectures, this program teaches you how to effectively design and develop games. 500 Course Hours

GRAPHIC DESIGN WITH PHOTOSHOP

GES516

Students will develop graphic design skills while learning the gold standard in photo editing and design software. 200 Course Hours

MARKETING DESIGN CERTIFICATE

GES502

This course focuses on design for marketing and business creating logos, advertisements, communications and more. You'll learn Photoshop, Illustrator and PowerPoint while gaining fundamental technical and aesthetic skills. 360 Course Hours

ADOBE CERTIFIED PROFESSIONAL (VOUCHERS INCLUDED)

GES3051

This online Adobe Certified Professional course will help teach you how to use Adobe software and prepare you for the Adobe Certified Professional (ACP) exams. 220 Course Hours

HEALTH AND FITNESS

PHARMACY TECHNICIAN (VOUCHER INCLUDED)

GES117

Pharmacy technicians support licensed pharmacists in providing healthcare to patients. Train to enter this rapidly growing field with this respected online program. 400 Course Hours

ADVANCED MEDICAL INTERPRETER

GES1007

Master the skills needed to start your career as a professional English-Spanish interpreter. You will be prepared to work as an interpreter in both business and medical settings. 240 Course Hours

CERTIFIED INPATIENT CODER (VOUCHER INCLUDED)

GES199

Prepare for the AAPC CIC certification exam and learn the principles of medical coding related to ICD-10-CM and ICD-10-PCS. Prepaid exam voucher included. 170 Course Hours

CERTIFIED PHARMACEUTICAL SALES REPRESENTATIVE (EXAM INCLUDED)

GES192

The pharmaceutical industry is growing faster than ever. When you hold a Pharmaceutical Representative Certification (PRC), you become a more competitive candidate in today's job market. 110 Course Hours

CERTIFIED PHYSICAL THERAPY AIDE (VOUCHER INCLUDED)

GES189

Learn foundational physical therapy principles, medical terminology, tasks and responsibilities needed to work as a certified physical therapy aide. 190 Course Hours

LEGAL

CERTIFIED PARALEGAL

GES2033

In this online course, you will train for a career as a paralegal. You will learn how to fulfill the standard duties associated with this vital role. By course completion, you will be prepared to sit for and pass the Certified Paralegal (CP) exam. 225 Course Hours

COURT INTERPRETER (SPANISH/ENGLISH)

GES284

This program teaches the skills needed to prepare you to sit for the Oral Component of any State Court Interpreting Certification exams. 200 Course Hours

CERTIFICATE IN MEDIATION AND ARBITRATION

GES425

The Certificate in Mediation and Arbitration program provides students with the skills and knowledge needed to practice mediation and arbitration in their current careers or private practices. 200 Course Hours

CHILD DEVELOPMENT ASSOCIATE TRAINING

GES131

With the certificate program in Childcare Education offered at Smart Horizons Career Online High School, you can pursue your Child Development Associate (CDA) certification and launch your career in childcare. 120 Course Hours



FEATURED ONLINE NONCREDIT COURSES

We continue to offer an extensive catalog of online courses and industry-recognized certifications you can access from the comfort of your own home.

USI Lifelong Learning offers online noncredit open enrollment courses and certificates to meet a wide variety of educational needs and goals. Work on your own schedule and learn when it is convenient for you. These courses are designed by expert instructors, who work to provide you with an effective web-based learning experience. Our featured courses are popular with online learners, however there are over 500 courses available. These are a few of the most popular courses.

Dates and Time: Course start dates are April 12, May 17, June 14 and July 12

Registration Fee: affordable rates starting at just \$115

Visit: USI.edu/featuredonlinecourses

A TO Z GRANT WRITING NO. OLC101

Learn how to research and develop relationships with potential funding sources, organize grant writing campaigns and prepare proposals.

ACHIEVING TOP SEARCH ENGINE POSITIONS NO. OLC116

Learn proven, step-by-step strategies to achieve higher positions with major search engines.

BECOME A VETERINARY ASSISTANT NO. OLC610

Learn what a veterinary assistant does in the veterinary office or hospital setting.

COMPUTER SKILLS FOR THE WORKPLACE NO. OLC139

Gain a working knowledge of the computer skills you'll need to succeed in today's job market.

CREATING WEB PAGES NO. OLC105

Learn the basics of HTML so you can design, create and post your very own site on the web.

DISCOVER SIGN LANGUAGE NO. OLC841

Discover the fun of learning sign language and using your hands to communicate.

FUNDAMENTALS OF TECHNICAL WRITING NO. OLP200

Learn the skills you need to succeed in the well-paying field of technical writing.

GRAMMAR REFRESHER NO. OLP202

Develop your English grammar skills and take your writing and speaking to the next level of excellence in this course.

GRE PREP SERIES PART I NO. OLP251

Discover powerful strategies for success in the verbal reasoning and analytical writing sections of the GRE revised General Test (course 1 of 2).

GRE PREP SERIES PART II NO. OLC252

Learn a variety of useful techniques for tackling the quantitative reasoning sections of the computerized GRE revised General Test (Course 2 of 2).

INTRODUCTION TO ARTIFICIAL INTELLIGENCE NO. OLC228

Gain a foundational knowledge of the science behind creating computer systems that can perform tasks typically requiring human intelligence.

INTRODUCTION TO NONPROFIT MANAGEMENT NO. OLC228

Develop the skills and strategies you need to become an integral part of one of America's fastest growing service sectors.

INTRODUCTION TO QUICKBOOKS ONLINE NO. OLC901

Gain control of the financial accounting using this powerful software program. Learn how to create statements and invoices and track payables and receivables.

INTRODUCTION TO QUICKBOOKS 2019 NO. OLC1122

QuickBooks is a great way for small business owners to gain control over the financial aspects of their business. This course will teach you the ins and outs of this widely used accounting software.

KEYS TO SUCCESSFUL MONEY MANAGEMENT NO. OLC774

Certified financial planner shows you how most wealthy people build their fortunes.

LUSCIOUS, LOW-FAT LIGHTNING QUICK MEALS NO. OLC686

Join a registered dietitian and discover how easy it can be to prepare meals that are both delicious and nutritious!

MARKETING YOUR BUSINESS ON THE INTERNET NO. OLC485

Develop an Internet marketing plan for your business that incorporates SEO, advertising, email, social media and more.

MARKETING YOUR NONPROFIT NO. OLC286

Further the ideals and goals of your nonprofit by learning to compete more effectively for members, media attention, donors, clients and volunteers.

PERSONAL FINANCE NO. OLC276

Protect your assets and discover how best to achieve all your financial goals.

RESUME WRITING WORKSHOP NO. OLC 256

Discover the secret to transforming your tired, boring resume into a powerful tool that will get you interviews.

SPEED SPANISH NO. OLC197

Learn six easy recipes to glue Spanish words together into sentences, and you'll be engaging in conversational Spanish in no time.

STOCKS, BONDS AND INVESTING: OH, MY! NO. OLC277

Learn how to make wise investment decisions so that you have enough money to live comfortably through your retirement.

WHERE DOES ALL MY MONEY GO? NO. OLC376

Learn how to get control of your money once and for all.

WOW, WHAT A GREAT EVENT! NO. OLC385

Looking for a fun new career coordinating special events? Learn proven techniques from a master event planner.

WRITE FICTION LIKE A PRO NO. OLC211

Learn how to use story outlines like a professional writer with lessons developed by a published author.

WRITING ESSENTIALS NO. OLC657

Master the essentials of writing so you can excel at business communications, express yourself clearly online and take your creative literary talents to a new level.

REGISTRATION FORM

3

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Mail completed form with check or money order payable to USI Outreach and Engagement, 8600 University Boulevard, Evansville, IN 47712.



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COURSE TITLE _____ COURSE NO. _____ FEE _____

COURSE TITLE _____ COURSE NO. _____ FEE _____

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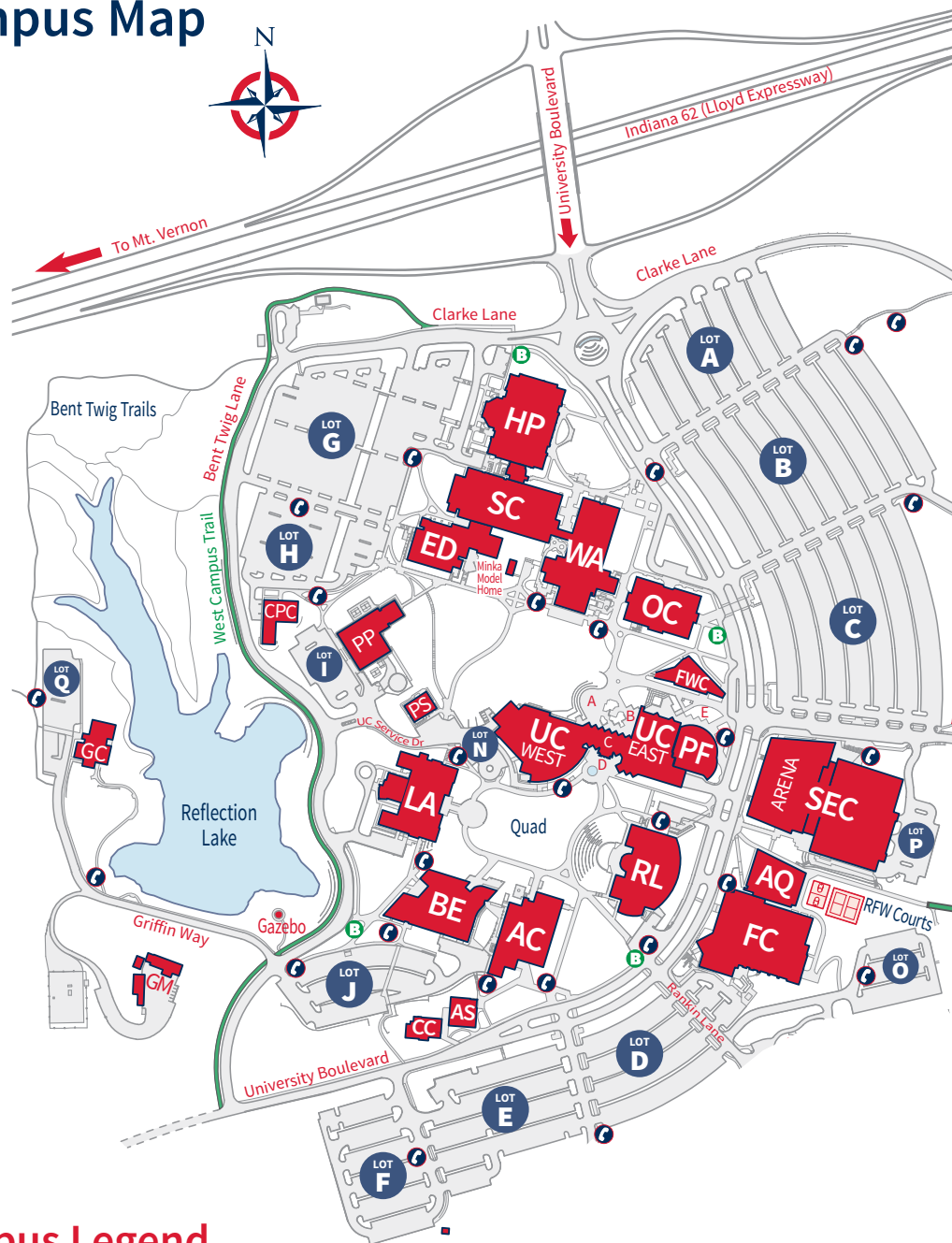
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Campus Map



Campus Legend

Aquatic Center
 Arts Center
 Art Studio
 Business and Engineering Center
 Carter Hall (UC 233)
 Couch/Renner Hall (ED 1101)
 Dowhie Ceramics Center
 Education Center
 Forum Lecture Halls (1, 2, and 3)
 USI Foundation
 Fuquay Welcome Center
 Griffin Center
 Hamilton Music Studio (LA 0114)
 Health Professions Center
 Klemeyer Hall (LA 0101)
 Liberal Arts Center
 Mallette Studio Theatre (LA 0105)
 McCutchan Art Center/Pace Galleries (LA 0155)

AQ Mitchell Auditorium (HP 1002)
 AC Orr Center
 AS Performance Center
 BE Physical Activities Center (PAC)
 UC Physical Plant Service Center
 ED Public Safety Building
 CC Publishing Services Center
 ED Recreation, Fitness and Wellness Center
 WA Rice Library
 FO Science Center
 FWC Screaming Eagles Complex
 GC University Center
 LA Wright Administration Building
 LA Pedestrian, Bike, and Nature Trail
 LA Blue Emergency Phone
 LA Bus Stop

HP
 OC
 PF
 PA
 PP
 PS
 PUB
 FC
 RL
 SC
 SEC
 UC
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