

Mentor Teacher Tutorials

How to Complete Assessment for Teacher Candidates

5. On the **“Current Field Experience Assessment”** tab, click on the hyperlink of the student’s name

Student	Name	Term	Course Number	Section Title	Instructor
S	EDUC 292 - Exploration Phase - Fall 2019	Fall 2019	EDUC 292.	Explorations in Elem Educ	S
S	EDUC 292 - Exploration Phase - Fall 2019	Fall 2019	EDUC 292.	Explorations in Elem Educ	S

6. On the right-side of the next page, you will see 1 assessment

7. Click on the title **“Teacher Candidate Field Experience Assessment- Exploration Phase (Revised Fall 2016)”** to open the form



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8. Answer the questions on this form
 - a. Complete every item
 - b. Leave the “Score” area blank (leave as is)

submitted.

• An *unsatisfactory* rating indicates that the teacher candidate does not meet the expectations for pre-service teachers.
 • A *proficient* rating indicates that the teacher candidate meets the expectations for pre-service teachers.
 • An *exemplary* rating indicates that the teacher candidate exceeds the expectations for pre-service teachers. This rating should be reserved for truly exceptional performance.

Part 1: The Learner and Learning

	Unsatisfactory	Proficient	Exemplary	Score
1.1 The Teacher Candidate applies knowledge of how students learn and develop <input type="checkbox"/> NA	<input type="radio"/> 1 <small>Organizes space or provides learning opportunities that exhibit limited knowledge of how students learn and develop</small>	<input type="radio"/> 2 <small>Applies knowledge of how students learn and develop in organizing space and providing learning opportunities that meet each student's needs in each area of development (cognitive, linguistic,</small>	<input type="radio"/> 3 <small>Performs at the proficient level and scaffolds the next level of development for each student</small>	<input type="text" value="Score"/>

Leave the "score" area blank

- c. At the bottom of this form, leave the “**Grade**” item blank as well as Ignore the “**Total Score**” and “**Total Mean**” at the bottom of this form, leave these areas blank

Grade:

Save & Close
Save

9. Once completed, Click “**Save and Close**”
10. Click “**Submit**” on the upper right-hand corner

Print-Friendly View
Print-Friendly View

Student:

Reminder: Do not complete assessments using multiple browser windows or tabs or the browser back button to navigate as these actions may cause data inconsistencies. Complete assessments and navigate the system with only one browser window.

Field Experience Forms
Due Date(s)
Feedback

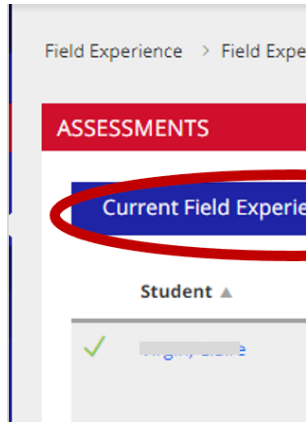
FIELD EXPERIENCE FORMS



Submit
Close

11. Once the assessment is completed, you should see a green check mark to the left of the student’s name

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- a.  Means everything has submitted correctly
- b.  Means something has not been submitted. If any items are left blank, the assessment will not submit successfully. Be sure to verify all fields are filled out appropriately and you have clicked on the **“Submit”** button.

If you have any questions about completing and submitting this assessment, contact the Director of Clinical Practice, Dr. Sarah Wannemuehler at scwannemue@usi.edu.